

CHELMSFORD CITY COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE COUNCIL
held on 13 May 2020 at 7pm

PRESENT:

The Mayor (Councillor R Massey)
The Deputy Mayor (Councillor J A Potter)

Councillors

R H Ambor	I S Grundy	I C Roberts
L Ashley	N Gulliver	S J Robinson
H Ayres	P V Hughes	T E Roper
K Bentley	R J J Hyland	C M Shaw
M W Bracken	A M John	R J Shepherd
N Chambers	D G Jones	M Sismey
D J R Clark	G B R Knight	A B Sosin
P H Clark	J C S Lager	J E Sosin
W A Daden	J S Lardge	M S Steel
A E Davidson	R J Lee	C R Tron
C K Davidson	M J Mackrory	N M Walsh
J A Deakin	L A Mascot	M D Watson
S M Dobson	L A Millane	R T Whitehead
N A Dudley	R J Moore	T N Willis
J A Frascaona	G H J Pooley	I Wright
I D Fuller	R J Poulter	S Young
J Galley	S Rajesh	
M C Goldman	J M Raven	
S M Goldman		

1. Apologies

Apologies for absence were received from Councillor E J Sampson.

2. Mayor's Announcements

The Mayor thanked employees of the Council who had worked hard under difficult circumstances during the coronavirus emergency to maintain vital services to the community. He also thanked those who had contributed to the video that had been produced by the City Council to mark the 75th anniversary of VE Day.

The Council was informed that despite the curtailment of fund raising events since March, about £11,000 had been raised for the Mayor's chosen charity, Parkinson's UK Chelmsford Branch. The Mayor was grateful for people's generosity and was confident that the Charity would apply the funds well.

3. Election of Mayor and Deputy Mayor

(1) Election of Mayor

On the nomination of Councillor S J Robinson, seconded by Councillor J A Potter, it was

RESOLVED that Councillor J A Deakin be elected Mayor of the City of Chelmsford for the ensuing year.

(2) Appointment of Deputy Mayor

On the motion of the Mayor-elect, which was duly seconded by Councillor R T Whitehead, it was

RESOLVED that Councillor L A Mascot be appointed Deputy Mayor of the City of Chelmsford for the ensuing year.

4. Declarations of Acceptance of Office

Councillor Deakin made the declaration of acceptance of office as Mayor and took the chair. Councillor Mascot then made the declaration of acceptance of office as Deputy Mayor.

5. Mayoress and Deputy Mayor's Consort

The Mayor introduced to the Council her Mayoress for her year in office, her daughter, Helen Deakin. The Deputy Mayor introduced her Consort, her husband, Ian Mascot.

The Mayor informed the Council that the retiring Mayor's Escort and the retiring Deputy Mayor's Escort would be invested with their badges of office at a future reception to be held when circumstances permitted.

6. Address by Mayor

The Mayor thanked the Council for electing her and expressed appreciation for the work of Councillor Massey during his year in office.

7. Retiring Mayor and Retiring Mayoress

Councillor R T Whitehead and Councillor T N Willis then thanked Councillor Massey for his services as Mayor. Councillor Massey expressed his appreciation for the support given to him by his Escort, Janice Cheese, Councillor Potter as Deputy Mayor and Gillian Smith as the Deputy Mayor's Escort.

8. Appointment of Mayor's Chaplain and Announcement of Mayor's Charities

The Mayor reported that she had appointed Father Tom Page as her Chaplain during her term of office and that the Mayor's charities for the year would be Sanctus, Helping Hands Essex and Mid and North Essex MIND.

9. Leader's Scheme of Delegation

RESOLVED that the Leader's Scheme of Delegation of executive functions be noted.

10. Arrangements for and Appointments to City Council and Outside Bodies

RESOLVED that

(a) the appointment by the Leader of the Council of the following as the members of the Cabinet for 2020/21, and the function areas of those members of Cabinet indicated below, be noted:

Deputy Leader and Connected Chelmsford	Councillor M C Goldman
Fairer Chelmsford	Councillor C K Davidson
Sustainable Development	Councillor M J Mackrory
Greener and Safer Chelmsford	Councillor R J Moore

(b) the members of the Council indicated below be noted as the opposition spokespersons on the Cabinet function areas referred to:

Function	Conservative Group	Chelmsford Independents Group
Leader's Responsibilities	Councillor R T Whitehead	Councillor P Clark
Deputy Leader's	Councillor J Galley	Councillor I C Roberts

Responsibilities

Fairer Chelmsford	Councillor M D Watson	Councillor W Daden
Sustainable Development	Councillor M S Steel	Councillor K Bentley
Greener and Safer Chelmsford	Councillor M Sismey	Councillor R J Hyland

(c) the following Committees and the Treasury Management and Investment Sub-Committee be appointed for the year 2020/21 with the membership and Chairs indicated:

COMMITTEES 2020/2021

Audit and Risk Committee	Councillors D Clark, P Clark, N Dudley, J Lardge, J Raven, E Sampson, M Sismey, N Walsh (Chair), M Watson
Chelmsford Policy Board	Councillors H Ayres, N Chambers, W Daden, I Fuller, J Galley, M Goldman, S Goldman, N Gulliver, G B R Knight, R Moore, G H J Pooley (Chair), R J Poulter, I C Roberts, A Sosin, N Walsh, R T Whitehead, T N Willis
Employment Committee	Councillors C Davidson, M Goldman, R J Moore, J A Potter, S Robinson and one other Liberal Democrat member (Chair to be elected at meeting)
Governance Committee	Councillors R Ambor, H Ayres (Chair), K Bentley, N Dudley, D Jones, N Walsh, I Wright And three Parish and Town Council Co-opted (non-voting) Members and two Independent Persons, Clarissa Gosling and Paula Mills
Licensing/Regulatory Committee	Councillors R Ambor, L Ashley, D Clark, A Davidson, J Frasca, P V Hughes, A John, D Jones, G B R Knight, R Lee, L Mascot (Chair), L Millane, S J Rajesh, I C Roberts, T E Roper
Overview and Scrutiny Committee	Councillors L Ashley, N Dudley, J Galley (Chair), S Goldman (Vice Chair), I Fuller, I Grundy, R J Hyland, J Lager, J Lardge, M Sismey, M S Steel, M D Watson, R T Whitehead, T N Willis, S Young
Planning Committee	Councillors L Ashley, H Ayres, A Davidson, S Dobson, P Hughes, R J Hyland, R Lee, G H J Pooley, R J Poulter, T E Roper, E Sampson, C Shaw, R J Shepherd, J A Sosin (Chair), I Wright

	Designated Substitutes – Councillors J Frasca, J Lardge and S J Rajesh (Liberal Democrats), L Millane (Conservative) and P Clark (Chelmsford Independents)
Treasury Management and Investment Sub-Committee	Councillors M Bracken, D Clark, P Clark, C Davidson (Chair), J Galley, A B Sosin, R T Whitehead
Local Joint Staff Committee	Councillors M Goldman, R Hyland, R Massey, R J Moore, S Robinson (Chair to be elected at meeting)

- (d) Councillor M J Mackrory be appointed as the Council's representative on the South Essex Parking Partnership Joint Committee;
- (e) the following be appointed as Equality and Diversity Champions: Councillors L Ashely, A Davidson and J Deakin;
- (f) the persons named in Schedule C and shown in Appendix 1 to these minutes be appointed to represent the Council on the outside bodies referred to for the period indicated;
- (g) the Legal and Democratic Services Manager, after consulting the relevant Group Leaders, be authorised to:
- (i) make appointments to an Employment Appeals Committee should the need for that Committee arise;
 - (ii) make appointments to or approve other changes to the representation of other non-Executive bodies that become necessary during the municipal year, provided that the political balance of those bodies continues to be observed;
- (h) the Legal and Democratic Services Manager, after consulting the Group Leaders, be authorised to finalise, amend or add to the appointments to Outside Bodies.

11. Amendments to the Constitution

The Council considered three reports on:

- changes to the Constitution required to accommodate the introduction of remote meetings;
- the authorisation of member absences under Section 85 of the Local Government Act 1972; and
- the roles and responsibilities of Cabinet Deputies.

RESOLVED that

- (a) the amendments to the Constitution set out in the appendix to Item 11.1 be approved and introduced from 13 May 2020;
- (b) until 31 December 2020, the absence of any member of the Council for whatever reason be approved under Section 85(1) of the Local Government Act 1972;
- (c) the amendments to the Constitution set out in the Appendix to item 11.3 which clarify and codify the roles and responsibilities of Cabinet Deputies be approved.

12. Amendments to the Constitution Recommended by the Governance Committee

The Governance Committee on 11 March 2020, as part of a general review of the constitution, had recommended amendments to it to update certain aspects and reflect changes in working practices and legislation. In moving the report's recommendations, the Chair of the Committee asked that the proposed change relating to the exemption from call-in of Executive decisions that were referred to the Council for approval be withdrawn.

RESOLVED that with the exception of the proposed exemption from call-in of Executive decisions referred to the Council for approval, those proposed amendments to the Constitution referred to in paragraph 4 of Item 12 and detailed in Appendix A to that report be agreed, together with the revised Terms of Reference of the Treasury Management and Investment Sub-Committee (Appendix B) and Contract Procedure Rules (Appendix C).

The meeting closed at 7.52p.m.

Mayor

APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES – 2020/2021

<i>Body</i>	<i>Term of Office</i>	<i>No. of Representatives</i>	<i>Current Representatives</i>
Chelmsford Age Concern	1 year	1	Councillor A Davidson
Chelmsford Business Board	1 year	1	Councillors Bracken and Robinson
Chelmsford Business Improvement District	1 year	1	Councillor Bracken
Chelmsford CAB Trustee Board	1 year	4	Councillors Ashley, Ayres, Tron (and S Rajesh)
Chelmsford Council for Voluntary Service	1 year	1	Councillor Young
Chelmsford Cultural Development Trust	1 year	1	Councillor Frascona
Chelmsford Educational Foundation	3 years commencing 1 st May 2020	2	Councillor Frascona and Liz Ahmed
Chelmsford Fairtrade	1 year	1	Councillor Moore
Chelmsford Local Highways Panel	1 year	4	Councillors Lager, Lardge, Shaw, Steel
Chelmsford United Charities	4 years	3	Councillors Dudley and Willis and Mr Ron Alcock from October 2019 Councillor Jones, Mrs F B Mountain and one Conservative Group nominee from October 2020
Chelmsford YMCA	1 year	1	Councillor Shaw
Chelmsford Youth Strategy Group	1 year	1	Councillor Frascona
City Centre Liaison Group	1 year	1	Councillor Pooley

Danbury Lakes Country Park Forum	1 year	2	Councillors Hyland and Willis
Essex Countywide Traveller Unit Joint Committee	No fixed term	1	Councillor J Sosin
Essex Police and Crime Panel	1 year	1	Councillor Lager (Councillor M Goldman, sub)
Essex Waste Partnership IAA Member Working Group	1 year	1	Councillor Lardge
Essex Waste Partnership Member Board	1 year	1	Councillor Moore
Fields in Trust	1 year from February 2020	1	Councillor Lee
Galleywood Heritage Centre	1 year	1	Councillor Hyland
King Edward VI Grammar School Historic Foundation Governors	3 years commencing 1st July, 2017	4	Councillors Galley, Shepherd, A Sosin and Whitehead
Local Government Association – Assembly and Conference - Delegate	1 year	1	Councillor Robinson
Local Government Association – District Councils Network	1 year	1	Councillor Robinson
Marsh Farm Country Park Forum	1 year	2	Councillors Roberts and Walsh
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Robinson (Substitute – Councillor Pooley)
South Woodham Ferrers Swimming Pool Steering Group	1 year	2	Councillors Bentley and Massey

Springfield United Charities	4 years commencing May 2019	3	Councillors Fuller and Tron and Mr R Stevens	
Flood Partnership Board	1 year	1	Councillor M J Mackrory	
Success Essex (formerly the Essex Business Board)	1 year	1	Councillor M Goldman	
Tech Ambassadors	1 year	2	Councillors Bracken and M Goldman	
The Barge Susan Trust	2 years commencing 1 st May 2019	1	Mrs F B Mountain	
William de Ferrers Centre Users Committee	4 years from September 2016	1	Mr R Denston to continue	

Bradwell Local Community Liaison Council	1 year	1	Director of Public Places or representative	Director of Public Places or representative
Essex Society for Archaeology and History	1 year	1	Director of Corporate Services or representative	Director of Corporate Services or representative