**CHELMSFORD CITY COUNCIL**

**Localism Act 2011**

**Application for Appointment as an Independent Person**

**For Chelmsford City Council**

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| **SECTION 1 – PERSONAL INFORMATION** |

|  |  |
| --- | --- |
| **Title:** |  |
| **Surname:** |  |
| **Forenames(s):** |  |
| **Home Address:** |  |
| **Telephone:**  **Home**  **Day**  **Mobile** |  |
| **E-mail address:** |  |
| **Educational Qualifications:** |  |

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| --- |
| **SECTION 2 – OCCUPATION** |

**Are you currently? (Please tick box below)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Employed** |  | **Self Employed** |  | **Not in Paid Employment** |  | **Retired** |  | **Other (Please Specify)** |

**Employment History**

**Please give full details starting with your current employment. If you are not currently employed start with your most recent employment.**

|  |  |  |
| --- | --- | --- |
| **Post & Duties** | **Employer (inc address)** | **Dates** |
|  |  |  |

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| **SECTION 3 – OTHER APPOINTMENTS** |

**Please give details and dates of any other public or voluntary sector appointments or roles including service as an elected or co-opted member of a Local Authority.**

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| **Details** | **Dates** |
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| **SECTION 4 – PERSONAL STATEMENT** |

**Please include below a brief personal statement (not to exceed 500 words) demonstrating with evidence how you meet the person specification (Appendix 1 of the information pack) and explaining why you are interested in being appointed as an Independent Person.**

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| **SECTION 5 - REFERENCES** |

**Please give details of two referees who you know well, but are not related to you, and can confirm your suitability for this role. References will only be requested in respect of shortlisted candidates and candidates will be informed before their referees are contacted.**

**Referee 1**

|  |  |
| --- | --- |
| **Title:** |  |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **Occupation:** |  |
| **E-mail Address:** |  |
| **How does this person know you (e.g. employer, work colleague, friend)?** |  |
| **For how long have they known you?** |  |

**Referee 2**

|  |  |
| --- | --- |
| **Title:** |  |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **Occupation:** |  |
| **E-mail Address:** |  |
| **How does this person know you (e.g. employer, work colleague, friend)?** |  |
| **For how long have they known you?** |  |

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| **SECTION 6 - DECLARATION** |

**Is there anything in your private or working life, or in your past, which if it became known, might bring you or the appointing authority into disrepute or call into question your integrity, authority or ability to perform the role.**

**Please tick appropriate box**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **YES** |  |  | **NO** |

**If yes, please give more details**

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**I confirm that I am not currently an elected or co-opted member or officer of Chelmsford City Council and have not been within the last five years.**

**Please tick.**

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**I confirm that none of my close relatives or close friends are elected or co-opted members or officers of Chelmsford City Council.**

**Please tick.**

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**I have read the Information pack and confirm that if appointed I will be available to undertake training and duties.**

**Please tick.**

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**The information that I have given is true to the best of my knowledge and belief.**

**Please tick**

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|  |  |  |  |
| --- | --- | --- | --- |
| **Signed** |  | **Date** |  |

**When completed please email your completed application to arrive not later than 24 February 2023 to standards@chelmsford.gov.uk or send it to**

**Lorraine Browne**

**Monitoring Officer**

**Chelmsford City Council**

**Civic Centre**

**Duke Street**

**Chelmsford**

**Essex**

**CM1 1JE**