



Chelmsford City Council Overview & Scrutiny Committee

10th February 2025

Work Programme

Report by:

Director of Connected Chelmsford

Officer Contact:

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Purpose

The purpose of this report is to invite Members' comments on the Committee's work programme which has been updated since the Committee last met on 4 November 2024.

Recommendations

Members are invited to comment on the Committee's work programme, attached as Appendix 1 to this report and make any necessary amendments to it.

1. Background

1.1. The Committee's work programme has been updated following the meeting held on 4 November 2024 and is attached at Appendix 1.

1.2. The Chair and Vice Chair of the Committee were consulted and agreed to the changes to the work programme. The changes were required due to the

cancellation of the late November 2024 meeting.

1.3. Members will also note that the meetings for 2025/26 are now included and items are programmed in for those meetings too.

2. Conclusion

2.1. Member's comments are invited on the work programme.

List of appendices:

Appendix 1 – Work Programme

Background papers:

None

Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

(For new or revised policies or procedures has an equalities impact assessment been carried out? If not, explain why)

Health and Safety: None

Digital: None

Other: None

Consultees:

Chair and Vice Chair of the Overview and Scrutiny Committee

Relevant Policies and Strategies:

Not applicable

APPENDIX 1

<u>Subject</u>	<u>Author</u>
10 February 2025	
Performance Review Items	
Cabinet Portfolio Updates	Cabinet Member for a Safer Chelmsford Cabinet Member for an Active Chelmsford
Annual Presentation by Safer Chelmsford Partnership and Essex Police	Spencer Clarke Public Protection Manager Chief Inspector Paul Ballard, Essex Police
Standing Items	
Report on Decisions Taken Under Delegation to the Chief Executive	Freddey Banks-Ayres Democratic Services Officer
Annual Report of the Committee (2023/24)	Freddey Banks-Ayres Democratic Services Officer
10 March 2025	
Performance Review Items	
Cabinet Portfolio Updates	Leader of the Council Deputy Leader and Cabinet Member for a Fairer Chelmsford Cabinet Member for a Greener Chelmsford Cabinet Member for Finance
Climate and Ecological Emergency Declaration and Net Zero Initiatives Inform and Debate	Keith Nicholson Director of Public Places
Cabinet Member for a Greener Chelmsford's Annual Report on Housing Delivery	Jeremy Potter Spatial Planning Services Manager

Review of Parking Provision	Michael Adewole Parking and Highways Operations Manager
Standing Items	
Updates from representatives on Outside Bodies	Freddey Banks-Ayres Democratic Services Officer
2 June 2025	
Performance Review Items	
Theatre Inform and Debate (including review from Theatre Director)	Marc De'ath Chelmsford City Culture Services Manager
Standing Items	
Report on Decisions Taken Under Delegation to the Chief Executive	Freddey Banks-Ayres Democratic Services Officer
Annual Report of the Committee (2024/25)	Freddey Banks-Ayres Democratic Services Officer
15 September 2025	
Performance Review Items	
Cabinet Portfolio Updates	Leader of the Council Cabinet Member for an Active Chelmsford
Update/Review of "Our Chelmsford, Our Plan"	Nick Eveleigh Chief Executive
17 November 2025	
Performance Review Items	
Cabinet Portfolio Update	Deputy Leader and Cabinet member for a Fairer Chelmsford
Cabinet Member for a Greener Chelmsford's Annual Report on Housing Delivery	Jeremy Potter Spatial Planning Services Manager
Use of Project Management Toolkit	Louise Goodwin Director of Connected Chelmsford

Standing Items	
Report on Decisions Taken Under Delegation to the Chief Executive	Freddey Banks-Ayres Democratic Services Officer
9 February 2026	
Performance Review Items	
Cabinet Portfolio Update	Cabinet member for a Safer Chelmsford
Annual Presentation by Safer Chelmsford Partnership and Essex Police	Spencer Clarke Public Protection Manager Chief Inspector Paul Ballard, Essex Police
13 April 2026	
Performance Review Items	
Cabinet Portfolio Updates	Cabinet Member for Finance Cabinet Member for a Greener Chelmsford
Standing Items	
Updates from representatives on Outside Bodies	Freddey Banks-Ayres Democratic Services Officer