
Chelmsford City Council

Licensing

Hackney carriage vehicle

Licence conditions

1. At all times when a vehicle is being operated as a hackney carriage identification plates issued by the Council must be displayed in the following positions:
 - a) one plate shall be affixed to the rear of the vehicle and one affixed to the front of the vehicle so that it is clearly visible to the public;
 - b) one identification card shall be affixed in the passenger compartment so that it is clearly visible to passengers.
2. Hackney carriages shall display a roof sign in the approved form which can be illuminated only when the vehicle is for hire.
3. Where drivers are required not to accept cheques in any circumstances for payment, then in each hackney carriage the following notice must be displayed:- “No cheques accepted.”
4. The vehicle will display a door sticker on the upper panels of both front doors that shall not be affixed using magnetic plates.
5. Polycarbonate licensed plates will be fitted to the rear of the vehicle in an approved position.
6. Interior vehicle-driver identifications will be displayed in an approved position on the interior of the vehicle.
7. Whilst a vehicle is being used as a hackney carriage it shall not be driven by anyone other than a hackney carriage driver licensed as such by the Council and wearing an official badge.
8.
 - a) Hackney carriages shall be equipped with an approved electronic taximeter which has been certified as sealed to the Council, which accurately records the fares shown on the table of fares approved by the Council and no other tariff.
 - b) When a tariff change has been approved by the Council, hackney carriages must be made available at the Council’s request for the meter to be sealed at the proprietor’s expense.

- c) If for any reason the seal on the meter should be broken or the meter has become damaged the relevant circumstances shall be reported immediately to the Council in writing.
 - d) If the meter in a hackney carriage is changed for one of a different manufacture the Council shall be informed immediately.
9. Hackney carriages shall be equipped with an effective and 'in date' fire extinguisher.
10. Hackney carriages shall be equipped with adequate luggage facilities and if the vehicle is an estate or hatchback type car it must be fitted with a guard rail of a type approved by the Council to separate the rear loading area from the passengers.
11. Hackney carriages shall be kept in a clean and well-maintained condition.
12. No hackney carriage shall carry more persons than the number specified in this licence.
13. Hackney carriages shall be made available for inspection by the appropriate officers of the Council as required.
14. No advertising on the hackney carriage shall be externally visible unless previously approved by the Council.
15. A record of all mileage covered must be kept and retained for a period of 12 months.
16. Where any of the following events occur, a proprietor must notify the Council in writing within 14 days of the event, the name and address of
- (a) any person other than the proprietor whose name is specified in this licence to whom an interest in the hackney carriage has been transferred; and
 - (b) any person concerned, either solely or in partnership with any other person with the keeping, employing or letting or hire of the hackney carriage.
17. A proprietor must report to the Council in writing as soon as reasonably practicable, and in any case within seventy two hours of the occurrence thereof, any accident to the hackney carriage causing damage materially affecting the safety, performance or appearance of the vehicle or the comfort or convenience of the passengers therein.
- 18.
- a) A proprietor must comply with relevant legislation in respect of insurance of the vehicle.
 - b) A proprietor shall display a current certificate of motor insurance or cover note in a prominent position in the vehicle so that it can be seen by passengers.
19. A proprietor shall authorise drivers to be able to demand and take for the hire of a hackney carriage the rate of fares approved by the Council, which are calculated by distance unless the hirer expresses at the commencement of the hiring their desire to engage by time.

The proprietor shall not authorise or encourage drivers to:

- a) be able to demand and take a fare greater than that recorded on the face of the taximeter; or
 - b) demand or take a fare greater than that authorised by the Council's approved table of fares
20. A proprietor shall be familiar with and at all times comply with the relevant provisions of the Local Government (Miscellaneous Provisions) Act 1976 and the Town Police Clauses Act 1847 as the same may be amended and all regulations and Byelaws made by the Council and other relevant statutory provisions relating to hackney carriages for the time being in force. Copies are available for inspection at the Council's Licensing Reception, Civic Centre (Coval Lane building), Chelmsford during normal office hours.
21. Hackney Carriages shall be equipped with a spare wheel that is in a serviceable condition at all times unless otherwise agreed with the Authority.
22. An 'Internal Vehicle Notice' in a form prescribed by the licensing authority must be clearly displayed for the information of passengers giving the vehicle licence number and licensing authority contact details