

SOUTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE

THURSDAY 31 AUGUST 2023

AGENDA ITEM 12

Subject	Chelmsford proposal for the allocation of the agreed share of operational fund
Report by	Nick Binder, South Essex Parking Partnership Manager

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Purpose

- This report provides the Joint Committee with the proposal from Chelmsford City Council on how they intend to use the agreed £232,500 allocation from the SEPP (South Essex Parking Partnership) operational fund in accordance with Section 55 of the Road Traffic Regulation Act 1984 (RTRA 1984).
- The Full £232,500 has been allocated over 2 projects.

Options

The Joint Committee can approve, amend, or reject the proposal.

Recommendation(s)

It is recommended that the Joint Committee;

- Agree that the proposed schemes totalling £232,500 are in accordance with Section 55 of the RTRA 1984 and.

Authorise the South Essex Parking Partnership Manager to release these funds to Chelmsford City Council from the SEPP parking account.

Consultees	Lead Officers from each of the Partner Authorities as set out in Appendix B of the Joint Committee Agreement 2022.
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1. Introduction

- 1.1 At its meeting on 28 July 2022 the Joint Committee was presented with a report with a recommendation that the Joint Committee approves the allocation of £1,302,000 from the operational fund between the seven Partnership authorities for schemes and projects which are in accordance with Section 55 of the RTRA 1984.

The Joint Committee agreed to equally share the £1,302,000 surplus (the amount remaining at the end of the previous Joint Committee Agreement) between the seven Partner Authorities (£186,000 each). It was also agreed that the funding will be released to the Partnership Authorities subject to the following criteria:

- Each partner authority will need to present a report for approval by the Joint Committee providing details of the proposed scheme(s) which will demonstrate that the funding will be fully used as per the requirements of Section 55 of the RTRA 1984.

In addition, Chelmsford City Council also has an amount of £46,500 remaining from a previous allocation of funds approved by the Joint Committee at its meeting on 6 December 2018

This report provides the Joint Committee with information for the Chelmsford City Council proposals.

2 **Chelmsford City Council proposals**

First Project – Fairfield Road Surface Car Park ~ Resurfacing and relining works.

Summary:

Undertake resurfacing and re-lining of the car park bays in Fairfield Road Surface car park, Chelmsford. This will be beneficial in directing users of the car park. £84,077 is requested to fund this project.

Reason:

The current surface is in a very poor state and the Council is receiving many enquiries about what action it intends to take, particularly whilst the car park is used by a high number of visitors.

There is a further danger that during the winter months water filled pot holes may become icy or hidden by snow. There is a potential heightened risk of cars skidding or pedestrians tripping/falling.

Weak areas in the car park surfaces will become exposed to ice and the ingress of water. Further erosion will occur in damaged sections.

Proposed:

There are c. 377 spaces that require resurfacing and re-lining, including a disabled bay

2.1

Costs:

	£
surfacing and lining works (estimated)	84,077
Total	84,077

2.2

Second Project – High Chelmer Multi-Storey Car Park Improvements works.

Summary:

This proposal is for the refurbishment of the Stairwells, Lift Lobbies & Walkway at High Chelmer Multi-Storey Car Park. This will be beneficial in directing users of the car park. £148,423 is requested to fund this project.

Reason:

Improving facilities at High Chelmer MSCP will ensure we meet the growing demands of over 2million customers using the car park every year. It will also ensure the building continues to be well maintained and prolongs the useful life of the structure and make a significant difference to the customer experience.

The areas that need improvement works are as follows:

- The main back entrance to the car park,
- Lift Lobbies
- stairwells
- Walkway

The improvement works required includes, i.e. Renovating, update lighting to LED, updating and reinstating signages etc.

Energy savings from improvements to the building's infrastructure will also assist with reducing expenditure.

Proposed:

The works will directly contribute to the corporate aim of “providing high quality public spaces” by ensuring that we “maintain our accreditation for safe car parks. and parking facilities”. It will ensure that the service provided to the public remains of high quality and encourages repeat visits, which supports the local trading community and ensures Chelmsford remains an attractive place to live, work and visit.

Costs:

	£
Stairwells A, B, C, D & E	73,000
External Staircase E	14,900
Lift Lobbies & Walkway (G.F.)	18,450
Concrete Parapet Wall & Soffit over the Car Park Exit (West Elevation)	13,100
Concrete Parapet Wall to Exit Ramp over the Car Park Entrance, Market Services Road & Refuse Yard (South	28,973
Total	148,423

3 **How these proposals meet the requirements of the RTRA 1984 (s55)**

The above proposals meet the criteria of subsection 4 (b) meeting all or part of the cost of the provision and maintenance by the local authority of off-street parking accommodation whether in the open or under cover.

- 4 If the Joint Committee approve these schemes totalling £232,500, Chelmsford City Council will have no monies remaining from their allocation.

Conclusion

Chelmsford City Council has provided a list of proposed schemes which meet the criteria of Section 55 of the RTRA 1984 to be approved by the Joint Committee.

It is recommended that the Joint Committee:

- Agree that the proposed schemes totalling £232,500 are in accordance with Section 55 of the Road Traffic Regulation Act 1985 and.

Authorise the South Essex Parking Partnership Manager to release these funds to Chelmsford City Council from the SEPP parking account.

Appendices

None

Background Papers

The South Essex Parking Partnership Joint Committee Agreement 2011.
The South Essex Parking Partnership Joint Committee Agreement 2022.