



Chelmsford City Council Governance Committee

21 June 2023

Work Programme

Report by:
Monitoring Officer

Officer Contact:
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Purpose

The purpose of this report is to receive members' comments on the Committee's future work programme.

Recommendations

1. Members are invited to comment on the Committee's work programme, attached as Appendix 1 to this report, and make any necessary amendments to it.
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1. Background

1.1. The Work Programme is reviewed by the Committee at each meeting. The current version is attached at Appendix 1 to this report and includes the proposed work for future meetings, based on the Programme content for recent years.

2. Conclusion

2.1. Members are invited to comment on the Committee's work programme and make any necessary amendments to it.

List of appendices:

Appendix 1 – Governance Committee Work Programme

Background papers:

Nil

Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

Health and Safety: None

Digital: None

Other: None

Consultees:

None

Relevant Policies and Strategies:

Not applicable

**Governance Committee Work Programme
Appendix 1**

June 2023

- Appointment of Parish Representatives
- Proposed changes to constitution
- Workplan
- Annual report on work of Governance Committee
- Committee member training

October 2023

- Monitoring Officer Report (including routine update on complaints and Member Code of Conduct training)
- Annual Report on Whistleblowing
- Annual Report from Senior Information Risk Owner
- Ombudsman Complaints
- RIPA Annual Review
- Annual report on Register of Interests

January 2024

- Monitoring Officer Report
- Alignment of Whistleblowing police to work being undertaken on Fraud and Corruption
- Proposed minor change to Employee Code of Conduct

March 2024

- Monitoring Officer Report
- Annual Constitution Report
- Gifts and Hospitality Report

Ad hoc reports

- Politically exempt officer posts
Training