



Chelmsford City Council

13th May 2026

Reallocation of delegations from Full Council to Director of Public Places to another appropriate officer

Report by:

Leader of the Council

Officer Contact:

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Purpose

To approve a delegation to the Chief Executive (or in their absence a Director) to reallocate any decisions which have previously been delegated by Full Council to the Director of Public Places.

Recommendations

1. That Full Council agrees the Chief Executive (or in their absence a Director) may reallocate any delegation previously granted to the Director of Public Places to the Chief Executive, a Director or an Assistant Director.
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1. Background

- 1.1. The Director of Public Places retired on 31 March 2026, and two new Assistant Directors have been appointed with effect from 1st April 2026. The constitution has been updated to reflect these staffing changes under delegated powers to the Monitoring Officer.
- 1.2. Outside of these delegations provided for within the constitution, Full Council sometimes puts in place additional delegations specific to a particular decision. These delegations are not time limited. To ensure that such an existing delegation in relation to any non-executive matters can be reallocated to an appropriate officer approval is sought from Full Council to put in place a mechanism to further delegate any past delegations that have been given to the Director of Public Places. This will enable the Chief Executive (or in their absence a Director) to determine which member of Management Team should exercise the delegation once the Director of Public Places post has been deleted.
- 1.3. It is recommended that Full Council approves the above mechanism to enable re allocation of any such delegations.

List of appendices:

None

Background papers:

None

Corporate Implications

Legal/Constitutional: The mechanism to reallocate any existing delegations is sought only in relation to non-executive matters and as such this decision falls to Full Council to decide. Similar arrangements for executive matters were approved at April Cabinet.

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

Health and Safety: None

Digital: None

Other: None

Consultees:

None

Relevant Policies and Strategies:

The Constitution