



NOTICE UNDER REGULATIONS 9 and 5 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)

(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

Notice is given that during the period referred to below it is intended that the following decisions, some of which are Key Decisions for the purposes of Regulation 8 of the above-mentioned Regulations, will be taken by Chelmsford City Council.

PERIOD COVERED BY THIS NOTICE: 1 to 31 July 2025

Decision Maker

Cabinet

Date of proposed decision

8th July 2025

Subject/Officer contact:

Use of CIL within the Chelmsford Garden Community Development

Jeremy Potter, Spatial Planning Services Manager, 01245 606821

Decision (if it is a Key Decision it is annotated KD) KD

To determine the monetary amount of CIL to be allocated for infrastructure directly related to the development of Chelmsford Garden Community to ensure that the proposals remain viable and deliver policy compliant development.

Documents to be considered when making the decision

Report to Cabinet (Part 2)

Decision Maker

Cabinet

Date of proposed decision

8th July 2025

Subject/Officer contact

Approval of Co-Living Housing Planning Advice Note

Jeremy Potter, Spatial Planning Services Manager, 01245 606821

[Decision \(if it is a Key Decision it is annotated KD\)](#)

Approval of new Co-Living Housing Planning Advice Note which has been updated following public consultation and consideration by Chelmsford Policy Board.

[Documents to be considered when making the decision](#)

Report to Cabinet

[Decision Maker](#)

Cabinet

[Date of proposed decision](#)

8th July 2025

[Subject/Officer contact](#)

Provisional Revenue Outturn Report 24/25

Phil Reeves, Accountancy Services Manager (Section 151 Officer),
phil.reeves@chelmsford.gov.uk

[Decision \(if it is a Key Decision it is annotated KD\)](#)

To note the revenue outturn position for 24/25 and actions arising be noted.

[Documents to be considered when making the decision](#)

Report to Cabinet

[Decision Maker](#)

Cabinet

[Date of proposed decision](#)

8th July 2025

[Subject/Officer contact](#)

Capital Programme Update and Provisional Outturn Report 24/25

Phil Reeves, Accountancy Services Manager (Section 151 Officer),
phil.reeves@chelmsford.gov.uk

[Decision \(if it is a Key Decision it is annotated KD\) KD](#)

To note the 2042/25 outturn and approve the latest forecast costs for the capital programme.

[Documents to be considered when making the decision](#)

Report to Cabinet

[Decision Maker](#)

Cabinet

[Date of proposed decision](#)

8th July 2025

Subject/Officer contact

Treasury Management Outturn Report 2024/25

Phil Reeves, Accountancy Services Manager (Section 151 Officer),
phil.reeves@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)

To note and recommend the Outturn Report to Full Council

Documents to be considered when making the decision

Report to Cabinet

Notes:

1. Documents other than those referred to may be submitted to the decision-maker.
2. The documents referred to (except those which contain exempt or confidential information) will be available on the Council's website five working days before the date the decision is to be taken. Alternatively, the documents and any others submitted to the decision-maker may be obtained by contacting Democratic Services at Chelmsford City Council, Civic Centre, Duke Street, Chelmsford CM1 1JE or by email committees@chelmsford.gov.uk
3. Those contact details should also be used by anyone who wishes to make representations in relation to any of those meetings or decisions being the subject of a Regulation 5 notification.
4. Membership of the Cabinet

Leader of the Council– Councillor Stephen Robinson
Deputy Leader and Cabinet Member for a Fairer Chelmsford – Councillor Lynne Foster
Cabinet Member for an Active Chelmsford – Councillor Natacha Dudley
Cabinet Member for Economic Development and Property – Councillor Simon Goldman
Cabinet Member for Finance – Councillor Chris Davidson
Cabinet Member for a Greener Chelmsford – Councillor Rose Moore
Cabinet Member for a Safer Chelmsford – Councillor Donna Eley

Lorraine Browne, Legal and Democratic Services Manager
9 June 2025