

Overview and Scrutiny Committee Agenda



6 February 2023 at 7pm

**Council Chamber, Civic Centre, Chelmsford,
CM1 1JE**

Membership

Councillor R. Poulter (Chair)
Councillor S. Young (Vice Chair)

and Councillors

L. Ashley, M.W. Bracken, N. Chambers, W.A. Daden, J. Deakin, I.D.
Fuller, R.J.E. Gisby, I.S. Grundy, J.C.S. Lager, M.T. Steel and C.R.
Tron

Local people are welcome to attend this meeting remotely, where your elected Councillors take decisions affecting YOU and your City. There will also be an opportunity to ask your Councillors questions or make a statement. These have to be submitted in advance to committees@chelmsford.gov.uk. Further details are on the agenda page. If you would like to find out more, please email jan.decena@chelmsford.gov.uk or phone Jan Decena in the Democracy Team on Chelmsford (01245) 606260.

Overview and Scrutiny Committee

6 February 2023

AGENDA

1. Apologies for Absence and Substitutions

2. Chairs Announcements

3. Minutes

To consider the minutes of the meeting held on 21 November 2022

4. Declaration of Interests

All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. If the interest is a Disclosable Pecuniary Interest they are also obliged to notify the Monitoring Officer within 28 days of the meeting.

5. Public Question Time

Any member of the public may ask a question or make a statement at this point in the meeting. Each person has two minutes and a maximum of 20 minutes is allotted to public questions/statements, which must be about matters for which the Committee is responsible.

The Chair may disallow a question if it is offensive, substantially the same as another question or requires disclosure of exempt or confidential information. If the question cannot be answered at the meeting a written response will be provided after the meeting.

Any member of the public who wishes to submit a question or statement to this meeting should email it to committees@chelmsford.gov.uk 24 hours before the start time of the meeting. All valid questions and statements will be published with the agenda on the website at least six hours before the start time and will be responded to at the meeting. Those who have submitted a valid question or statement will be entitled to put it in person at the meeting.

6. Decisions Called-In

To report on any Cabinet decisions called in and to decide how they should be progressed.

7. Cabinet Portfolio Update – Cabinet Member for Greener & Safer Chelmsford
8. Annual Presentation by Safer Chelmsford Partnership and Essex Police
9. Cabinet Portfolio Update – Cabinet Member for Sustainable Development
10. Cabinet Member for Sustainable Development's Annual Report on Housing Delivery
11. Final Report from Task and Finish Group on Outside Body Appointments
12. Work Programme
13. Urgent Business

To consider any other matter which, in the opinion of the Chair, should be considered by reason of special circumstances (to be specified) as a matter of urgency.

MINUTES

of the

OVERVIEW AND SCRUTINY COMMITTEE

held on 21 November 2022 at 7pm

Present:

Councillor R.J. Poulter (Chair)

Councillors , L. Ashley, M. Bracken, W. Daden, J. Deakin, I. Fuller, R. Gisby, I. Grundy, B. Knight, C. Tron, S. Young, R. Whitehead

Also in attendance:

Councillors C. Davidson, M. Goldman and R. Hyland

1. Apologies for Absence and Substitutions

Apologies for absence were received from Cllrs N. Chambers, J. Lager and M. Steel. Cllr B. Knight and Cllr R. Whitehead substituted for Cllrs N. Chambers and M. Steel retrospectively.

2. Chairs Announcements

The Chair announced that it had been agreed for item 10 to be heard after item 6.

3. Minutes

The minutes of the meeting held 26 September 2022 were agreed as a correct record and signed by the Chair.

4. Declaration of Interests

All Members were reminded to declare any Disclosable Pecuniary interests or other registerable interests where appropriate in any items of business on the meeting's agenda. None were made.

5. Public Question Time

No questions were asked or statements made.

6. Decisions Called-In

The Committee noted that no decisions taken by the Cabinet had been called-in.

7. Cabinet Portfolio Update –Cabinet Member for Fairer Chelmsford

The Cabinet Member for Fairer Chelmsford updated the committee on their role. The Committee received a presentation which provided an overview of the role and what had taken place in the last 12 months. [The presentation can be viewed via this link.](#) The Committee heard praise for the hard work in each of the 4 services within the portfolio:

- Accountancy services
- Corporate property services
- Internal Audit
- Strategic housing services

The portfolio holder detailed the main challenges that they had faced in the last 12 months. Firstly, in relation to accountancy services and their endeavours to limit the impact of rising inflation, covid-19 and uncertainty about future Government support.

In addition to this, the committee heard of the issues that strategic housing had faced as a result of external pressures e.g., rise in need for temporary accommodation.

It was noted that the city council is not facing these challenges in isolation and that the officers involved have taken additional measures to mitigate these challenges.

RESOLVED that;

1. the update be noted;
2. the cabinet member be thanked for their attendance

(7.35pm to 7:46pm)

8. Review of 'Our Chelmsford 'Our Plan'

The Committee were updated on the progress of the plan, which was adopted in January 2020 and sets out the strategic direction and priorities of the city council. The four main priority areas are:

- A fairer and inclusive Chelmsford,
- A safer and greener place,
- Healthy, active and enjoyable lives and,
- Connected Chelmsford.

The detailed action plan reflects the progress of the projects and initiatives that have been devised to meet these priorities. It was reported that of the 124 actions that were identified, 107 are on track or ahead of schedule, 9 have been placed on hold and 5 were not due to have started yet. There were 3 that were brought to the attention of the committee as potential issues:

- OCOP F3.2/CaEE 8b – The automatic flood gates cannot yet be replaced as there is a gas pipe that needs to be moved.
- OCOP H3.1/CaEE 10a – The flood alleviation scheme is no longer being implemented as planned by the Environment Agency. Alternative options are now being explored

- OCOP H4.1 – The council continues to look for an additional site for a cemetery within the district but has had difficulty in identifying a location that is suitable and available.

In response to questions from the Committee, officers informed them that;

- Despite the delays and amendments to the flood alleviation scheme it is the aim for measures to be put in place for 2026. However natural flood management measures, such planting more trees are being considered in the interim.
- The structural survey of the existing automatic flood gates was due to be completed this autumn but was delayed by a leak on the gas pipe adjacent to the site. Cadent should now be able resolve this in the new year.
- The council is committed to our responsibility to continue to offer cremation and burial services and will continue to look for potential sites.
- Where a new housing development is built, the guidelines around additional community infrastructure, such as schools, that the developer must support is not based entirely on the number of properties being built, it also considers an assessment of need and the capacity of the current infrastructure.
- The café at Hylands is due to close on 24th December as the current occupiers are leaving and the successful applicant in the tender process has withdrawn. A replacement is going to be sought and temporary options are being explored for the interim period. The committee was reassured that there was no concern that this was related to the introduction of parking charges at Hylands Park in November 2021.
- The council is exploring options for broadcasting meetings that are currently not accessible online. Committees will be considered on an individual basis.
- The council understands that there is a shortage of GPs locally, but not GP surgeries, officers are in discussion with the health service about how we can support them with this.
- Delivery of ultra-low emissions vehicles has been delayed due to manufacturer supply issues.

RESOLVED that;

- The Committee thanked officers for their continued efforts.
- The Committee will be circulated updates on annual tree planting targets, how we are engaging older people in active sports programmes and the progress of the survey of local businesses.

(7:46pm to 8:17pm)

9. Revenue Monitoring Update

The Committee was provided with a high-level view of the anticipated expenditure and income for the year ending 31st March 2022.

Financial uncertainty and high inflation are the key factors impacting the councils' finances. It was noted that business rates had however exceeded their anticipated income.

Budget variations, which are a result of varying factors (e.g. staff pay award, low income from car parks and inflation) mean that the council is anticipating a shortfall of £1.1 million in 2022/2023.

It was again noted that these concerns are echoed across the country and that the situation is very transient. The committee were encouraged to bear in mind that these figures are the best predictions that could be provided based on the current situation.

In response to questions from the Committee, it was noted that;

- The council regularly reviews the existing charges for services, including for car parks. It is understood that the reduced income from car parks was not due to concerns related to the charges but due to changes in customer activity. The cabinet portfolio holder for fairer Chelmsford confirmed that they are reviewing the data related to fees and charges and an update will follow.

RESOLVED that;

- The Committee noted the financial pressures the Council is under;
- Offered their support and thanks to accountancy services for their work in helping to tackle this issue.

(8.17pm to 8.32pm)

10. Cultural Services Presentation and Terms of Reference for a Task and Finish Group

The Committee received a presentation from city council officers alongside their external partners from Culture Chelmsford and Seriously Inclusive. [The presentation can be viewed via this link.](#) They outlined the values and priorities of the city council's museum and theatre and detailed some of the initiatives that are currently being delivered and developed. The continued partnership with Ignite was also highlighted, alongside some of the successful projects that have been delivered in collaboration.

An update was provided on the arts council funding that had been awarded to establish a Cultural Education Partnership and the progress that has already been made in allocating this through 3 workstreams. The goal of these projects is to encourage inclusivity, drive change and seek inward investment.

It is considered a key focus of this project that the benefits are not just seen in the city centre but across the whole district area. They are therefore seeking support from city councillors through a task and finish group to engage with their local communities to meet 3 main goals, to:

- Ensure that projects are inclusive of marginalised communities
- Help communicate the contribution of culture
- Aide in the delivery of the action plan

The task and finish group would begin assisting the project in December, building on research and planning that has already begun, with the aim for the final strategy to be published in January and events to be launched in February.

In response to questions from the Committee, it was noted that;

- The council is exploring hosting diverse events at the museum to help engage with the community and boost income e.g. corporate hire and community events.
- The council is exploring membership/loyalty schemes to the theatre. This is separate to the creative membership which will be open to anyone that wishes to participate.

RESOLVED that;

- The Committee would receive a breakdown of ticket sales and attendance for both theatres.
- A task and finish group to support this project was agreed, with the aim to report back to a meeting scheduled ahead of the pre-election period, a date for which will be agreed at a later date.
- Membership of the task and finish group will be agreed before the end of the week commencing 21 November.

The membership was later agreed to be:

Cllr K. Bentley

Cllr J. Deakin

Cllr R. Lee

Cllr C. Shaw

Cllr J. Sosin

Cllr M Steel

Cllr A. Thorpe-Apps

(7:06pm to 7:35pm)

11. Report on Decisions Taken Under Delegation to the Chief Executive

The committee received an update on the urgency decisions taken by the chief executive in the period of 1 June 2022 to 11 November 2022.

RESOLVED that the report be noted.

12. Work Programme

The Committee considered a report on its work programme which had been updated following the last meeting on 26 September 2022 to reflect the arrangements agreed at the last meeting.

At the request of members, a new item has been added to the future work schedule to reflect a task and finish group to review the theatre refurbishment project, once the project is complete. The terms of reference for this group will be circulated to the committee for agreement before membership is agreed.

The task and finish group would be set up on a confidential basis with 7 cross party members.

RESOLVED that

- The work programme be agreed.
- The terms of reference for the task and finish group be circulated by the end of the week commencing 21 November 2022 for agreement.
- The terms of reference and membership of the group to be agreed by 5 December 2022.
- The meeting scheduled for 24 April 2023 will be cancelled and a new date will be arranged in March.

(8:32pm to 8:40pm)

14. Urgent Business

There were no matters of urgent business brought before the Committee.

The meeting closed at 8:44pm.

Greener & Safer Chelmsford – Overview & Scrutiny Committee, 6th February 2023

Portfolio Update, Cllr Rose Moore

Introduction

Areas of responsibility:

Technical Services

This includes

- facilities management
- building maintenance
- residual highways matters
- municipal engineering
- architectural design

Community and Safety

This includes:

- Public Health & Protection Services (PHPS)
- the development and management of play facilities and oversight of issues affecting young people
- the safety of the community and accident prevention, including emergency planning
- the aims of the Community Safety Strategy, in partnership with others

Leisure Services

- provision of sporting and leisure facilities
- Riverside Leisure Centre
- Chelmsford Sport and Athletics Centre
- Dovedale Sports Centre
- South Woodham Ferrers Leisure Centre
- Hylands House

Recycling and Waste management

This includes:

- strategies for recycling and waste collection
- overseeing the functions of waste collection and recycling, street cleansing and minor works to the highway
- the operation of Chelmsford Market

Parks

- parks strategy and development, including the development and management of play facilities
- open spaces, grounds maintenance, horticulture, allotments
- biodiversity
- all matters relating to the cemeteries and crematorium (Bereavement Services)

Presentation

1. Technical services – verbal update / questions

2. Community and Safety

Community Safety – Spencer Clarke will present a full overview of the Community Policing team's work and take questions at the meeting on 6th February, so I will keep it brief:

Highlights:

Women's Safety Charter & related outreach/training

Safer Streets funding – further investment

Modern Slavery and Exploitation - Awareness campaign and training

Public Health & Protection Services

Introduction:

Public Health & Protection Services consists of a broad range of services including Community Safety, Environmental Health, Housing Standards, CCTV and Licensing.

The main essence of the service is to protect the public, through regulatory means such as ensuring businesses comply with food safety, health & safety or licensing requirements; public services such as taxi marshals and an out-of-hours noise team, and health improvement through general advice or other health initiatives.

The key objective of the service is to continue to provide high quality public places, through education, regulation, and partnerships.

The team's work makes a significant contribution to the corporate objectives of ensuring the Chelmsford City Council area becomes greener, fairer and more-connected, and encouraging healthy, active, and enjoyable lives.

The service leads on public health. Although the whole Council contributes to tackling health inequalities and improving residents' health and quality of life, PHPS also leads corporately on health & safety, safeguarding and sustainable travel.

The service also delivers a range of functions for neighbouring local authorities.

The purpose of the service plan is to assist in providing an incremental improvement to service delivery through specific projects. These are often in addition to the significant amount of reactive core duties that the service achieves, and work that is driven by other plans, for example the Community Safety Action Plan and the Health and Wellbeing Plan.

The years of 2019 through to 2021 were significantly impacted by the Coronavirus pandemic. Nationally, normal business activities were severely restricted. The impact of these controls on businesses regulated by Public Health and Protection Services was significant and created a backlog of activity.

Licensing – verbal update - overview of the team's work; trends, cases of note, enforcements

Public Health – Highlights: slides

1. Refreshed Health & Wellbeing Plan
2. Air quality strategy – draft Feb 2022, Cabinet ...launched with live stats via LYC website
3. Animal Welfare Policy
4. Campaign to address dog-fouling and encourage responsible behaviour
5. Pavement Licensing Policy (Chelmsford City Centre)
6. Food safety - visit from FSA CEO Emily Miles, 24th November 2022

3. Leisure Services

Written update to be shared ahead of the meeting, including

CCC Leisure Centres: Riverside, South Woodham Ferrers Leisure Centre, Chelmsford Sports & Athletics Centre, Dovedale (operated in joint agreement with Chelmsford College)

Community Outreach & Engagement

Active Chelmsford

MelFest/Play In The Park

Questions welcome

Hylands House – verbal update:

Events

Improvement works

Stables Artist Studios, Music at the Stables

Stables Café

Hylands House – slides –

Weddings, Outdoor venue, School Proms, Fireworks Policy

4. Parks

Bereavement Services

Service update to be presented at the meeting

Parks & Green Spaces

Verbal update / slides

Investment in equipped Play & Neighbourhood schemes:

Examples:

Churchill Rise Play Area

Chislett Row

Springfield Hall Park (Rocket Park)

Boosting Biodiversity – Grasslands and Woodland Habitat initiatives

5. Recycling and Waste management

Street Care

Verbal update:

Team members – EVs on order, charging infrastructure

Rangers Service

Recycling-on-the-Go (RotG) Policy – updated March 2022

A priority of this Council is to reduce the amount of waste generated and ensure that as much as possible of any waste generated is reused, recycled, or composted – moving towards a Circular Economy.

Recycling-on-the-Go is an important element of the overall approach, complementary to the source-separated kerbside household collections, to increase the amount of waste materials that are captured at source to be recycled or composted, consequently reducing the amount of waste going to landfill, or other forms of disposal.

Recycling-on-the-Go bins have been situated in several locations around the City Council area. Initially these were positioned in areas with a high footfall, such as Chelmsford's City Centre and some of the larger shopping parades.

The standard configuration is a 'quad-bin' with separate receptacles for mixed glass, paper/card and cans/plastic bottles, together with a compartment for general non-recyclable waste.

When first installed, these unfortunately suffered from some misuse, and a high rate of contamination. A series of educational campaigns and a general change in public attitudes and behaviour has seen contamination rates drop to an acceptable standard, allowing a phased programme to increase the number of recycling-on-the-go bins to be installed.

This table details two phases for installation of RotG facilities... phase 2 in green:

<u>City Centre</u>	<u>Non-City Centre</u>
<ul style="list-style-type: none">• Top of High Street• Bottom of High Street (Stoney Bridge)• Market Square (x2)• Springfield Road• Frenches Walk• Moulsham Street• Railway Station• Bus Interchange• Bell Meadow (x2)• Moulsham Street (by church)• New Street Shopping Arcade	<ul style="list-style-type: none">• SWF – ASDA• SWF Town Square• Galleywood Shops• Trent Road Shopping Arcade• Melbourne Shopping Arcade• Westlands Estate Shopping Arcade• Boreham Shopping Arcade• Broomfield Road Shopping Arcade• Bunny Walks Cycle/Footpath• Writtle Green• Hullbridge Road Shops – SWF• Oaklands Park• Hylands Stables Visitor Centre

Slides:

Magnetic posters to ID materials welcome at our recycling stations

Love Your Chelmsford – [Home - Love Your Chelmsford](#)

verbal update - slides to illustrate a range of campaigns, 2022-23

LYC website – new features, short films, latest figures

Recycling & Waste Collections – verbal update

Household recycling – figures

Flats & good practice - responsible Landlords- LYC campaigns

Trends and comparisons with neighbouring districts

2022 Love Your Chelmsford campaigns

Essex Waste Partnership Board – CCC's contribution to the emerging Essex Waste Strategy

We have established a Green Investment Fund to enable conversion of our vehicle fleet, to reduce - and ultimately eliminate - reliance on fossil fuels. This budget sets aside £500k. If we need to provide more in future, we will do so – to ensure that all vehicles we purchase are electric or other ultra-low-emission such as hydrogen, except where genuine operational constraints make these unsuitable, or they are not available. Further details of the City Council's ambitious decarbonisation programme - to achieve net-zero carbon for the Council's own estate by 2030 - are available on request.

Chelmsford Market – verbal update

Overview

Support for traders in 2022-3

Roof repairs, Market Road

Future Vision / Cultural Strategy

Policies, Strategies & Achievements of note

Plans, Policies & Strategies

- 1. Parks and Green Spaces:** Policy for creating and managing species-rich grassland
Policy agreed November 2021, implemented from April 2022
First season review conducted and considered at CM Briefing, 4 January 2023
- 2. PHPS:** Pavement Licensing Policy (Chelmsford City Centre)
Approved by Regulatory Committee, 17 March 2022
- 3. Parks and Green Spaces:** Parks, Green Spaces and Waterways Strategy 2022
Agreed at Cabinet Member Briefing, 6 April 2022
- 4. PHPS:** Air Quality Strategy
Approved at Cabinet, 7 June 2022
Live data available at [Air Quality Dashboard Chelmsford - Love Your Chelmsford](#)
- 5. PHPS:** Chelmsford Health & Wellbeing Plan
Refresh approved at Cabinet, 18 October 2022
- 6. PHPS:** Animal Welfare Policy
Refresh agreed for publication at Cabinet Member Briefing, 19 October 2022
- 7. PHPS:** Women's Safety Charter
'Published / Posted' 8 December 2022

Awards and recognition

- 1. Purple Flag Accreditation** - [reaccreditation successful](#), February 2022
extended in 2015 to include the ARU campus. The last full accreditation was announced in February 2022 (a virtual assessment due to the pandemic in October 2021), with an interim submitted in October 2022. Our next full assessment will be October 2023 when two assessors will visit Chelmsford for the evening. The panel will be meeting on 31 January 2023 to consider the interim submission
- 2. Green Flag Awards** – [now 17 across Chelmsford](#)
- 3. National Wedding Awards** – Hylands House – [finalist in the prestigious 'Guides for Brides' Customer Service Awards](#).
- 4. Declaration of a Local Nature Reserve** - [Frankland Fields](#), South Woodham Ferrers, Summer 2022 (Cabinet, 7 June 2022)

Leisure Update 2022-23

Attendances

Despite the impact of the cost-of-living crisis, all centres have experienced good attendances during 2022 and are broadly in-line to achieve the targets set for the year. Attendances are back above 90% of pre-covid levels.

2022/23	Riverside	CSAC	SWFLC	Dovedale	Total
Expected attendances	950,000	255,000	260,000	52,000	1,517,000
Tracking above / below target for the year	+58,222	+27,640	+29,230	+11,858	+126,950

Memberships

Uptake of memberships continues to recover and almost all sales targets have been achieved during 2022, but overall memberships are unlikely to reach pre-pandemic levels in the near future. Cancellations are slightly higher than anticipated at present driven by the cost-of-living crisis as people try to cut back their spending. Fortunately, the strong sales performance earlier in the year has helped to counteract that and the membership base has still grown despite the challenging circumstances. The July sales campaign was based on a '**Cut your costs not your health**' message.

Highlights for 2022/23

- The **Ice Show** returned for the first time in 3 years for Easter 2022, with Beauty and the Beast. Tickets went on sale at the end of February, with total ticket sales 4574. Tickets are now on sale for The Little Mermaid on Ice which runs over 8 performances between 5-9th April 2023. The cast is made up of local skaters of all ages and abilities from the Riverside Ice-Skating Club.
- A 'QUEST' quality assessment was undertaken at Riverside in June 2022 - with the focus being on Covid Recovery. This provides a national quality benchmark comparing Riverside to standards across the industry. The overall rating for 2022 was 'Very Good'
- A **Health and Wellbeing Coach** was recruited in 2022 and is 100% externally funded. Commencing work in May 2022 based at Chelmsford Sport & Athletics Centre (CSAC), operating in partnership with West Chelmsford PCN. To date she has worked with around 250 different clients which each typically receive 3 or 4 sessions and many are referred to the Active Health programme at CSAC and Riverside with strong continuation rates. Information also provided at five local GP practices in West Chelmsford PCN to signpost people for healthy activities both mind and body.
- **British University and Colleges Sport outdoor athletics championships** were held at CSAC over the May bank holiday weekend in 2022, with 7,000 students involved during the championship. This was the highest level of competition held at CSAC to date, and

three fantastic days of athletics brought lots of business to the local area. Some of the athletes competing were looking to represent GB later in the year for the Commonwealth games (28 July), in Birmingham, and the World championships, held in Oregon, USA (15 July).

- On 7-9 June 2022 a '**Mini Games**' was held at CSAC with 2,000 primary school children participating in an Olympic games style event representing different countries. There were six sessions in total run across the three days. Each session started with a marching band leading the children on a full lap of the track, two 2012 Olympic torches were paraded around alongside the band. Medals were presented to the top three boys and girls at the end of each session.
- CSAC and South Woodham Leisure Centre both received funding for the **Activate holiday hunger programme** from Active Essex throughout each school holiday with 30 spaces available per day at CSAC and 20 at SWFLC. So far this year this has amounted to 2000 spaces at both centres. These places are fully funded and attract children that may not attend the school holiday activity programmes, whilst receiving a free lunch.
- In addition to Activate a varied programme of summer courses were available across all centres. Intended for those aged 5 years and above the programme included skills courses, City Camps and crash courses.
- Children with a disability from across East Anglia took part in over 30 activities and sports when CSAC hosted an '**experience day**' for more than 450 young people on behalf of [The President's Sporting Club](#) and [The Essex Disabled Sports Foundation](#). Sporting celebrities from across the region watched the youngsters try a range of sports including trampolining, judo, volleyball, and athletics. Ambassadors from The President's Sporting Club took part, including former football stars Sir Trevor Brooking, Peter Shilton and Tony Cottee along with former world heavyweight boxing champion Frank Bruno MBE.
- As part of the health and wellbeing programme an **Cytosponge Unit** was in operation at CSAC from 27 January 2022 to 8 July 2022. In addition, the **Breast Screening Unit** was on station from late April for approximately 6 months.
- Easter saw a 59% rise in attendances at the **Play in the Park** sessions compared to the pre pandemic levels in 2019. Changes were introduced for the summer programme to ensure the increased number of children attending were accompanied by a parent/guardian. The summer programme, from 25 July 2022 to 26 August 2022 saw over 80 individual sessions delivering 6507 attendances, catering for up to 200 children per session.
- 17 different community clubs ran activities as part of the **Spring into Action** initiative with 25 individual events taking place. This provided free promotion for clubs and they appreciate the opportunity to attract new members.

- The second stage of the three-day **Ride London** Classique started from Anglia Ruskin University in Chelmsford [28 May]. As part of the celebrations a family cycle festival was organised at the event to promote cycling and encourage people to get on their bikes. A supervised ride was organised from Bell Meadow to Anglia Ruskin University, led by a Penny Farthing and this encouraged families to use the local cycle network to get to the event, following the new 'Explore Chelmsford' recreational cycle route. Other activities included a Dr Bike service, display stands from local cycle clubs and a demonstration by Radical Bikes Trials and Jumps team.
- The **CHP Sheltered Accommodation Project** continues to run in three CHP units with a group of regular attendees. A separate Line Dancing session has been set up at the request of the attendees. This is a successful project which reduces isolation and encourages elderly residents to exercise.
- A standalone website www.chelmsford.gov.uk/foreveractive for the **Forever Active** programme has been created with over 45 community-based activity sessions listed. A dedicated member of staff looks after the project and is a point of contact for phone enquiries. A 'Community Connector' can be called upon to buddy up with less confident attendees to encourage them to visit sessions. Links have been formed with Writtle College Wellbeing Hub to set up a wellbeing activity and garden space for residents to engage with
- The **Summer Solstice Stride** took place on the 23 June 2022 in collaboration with the volunteer walk leaders from Heart and Sole group, with over 70 walkers enjoying the summer evening and choosing a 5km or 10km route with a similar **Yuletide Stride** event repeated at Christmas.
- Chelmsford Sport & Athletics Centre was one of six centres shortlisted as a Best Performer in the Association of Public Sector Excellence Performance Network Awards. The network involves submitting data on all operational aspects of the Centre such as finance, attendance, and staffing information. Facilities are then ranked in relation to key performance indicators
- **Moving Communities**, the annual customer experience survey, was undertaken during August 2022 with over 600 responses from our leisure centre customers. The headline results include overall satisfaction levels at 87.38% compared to the national average of 82.07%, a rating of 87.43% compared to 86.19% for in-centre activity and 87.86% compared to 72.73% for the level of cleanliness
- **UK Rubik's Cube Association** held an international event at South Woodham Ferrers Leisure Centre with over 600 participants across the weekend and whilst no world records were broken, they hope to return for future events
- Three successful funding bids were made to the **UK Shared Prosperity Fund** which will run until March 2025, including the appointment of an Active Health Coordinator

[£97,500], support for the Sport for Confidence scheme [£57,889] and “Melfest” Picnic in the Park [£20,000]

- **‘With you in Mind’** based at CSAC was awarded £22,500 (£7,500 per annum) from the Mid Essex Health Inequalities Fund. Where bids were unsuccessful there has been helpful advice on potential alternative sources of funding.
- As part of the ongoing commitment to provide activities for older people a **Forever Active Day** was held at Chelmsford Sport and Athletics Centre on Thursday 24 November 2022. The aim was to showcase opportunities available across the Chelmsford area and provide free taster sessions. Activities included Nifty Fifty Cricket, Bat and Chat Table Tennis, Forever Fit classes, seated exercise, carpet bowls and a visit from our very own people powered smoothie bike. Many of the people who attended have gone on to attend sessions in their local area or been directed to more specialist sessions e.g. cancer rehabilitation
- **Forever Active Swim** programme [for those aged over 65 years] introduced in January 2023
- The track replacement at **Chelmsford Sport and Athletics Centre** is planned for Spring 2023. Improvements are scheduled to the Gym/ Studio in 2023. This will enhance Chelmsford’s ability to deliver large scale athletics events, for example two new prestigious athletic events are planned for 2023 – the England Athletics U20 and U23 Championships on 17 and 18 June and England Athletics Senior and Disability Championships on 22 and 23 July
- Other high level athletic events that will be taking place in 2023 include South of England Championship U20s and Seniors on 3 and 4 June, Essex Schools on 10 June, English Schools Track & Field Cup Final (U13&U15) on 8 July and the Essex County Championships on 13 and 14 May



Overview and Scrutiny

6 February 2023

Annual Report of Key Housing Delivery Statistics

Report by: Cabinet Member for Sustainable Communities

Officer Contact:

Liz Harris-Best, liz.harris-best@chelmsford.gov.uk, 01245 606378

Purpose

This report sets out, for the Committee's information, housing delivery monitoring statistics for 2021/22 and provides Members an update on existing, new, and proposed national and local initiatives that impact on the delivery of new housing.

Recommendations

That the Committee note the contents of the report.

1. Introduction

- 1.1. This report provides an overview of key housing delivery monitoring statistics in Chelmsford for the period 2021/22 (April 2021 – March 2022). The detailed information is contained within the Annual Report of Key Housing Monitoring Statistics attached at Appendix 1 of this report. This follows the eight previous Annual Reports which have been considered each year by the Overview and Scrutiny Committee since 2012.

- 1.2. This report provides an annual update on housing delivery statistics, including our performance against the annual housing requirement number and affordable housing delivery. In addition, it updates the Committee on national initiatives relating to housing supply as well as local initiatives to address housing need.

2. Context

- 2.1. Housing delivery has remained stable in 2021/22, with 866 completions recorded for the financial year. This is compared with 829 in 2020/21. Developers have reported issues in sourcing some building materials which has subsequently led to delays in construction. It should be noted that completions for the year still exceed the annual housing target of 805 dwellings per annum.
- 2.2. The delivery of housing is forecast using information obtained from developers to produce an annual Housing Site Schedule (HSS). The latest HSS (April 2022) indicates a steady increase in housing completions over the next five years.
- 2.3. Tables 1 and 2 demonstrate the level of housing planning permissions and completions over the last five years.

Table 1 - Numbers of New Homes with extant planning permission

	April 2018	April 2019	April 2020	April 2021	April 2022
Net New Homes with extant Planning Permission	7,735	6,694	6,566	5,532	6,204

Table 2 - Numbers of New Homes completed in Chelmsford City Council area (Annual Percentage Increase)

	2017/18	2018/19	2019/20	2020/21	2021/22
Net New Completed Homes	1,008 (+0.5%)	1,256 (+24%)	832 (-33%)	829 (-0.4%)	866 (+4%)

- 2.4. Table 4 of Appendix 1 (Net Total Completed New Dwellings) shows the number of dwelling completions over the last 10 years and includes a breakdown of the number of affordable housing units delivered. There has been a 51% decrease in the delivery of affordable housing units in the last year, with 130 delivered in 2021/22 compared with 264 in 2020/21. However, it is important to note that this is not because sites have stalled or there has been a reduction of the percentage of affordable housing secured through the planning system. The key reason is delays in sourcing construction materials. For example, delays on two strategic sites delivering affordable housing have led to 80 affordable units being completed in the first quarter of 2022/23 instead of quarter four 2021/22 as originally planned.

- 2.5. Therefore, when taking the period 2016/17 to 2021/22, 1,294 affordable units have been built which overall is 220 affordable units more than the cumulative need for this period (179 units per annum) equating to 20% more affordable units over the identified need in the Strategic Housing Market Assessment (2015).
- 2.6. The affordable housing completions in 2021/22 consisted of 87 shared ownership units, 42 affordable rented units and 1 social rent unit. The affordable housing for rent represents 33% of the total additional affordable housing, which is below the planning policy requirement on planning gain sites in the Local Plan to deliver 67% of affordable housing on threshold sites as affordable housing for rent; but planning policy requirements reflect permissions, rather than completions data. The affordable housing tenure split relating to the 2021/22 affordable housing completions does not reflect the planning permissions on the relevant sites, but rather the phasing of the affordable housing delivery within this particular monitoring year.
- 2.7. Of the 80 affordable housing units that completed in the first quarter of 2022/23 due to delays in sourcing materials, 60 were affordable housing for rent. Without the delayed delivery of these units, the affordable housing for rent completed in 2021/22 would have been 54% rather than the 33% referenced above.
- 2.8. The breakdown in bedroom size of the 43 affordable housing dwellings completed in 2021/22 compared to the identified need from the Strategic Housing Market Assessment Update (SHMA) (2015) is set out below in Table 3:

Table 3 - Bedroom size of Affordable Homes for Rent

No. Bedrooms	Affordable Rent							
	1		2		3		4	Sub-total
20/21 Q1	0		0		0		0	0
20/21 Q2	0		8		5		0	13
20/21 Q3	4		15		9		2	30
20/21 Q4	0		0		0		0	0
TOTAL	4		23		14		2	43
(SHMA %)	10% (22.5%)		53% (53.6%)		33% (14.2%)		5% (9.7%)	100%

- 2.9. The affordable housing completions data shows a more significant oversupply of three-bedroom dwellings and under supply of both one and four-bedroom dwellings, compared to the SHMA requirements. The Housing Additionality: Affordable Housing for Rent Planning Advice Note published in January 2022 seeks to address the undersupply of four-bedroom affordable housing for rent.
- 2.10. Table 4 below provides a summary of development progressions on key strategic sites. Since the last report, work has completed on the Peninsular and Former Royal Mail sites with further phases at Runwell Hospital, Beaulieu and Channels commencing.

Table 4 – Summary of Development Progression on Key Strategic Sites currently under construction

Site	Total Homes	Completed ¹
Land north, south and east of Belsteads Farm Lane, Broomfield (Channels) - Phase 3c 3d and 5	240	182
Land north south and east of Belsteads Farm Lane Broomfield (Channels) - Phase 6	128	38
Greater Beaulieu Park, White Hart Lane, Springfield - Phase 1 - Zone C1	199	191
Greater Beaulieu Park, White Hart Lane, Springfield - Phase 1 - Zone C2	123	116
Greater Beaulieu Park, White Hart Lane, Springfield - Phase 2 – Zones F&I (Complete)	254	254
Greater Beaulieu Park, White Hart Lane, Springfield - Phase 2 – Zones K&L	300	82
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zone M, N & Q	272	63
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zone V	145	39
Former Runwell Hospital (St Lukes), Runwell Chase, Runwell, Phase 4	134	84
Peninsular Site, Chelmer Waterside (Complete)	448	448
Land North of Copperfield Road (East Portion)	198	193
Former Royal Mail Premises Victoria Road Chelmsford (Complete)	203	203

3. Chelmsford Housing Delivery Statistics

3.1. Set out within the Annual Report of Key Housing Monitoring Statistics at Appendix 1 of this report, there are five tables providing the following statistical information:

- 1) New homes in pre-planning stage;
- 2) New homes within current major planning applications;
- 3) New homes with planning permissions;
- 4) New homes completed;
- 5) Estimated housing trend.

¹ Total Completions as at Q2 2022/23

New Homes in Pre-planning Application Stage

- 3.2. At present, there are in the region of 1,400 new homes which are the subject of pre-application discussions with Officers. These consist of major development sites of 10 or more dwellings where an officer is actively engaged in discussions regarding the feasibility of a scheme.
- 3.3. There are several Planning Performance Agreements (PPAs) in place on the strategic allocations in the new Local Plan, which will include pre-application advice. Just over 9,400 dwellings are the subject of a PPA on the following sites:

Table 5 – Sites subject to Planning Performance Agreements

Sites	Developer	Total number of dwellings
Former St Peter's College, Fox Crescent	ECC	185
West Chelmsford	Crest	800
East Chelmsford 3a	Hopkins	250
East Chelmsford 3c	Redrow	100
East Chelmsford 3d	Redrow	50
Great Leighs 7a	Strategic Site 7 Landowners	750
Great Leighs 7b	Strategic Site 7 Landowners	250
Great Leighs 7c	Strategic Site 7 Landowners	100
North of Broomfield	Bloor	450
North of South Woodham Ferrers	Countryside	1,000
Chelmsford Garden Community	Developer Consortium of Countryside Zest Halley Developments and Ptarmigan Land	5,500
Total		9,435

- 3.4 Table 1 in Appendix 1 provides an area-based summary of where pre-application discussions are in progress, with the total aggregated number of new homes expected. This figure also includes pre-application discussions on sites which already have outline planning permission on the reserved matter submissions.

New Homes within current major planning applications

- 3.5 There are 3,184 net new dwellings within major planning applications currently being considered by the City Council (as at 31/10/2022). A breakdown of these major applications is set out in Table 2 of Appendix 1, where a commentary is provided as to the status of each.
- 3.6 At the same time last year, there were 1,764 net new dwellings with planning applications currently being considered by the City Council. This reflects the success of the Local Plan bringing forward sites with over 2,500 net new dwellings currently being considered by the council being on sites allocated in the Local Plan.

New Homes with planning permission

- 3.7 There are 4,886 new homes which currently have a live (extant) planning permission but are yet to be built. Planning applications are time limited and require the commencement of development within three years of the date of the grant of planning permission.
- 3.8 The number of new homes with extant planning permission but yet to be built is very similar to this time last year where just over 4,750 dwellings had a live planning permission.
- 3.9 A breakdown of these applications is set out in Table 3 of Appendix 1 and is based on the April 2022 Housing Site Schedule. A revised Housing Site Schedule is published in April every year to reflect new approvals and completions.

New homes completed

- 3.10 Between 2001/02 and 2021/22 there have been 14,316 new homes completed in the City Council's area which equates to an average annual completion rate of 682 new homes per year. The annual totals are set out in Table 4 of Appendix 1. It is important to note that the major allocations for housing in the previous Local Plan are now all coming forward in a timely and planned manner.

Estimated New Home Completions Trends

- 3.11 As can be demonstrated above, there are a significant number of new homes currently being developed or in the pipeline within the City Council's administrative area. In addition to the supply of housing already with planning

permission, there are 3,184 new homes included within major planning applications yet to be determined by the City Council.

- 3.12 There are 4,886 new homes with planning permissions which are yet to be completed. Construction or groundwork has commenced on 123 sites, compared with 135 commencements this time last year. Just under 3,600 of the new homes with planning permission which are yet to be built, are located on the sites where construction or groundworks has commenced and not stalled.
- 3.13 Based solely on the information contained within Appendix 1, it is estimated that completion rates over the next 5 years will remain well above the annual housing requirement of 805 dwellings per annum.

Change of use from Office to Residential

- 3.14 The Government introduced changes to the planning system in May 2013 which allows offices to be converted into residential use without the need for a planning application to be made to the local planning authority. This has been replaced by a streamlined 'prior approval' process whereby applicants submit their proposals, and the Council can only comment on a narrow scope of issues. There is no ability to request affordable housing through this process, regardless of the number of units proposed.
- 3.15 The Council has processed just over 100 prior approval applications (up to 31 March 2022) for the conversion of offices to residential, resulting in a further 1,419 residential units with planning permission. Of these, 477 units have already been completed. These units are counted in the housing data within Appendix 1. The current regulations stipulate that prior approval schemes must be completed within three years of the date of the approval.

4. Housing Delivery Test

- 4.1. In January 2022, the fourth set of "Housing Delivery Test" results were published ('November 2021 results'). They set out a standard approach to measuring how well the delivery of homes is going and create a series of consequences on councils for failing the test.
- 4.2. The Housing Delivery Test works by comparing how many homes have been delivered over the previous three years to the number of homes required in the same period. The Housing Delivery Test is an annual test of housing delivery.
- 4.3. The planning policy consequences of not meeting the Housing Delivery Test are set out in the National Planning Policy Framework.
- 4.4. Where the Housing Delivery Test indicates that delivery has fallen below 95% of the local planning authority's housing requirement over the last three years, councils must complete an Action Plan to assess the causes of under delivery and identify actions to increase delivery in future years.

- 4.5. Where delivery falls below 85% of the housing requirement, councils need to add a buffer of 20% to their five-year housing supply to improve the prospect of achieving their planned supply.
- 4.6. Where the Housing Delivery Test results fall below 75% of the housing requirement over the previous three years, a presumption in favour of development applies.
- 4.7. The November 2021 Housing Delivery Test result in Chelmsford was 140%, 1% higher than the November 2020 test result (139%). At the time of drafting this report, the November 2022 Housing Delivery Test results has not been published. Officers anticipate the November 2022 test result for Chelmsford will continue to show that the delivery of homes has exceeded the housing requirement by a slightly lower margin of 121%; assuming the adjustment made to the housing requirement in the test year 2020/2021 remains the same.
- 4.8. On the 22 December 2022, the Government published the Levelling-up and Regeneration Bill: reforms to national planning policy. These include a proposed addition to the current Housing Delivery Test – an additional permissions-based test. This will ‘switch-off’ the application of the presumption in favour of sustainable development because of under-delivery where a local planning authority can demonstrate there are sufficient deliverable permissions to meet the requirement set out in its local plan.
- 4.9. To qualify for the Housing Delivery Test presumption ‘switch-off’, a local planning authority would need to have sufficient permissions for enough deliverable homes to meet their own annual housing requirement, if they have an up-to-date local plan. The proposed definition of ‘sufficient’ deliverable units is 115% of the housing requirement or local housing need.
- 4.10. If the presumption is switched off, a local authority would still be required to prepare an action plan that assesses the causes of housing under-delivery and identify actions to increase housing delivery in future years.

5. Housing Requirement

- 5.1. The Government published a standardised approach to calculating housing need in September 2018. The standard method uses a formula to identify the minimum number of homes expected to be planned for, in a way which addresses projected household growth and historic undersupply. The standard method uses the same demographic starting point as the Council’s Objectively Assessed Housing Need, national household growth projections (the most recent projections calculated over a 10-year consecutive period, with the current year being the first year). The standard method then applies one market signal adjustment relating to a local affordability ratio. This is based on median house prices compared to median workplace earnings and is updated in March each year.

- 5.2. In February 2019, the Government updated the guidance to set the baseline using 2014 rather than 2016 based household growth projections. In Chelmsford's case, applying the standard method using the 2014-based population projections and March 2022 data release for the affordability ratio, produces a local housing need of 946 new homes per year, which is above the Objectively Assessed Housing Need of 805 homes per year.
- 5.3. The Local Plan's housing requirement is based on the Objectively Assessed Housing Need of 805 dwellings per annum and the Local Plan was examined on this basis. However, the housing supply in the Local Plan provides close to a 20% supply buffer above the Objectively Assessed Housing Need.
- 5.4. The Council will need to start to use the standard method at the first review of the Local Plan, which is required within five years of adoption and commenced in 2022. The national standard method identifies a minimum annual housing need figure, it does not produce a housing requirement figure. The Council has commissioned a Strategic Housing Needs Assessment to help determine this.
- 5.5. The proposed reforms to national planning policy published in December 2022, include making the outcome of the standard method an advisory starting-point to inform plan-making and providing more explicit indications in planning guidance of the types of local characteristics which may justify use of an alternative method.
- 5.6. The Government are not proposing any changes to the standard method formula itself or the data inputs through this consultation, however, they will review the implications on the standard method of new housing projections data based on the 2021 Census, which are due to be published in 2024.

6. Planning White Paper – Planning for the Future and the new Levelling Up and Regeneration Bill

- 6.1. The Planning for the Future White Paper published in August 2020 initially introduced and tested long term structural changes to the English planning system.
- 6.2. A proportion of the proposals in the White Paper have been taken forward in the Levelling Up and Regeneration Bill published in May 2022. The Bill also incorporates some of the ambitions set out in the Levelling Up White Paper, published in February 2022.
- 6.3. As already referenced in Sections 4 and 5 of this report, in December 2022 the Government published a Levelling-up and Regeneration Bill: reforms to national planning policy consultation. This seeks views on the governments proposed approach to updating the NPPF, as well as views on their proposed approach to preparing National Development Management Policies, how the government might develop policy to support levelling up, and how national planning policy is currently accessed by users.

- 6.4. The consultation proposes several specific changes, published alongside a tracked changes version of the NPPF, that would be implemented by Spring 2023, subject to the results of this consultation.
- 6.5. Alongside specific changes, the consultation calls for views on a wider range of proposals, particularly focused on making sure the planning system capitalises on opportunities to support the natural environment, respond to climate change and deliver on levelling up of economic opportunity, and signals areas that the Government expect to consider in the context of a wider review of the NPPF later in 2023 to follow Royal Assent of the Levelling Up and Regeneration Bill.
- 6.6. Whilst elements of this consultation are included in this report, the Council's response to this consultation will be considered at the February meeting of the Chelmsford Policy Board.

Levelling Up and Regeneration Bill

- 6.7. In terms of changes to the planning process, the Bill aims to give local communities control over what is built, where it is built, and what it looks like. Some of the reforms in the Bill that are more relevant to the delivery of housing include strengthening the role of local plans; continuing with proposals for a new locally set infrastructure levy to replace CIL and focusing on creating beautiful places and improving environmental outcomes. In sum, the Bill aims to:
 - **Build beautifully and refuse ugliness** by requiring every local planning authority to produce a design code for its area. These codes will have statutory status when making decisions on development, either through forming part of local plans or being prepared as a supplementary plan. The wider review of the NPPF later this year will reflect and consolidate these changes.
 - **Securing the infrastructure needed to support development:** The wider review of the NPPF later this year will support the implementation of a new Infrastructure Levy, as well as powers to pilot land auctions as an alternative away for authorities to identify land suitable for planning permission. It will also include new Infrastructure Delivery Strategies.
 - **More democratic engagement with communities on local plans:** The Bill includes measures to require locally prepared plans to be prepared to a two-year time frame whilst increasing the amount of community consultation undertaken within that process. In the wider review of the NPPF later this year, the Government will set out clear principles to be considered when preparing plans, where these are not already set out in the legislation, including the importance of effective community engagement in plan-making. In developing National Development Management Policies, the Government aim to support faster plan-making without undermining community control.

- **Better environmental outcomes:** The Bill aims to do more to measure and reduce emissions in the built environment through planning. It also aims to do more to support environmental enhancement, nature recovery and climate change adaptation; to mitigate the effects of pollution; and to embed reforms introduced by the Environment Act.
- **Empowering communities to shape their neighbourhoods:** The Bill aims to strengthen opportunities for people to influence planning decisions that affect their immediate area by giving increased weight to neighbourhood plans, introducing Neighbourhood Priorities Statements as a means for communities to formally input into the preparation of local plans, and allowing residents to bring forward the development they want to see on their street through new 'street votes'. The wider review of the NPPF later this year will support this.
- **Deliver more homes in the right places, supported by sustainable and integrated infrastructure for our communities and our economy** by getting the types and quality of homes that communities need in the right places and supported by the right infrastructure. Specifically, the reforms to the NPPF explore how national policy can be reframed to support smaller developers, self- and custom-build developers and other innovators to enter the market.

Reforms to national planning policy

6.8. In addition to the proposed changes to the Housing Delivery Test and standard method referenced above, this consultation also proposes:

- Removing the requirement for authorities to maintain a rolling five-year supply of deliverable land for housing where their plan is up to date.
- Reforming the 5-year housing land supply by dropping the requirement for a 20% buffer to be added for both plan and decision making and as a consequence of the Housing Delivery Test (where a local planning authority delivers less than 85% of the homes it is required). It also proposes to enable local authorities to include historic oversupply in its 5-year housing land supply calculations.
- Boosting the status of neighbourhood plans by increasing the protection to neighbourhood plans that are up to 5 years old instead of the current 2 years and removing tests which currently mean local planning authorities need to demonstrate a minimum housing land supply and have delivered a minimum amount in the Housing Delivery Test for Neighbourhood plans to benefit from the protection afforded by the NPPF.
- Placing greater weight on the most affordable housing tenure, social rent, in planning policies and decisions.
- Setting clearer expectations for older peoples' housing.

- Encouraging greater use of small sites to speed up delivery of housing, give greater confidence / certainty to SME builders and diversify the housing market.
- Encouraging a greater role for community-led housing groups in delivering affordable housing.
- Improving developer accountability by exploring whether past irresponsible planning behaviour should be considered when they are applying for planning permission.
- Improving build out rates by publishing data on developers of sites over a certain size where they fail to build out according to their commitments, requiring developers to explain how they propose to increase the diversity of housing tenures to maximise a development scheme's absorption rate and making delivery a consideration in planning applications. The government will also launch a separate consultation on proposals to introduce a financial penalty against developers who are building out too slowly.
- Making changes to the NPPF that emphasise the role of beauty and placemaking in strategic policies to further encourage beautiful development.
- Amending the NPPF to encourage local planning authorities to consider how they can ensure that planning conditions associated with applications reference clear and accurate plans and drawings, as well as clear conditions about the use of materials where appropriate, so they can be referred to as part of the enforcement process.
- Scoping out the principles that will guide the National Development Management Policies – existing policies in the NPPF aimed at decision-making; selective new additions to reflect new national priorities e.g., net zero policies that it would be difficult to develop evidence to support at a district level, and selective new additions to close gaps where existing national policy is silent and that regularly affect decision-making across the country. It is the government's current intention that National Development Management Policies, once introduced, would be set out in a separate document to the rest of the NPPF. The latter would be re-focused on principles for plan-making. National Development Management Policies would take precedence where there is conflict between them and development plan policies when deciding on a planning application.

6.8 Alongside this consultation of proposed changes to the NPPF, other changes to plan-making that will follow once the Bill has completed its passage through parliament include:

- Replacing the statutory duty to cooperate (which would be abolished by the Bill) with a new 'Alignment Policy' to secure appropriate engagement between authorities where strategic planning considerations cut across boundaries. This will be tested at Examination and, importantly, unlike the current system authorities and Inspectors would have the ability to amend Plans to improve alignment.
- Changing the 'soundness' tests for assessing draft plans which may be appropriate so that plan examinations are proportionate.
- Providing guidance on how infrastructure delivery strategies are to be prepared.
- Effective community engagement in plan-making, including through digital means.
- Taking Neighbourhood Priorities Statements into account when preparing local plans.
- Other procedural changes to plan-making, including a fixed timetable for local plan production, the role of gateway checks, new data standards, streamlined evidence requirements and the introduction of Environmental Outcome Reports.

7. National Initiative Update

Next Steps Accommodation Programme (NSAP)

- 7.1. In July 2020, the Government issued the Next Steps Accommodation Programme, which made financial resources available to local authorities and their partners to increase the accommodation and support for rough sleepers and single homeless, following the emergency response that began in March 2020 - reducing the risk that some may return to being homeless and rough sleeping.
- 7.2. Essex County Council submitted a bid on behalf of Chelmsford City Council and the neighbouring districts of Braintree, Epping, Maldon and Rochford. The Chelmsford element of the bid consisted of nearly £320,000 to provide:
 - An additional 73 units/bed spaces and support of intermediate accommodation from Autumn 2020 – March 2021 in a variety of accommodation settings.
 - For the refurbishment of a redundant hostel.
 - Longer-term revenue funding for 2-3 years to provide tenancy sustainment for 30 people a year to move on and avoid repeat homelessness, higher level support in hostel accommodation and a pilot 'Housing led/Housing First' scheme for the small number who, having been assessed, cannot be expected to manage in more communal supported accommodation and need ongoing intensive support e.g. in assessment hub (formerly night shelter). This will be reviewed in 2023.

- 7.3. The bid was successful, and all the above-mentioned schemes are now operational.

Rough Sleepers Accommodation Programme (RSAP)

- 7.4. In March 2021, the Government launched its Rough Sleeping Accommodation Programme 2021 – 2024 providing capital and revenue support to deliver additional units of longer-term move-on accommodation and support service.
- 7.5. Since March 2021, the Council has worked with partners to secure funding for the following projects:
- 8 fully self-contained apartments with support for rough sleepers with complex needs provided by Home Group (Chelmsford based);
 - 15 additional bedspaces with support for those at risk of rough sleeping / homelessness due to leaving prison, provided by Housing Dilemmas (Chelmsford based);
 - 15 bedspaces to be provided by Depaul in partnership with Essex County Council and Colchester Borough Council for young people at risk of rough sleeping/homelessness with volunteer host families as a night-stop scheme (joint initiative).
 - Capital and revenue funding from Homes England has helped to extend the existing council owned hostel in Rainsford Lane to provide an additional 6 rooms with their own allocated bathroom and toilet. Support will be provided through an agreement with CHESS who are already providing immediate and move-on accommodation for single homeless / rough sleepers in Chelmsford, including an outreach service. This support will be complimented by Peabody and Sanctus who both provide a tenancy support scheme in the city, preparing people moving on into settled accommodation to reduce the risk of cyclical homelessness.

Single Homelessness Accommodation Programme (SHAP)

- 7.6. Chelmsford is only one of two local authorities in Essex that has been invited to bid for monies under the new Single Homelessness Accommodation Programme which aims to increase the supply of good quality, specialist supported accommodation and housing-led approaches. It provides an opportunity to bid for long-term supported housing, Housing First, and other housing led accommodation, and specialist housing for young people. The fund offers capital for accommodation alongside three years' funding of support.
- 7.7. Council officers are working with specialist agencies to prepare a bid for this fund to develop the specialist housing offer locally.

Affordable Homes Programme 2021 to 2026

- 7.8. In September 2020 the Government published details of its Affordable Homes Programme for 2021 to 2026, which provides grant funding to support the capital costs of developing affordable housing for rent or sale.

7.9. To receive grant funding, Registered Providers need to be a qualified Investment Partner of Homes England or be working with an organisation that is. There are two routes to access funding:

- Scheme by scheme bidding through continuous market engagement (CME).
- A multi-year Strategic Partnership to access grant for a longer-term development programme.

7.10. CME provides access to grant throughout the duration of the programme, while funding remains available. This route allows providers to apply for funding for individual schemes.

7.11. Strategic Partnerships are a range of tailored, longer-term deals for organisations that have the capacity and a successful track record of delivering large numbers of new homes at significant pace. This route gives partners the certainty of agreed funding for the duration of the deal, with greater flexibility to deliver within agreed parameters on location and tenure.

7.12. Chelmsford City Council became a Registered Provider in July 2020 to enable grant support to be secured on sites where the Council retains an interest in the dwellings.

7.13. In 2022, the Council achieved full Investment Partner status with Homes England with the ability to now submit bids for grant support through the CME route for development on Council owned land. Officers from the housing, planning and property services regularly meet with an Investment Partner at Homes England to bring forward a programme of Council owned sites that will form bid submissions to the Affordable Housing Programme 2021 to 2026.

7.14. Investment Partner status has enabled the Council to successfully apply for and receive grant funding to support the extension of the council owned hostel in Rainsford Lane as set out above, as well as securing capital grant to help deliver the new gypsy and traveller site in Drakes Lane.

Housing Infrastructure Fund

7.15. Funding from the Government's Housing Infrastructure Fund has been secured to support the delivery of housing in two of the strategic allocations in the adopted Local Plan.

Chelmer Waterside

7.16. Up to £13.7m from the Marginal Viability element of the Housing Infrastructure Fund has been secured to support the delivery of the new access road and bridge and removal of the high-pressure gas constraints. For this element of the Fund, Chelmsford City Council is in contract with Homes England.

- 7.17. The outcome of initial indicative viability work showed that it should be possible to recover approximately £12.2m of the £13.7m HIF grant. However, the increasing costs for the bridge might absorb the anticipated recovery.
- 7.18. Following the grant of planning permission for the new bridge in June 2021, the Council continue to work with the appointed contractor to prepare the detailed technical design of the bridge ready for it to be built. The design work stage will be completed in June 2023.
- 7.19. The first phase of the land remediation started in 2022. This has removed around 200 litres of non-aqueous phase liquids.
- 7.20. Planning permission for the relocation of the Gas Pressure Reduction System on the former Gas Works was granted in May 2022. This work commenced in November and will take up to 18 months to complete.
- 7.21. Cabinet adopted the Chelmer Waterside Development Framework in October 2021, and it has been used to start the process of selecting the Council's development partner.
- 7.22. Once the new infrastructure is delivered there is the capacity to deliver up to 1,100 new homes in this location, including 35% affordable housing.

NE Chelmsford - Chelmsford Garden Community

- 7.23 Strategic Growth Site Policy 6 – North-East Chelmsford, was given formal status as a Garden Community by Homes England in summer 2019 and encompasses the emerging communities of Beaulieu and Channels. The new development will deliver around 5,500 new homes, of which 35% will be affordable.
- 7.24 Stage 1 of the Masterplan Framework which is comprised of three core documents – the Development Framework Document, the Infrastructure Delivery Plan (IDP) and Planning Framework Agreement were presented to Chelmsford Policy Board in December 2022.
- 7.25 The delivery of the Chelmsford North-East Bypass (CNEB) and Beaulieu Park Railway Station are jointly funded through a £218 million Housing Infrastructure Fund award.
- 7.26 The HIF Grant Determination Agreement (GDA) includes a Recovery and Recycling Strategy completed in March 2021, and sets out a per dwelling tariff, secured through the s106 Agreement. This is applied to each of the sites (residential element) dependent on the infrastructure secured through the HIF award.
- 7.27 The HIF Recovery and Recycling Strategy shows the potential to recover a total of £95.5 million, across all the relevant sites, with the Chelmsford Garden Community site contributing towards £55.5 million of this total. The recovery

monies were intended to be recycled into another infrastructure scheme to bring forward additional residential development, with the dualling of the Chelmsford North-East Bypass identified as a potential recipient.

- 7.28 The IDP assumes a HIF Recycling contribution of £10,004 per dwelling to be paid on an equal basis across the delivery of the Garden Community.
- 7.29 It is possible that the actual construction costs of the CNEB will increase due to the cost of materials and inflation. The tendered construction costs will be known early in 2023. Officers from Essex County Council (ECC) and the City Council are in communication with colleagues at Homes England to update the HIF Recovery and Recycling Strategy in light of any changes.
- 7.30 Planning permission was granted by ECC for the Chelmsford North East Bypass in March 2022 and advanced works started in November 2022. Final planning permission was granted for Beaulieu Park Station in June 2022 and following contracts being finalised in December 2022, construction work is planned to start in early 2023.

Garden Community Capacity Fund

- 7.31 A further bid for Garden Communities capacity funding was submitted to Homes England in 2021. In 2022 it was announced that the bid was successful in securing £164,000 to help advance and inform the Development Framework Document and supporting documents. This funding will support a range of workstreams including:
- Dedicated ECC transportation planner and ECC infrastructure planner.
 - Continuation of Chelmsford City Council's independent advice provided by AK Urbanism, Dentons Lawyers, and LDA design landscape consultants.
 - Appointment of consultants Gerald Eve to provide infrastructure delivery and viability advice and Anthony Collins Solicitors to advise on future stewardship models.
- 7.32 A further award of £290,500 was awarded for four capital projects which are scheduled for delivery in 2023:
- Resurfacing Pegasus Crossing to Channels Cycle Route
 - White Hart Lane footway extension
 - Personal Mobility Scheme (extension of e-scooter trial area)
 - Beaulieu and Channels secure cycle storage.

8. Local initiatives to address housing need

- 8.1. As a local authority, the Council has limited influence on the national economic climate and policies. However, it can use other means to ensure we meet our obligations locally.

Chelmsford Housing Strategy 2022 – 2027

- 8.2. The Strategy was adopted in March 2022. It established 6 strategic priorities required to achieve a better, more balanced supply of homes that meet the Council's statutory duties and the City's strategic housing needs:

- Increasing the supply of affordable homes with a focus on larger units
- Increasing the supply of affordable homes from the existing housing stock
- Supporting landlords and tenants of privately rented homes
- Enabling the right supply of specialist housing to meet local need
- Developing effective partnerships
- Monitoring trends and performance to inform future actions.

- 8.3. Each strategic priority is accompanied by a range of initiatives and interventions summarised with the anticipated outcome in an Action Plan.

Affordable Housing Grant Funding Programme

- 8.4. In October 2022, Cabinet approved the award of grant funding for an affordable housing programme supporting the first two strategic priorities of the Chelmsford Housing Strategy, following a bid programme held between the 9 May 2022 and 20 June 2022.

- 8.5. The two supported proposals target schemes which would not, or only partially qualify for grant funding from Homes England.

- 8.6. The grant award will support the redevelopment / refurbishment of four three-bedroom chalet bungalows and one four-bedroom house to address priority housing needs.

Plan-making and Land Allocation

- 8.7. The Council is expected to allocate land for new development in the new Local Plan and ensure there is a rolling supply of deliverable sites to provide at least five years' supply of new homes. The Council adopted the Chelmsford Local Plan 2013-2036 on the 27 May 2020.

- 8.8. At the time of adoption, the Local Plan included provision for:

- around 9,579 houses on new site allocations
- around 1,200 houses on sites not identified (windfalls)
- around 11,064 new homes which already have planning permission
- 9 Gypsy and Traveller pitches
- 24 Travelling Showpeople plots.

8.9. The Council has commenced Masterplanning work on all the strategic sites allocated in the Local Plan. The Masterplans listed below have all been through the consultation process and approved by Cabinet:

- Strategic Growth Site 1b: former St Peter's College;
- Strategic Growth Site 2: West Chelmsford;
- Strategic Growth Site 3a: East Chelmsford, Manor Farm;
- Strategic Growth Sites 3B, 3C and 3d: East Chelmsford, land north and south of Maldon Road;
- Strategic Growth Site Policy 8: North of Broomfield;
- Strategy Growth Site 10: North of South Woodham Ferrers.

8.10. The Council published four more planning advice notes in 2022 to aid the implementation of Local Plan policies. Three of the notes focus on housing matters and have been drafted to respond to common queries, changes in national policy or updated evidence. They include:

- First Homes Planning Advice Note, which defines the policy compliant affordable housing requirement in development of 11 or more dwellings. It also provides direction on those elements of the First Homes national criteria that local authorities can adapt and technical guidance on the application of First Homes exceptions sites in Chelmsford
- Housing Additionality: Affordable Housing for Rent Planning Advice Note, which provides guidance on two circumstances where the Council seek to address the under-supply of larger affordable homes for rent. The first relates to sites allocated for housing in the Local Plan and where the supply of residential accommodation is higher than set out in the Local Plan. The second can related to all development sites of 11 or more residential units where there is potential to increase the proportion of four-bedroom affordable homes for rent
- Community-Led Housing Planning Advice Note which encourages learning and understanding of community-led housing in the development industry as well as setting out the enhanced role that communities can have in influencing increased provision of community-led housing.

8.11. The review of the adopted Local Plan commenced in 2022. An Issues and Options consultation ran for 10 weeks and closed in October 2022. A Housing Topic Paper was published alongside the consultation and identified several areas that we may explore for new or significantly altered housing related local policies including:

- Considering whether it is appropriate to have a higher Housing Requirement to meet the housing needs of specific groups

- Considering whether it is appropriate to include a Housing Requirement for designated neighbourhood areas
- Considering whether a different approach to the mix of market housing is required
- Considering whether the level, type and mix of affordable housing needs to change
- Incorporating a First Homes exceptions site policy
- Considering whether the threshold for Affordable Housing needs to be the same as the national standard
- Considering whether the approach to Specialist Residential Accommodation needs to be more flexible
- Consider allocating more smaller sites to meet the need to identify land to accommodate at least 10% of the Housing Requirement on sites no larger than one hectare.
- Consider allocating new affordable housing sites adjacent to defined settlement boundaries if this would enable the delivery of more affordable housing
- Considering whether it is appropriate to have a new policy resisting inappropriate development of residential gardens.

8.12. For the purposes of the Issues and Options Consultation, the Council proposed a Housing Requirement figure of 1,000 homes per annum for the plan period 2022 – 2041. The revised Strategic Housing Needs Assessment will inform the final Housing Requirement Figure. Other evidence base documents being updated to inform the review of the Local Plan include the Strategic Housing and Employment Land Availability Assessment, the Gypsy and Traveller Accommodation Assessment and the Local Plan Viability Assessment.

9. Conclusion

9.1. Chelmsford has delivered 40% more homes than the number of homes required over the last three years. Housing Delivery has remained stable overall this year; but forecasts indicate that completion rates are set to remain above the annual housing requirement over the next 5 years. This is supported by the significant increase in the number of new homes within current major applications compared to the same period last year and progress on strategic sites in the Local Plan.

- 9.2. There has been a decrease in affordable housing delivered this year, but this reflects the phasing of affordable housing delivery rather than the percentage of affordable housing secured within planning permissions. Securing Investment Partner status with Homes England, continuing to attract grant funding through national funding programmes, targeted Planning Advice Notes and the adoption of the Chelmsford Housing Strategy are essential building blocks to address the urgent need for additional affordable housing in the area.
- 9.3. The Council will continue to monitor and respond to changes to the national planning framework and optimise opportunities to attract grant funding to support the delivery of housing and other essential infrastructure identified in the Local Plan.

List of appendices:

Appendix 1 – Annual Report of Key Housing Monitoring Statistics

Background papers:

None

Corporate Implications

Legal/Constitutional:

The statutory framework for planning obligations is set out in Section 106 of the Town and Country Planning Act 1990, as amended. Regulations 122 and 123 of the Community Infrastructure Levy Regulations 2010 (as amended) and paragraphs 54 to 57 of the National Planning Policy Framework (February 2019) set out the Government's policy on planning obligations.

The Levelling Up and Regeneration Bill is currently at the second reading stage in the House of Lords. When it achieves Royal Assent the full implications of final changes can be considered.

Financial:

The rate of new housing delivery directly impacts upon the amount of New Homes Bonus received by the Council and financial contributions to supporting infrastructure through the existing planning obligations process (Section 106 Agreements) and Community Infrastructure Levy receipts. The rate of delivery of new affordable housing for rent impacts on the Council's reliance on temporary accommodation,

including the most expensive forms of temporary accommodation provided in the form of bed and breakfast accommodation and nightly lets.

The council grant funding monies are required to be spent on affordable housing proposals having been secured in lieu of on-site contributions for affordable housing through planning obligations. The grant funding programme will address priority housing need and reduce the need and cost of temporary accommodation although they will result in a loss of interest when spent.

Potential impact on climate change and the environment:

The Local Plan promotes sustainable development and includes policies to mitigate and adapt to climate change and to protect the environment.

Additional new development outlined within the Chelmsford Local Plan could have an adverse impact on climate change and the environment. These can be mitigated by Building Regulation and planning policy requirements related to environmental sustainability.

The Housing and Regeneration Bill aims to do more to measure and reduce emissions in the built environment through planning. It also aims to do more to support environmental enhancement, nature recovery and climate change adaptation; to mitigate the effects of pollution; and to embed reforms introduced by the Environment Act. Any changes introduced by the Bill when it receives Royal Assent will be considered in the review of the adopted Local Plan.

Contribution toward achieving a net zero carbon position by 2030:

The Local Plan promotes sustainable development and includes policies to reduce carbon emissions e.g. NE4 Renewable and Low Carbon Energy and Site Allocations Policies.

Future additional new homes will be required to comply with Building Regulation and planning policy requirements. This includes the Future Homes Standard and emerging Future Buildings Standard.

The Review of the Local Plan will consider how policies can be strengthened/updated and some new policies introduced to better reflect the Council's Climate Change and Ecological Emergency declaration and Action Plan to make the Council's activities net-zero carbon by 2030 and recommendations of the Essex Climate Action Commission (ECAC).

Personnel:

None

Risk Management:

None

Equality and Diversity:

Housing delivery is important for all tenures and types of housing to meet the community's needs. The Council will need to undertake an Equalities and Diversity

Impact Assessment, if any new policies or procedures to be introduced or implemented, particularly to ensure that no identified group from within the Equalities Act is more affected than others.

There are no new policies recommended in this report.

Health and Safety:

None

Digital:

None

Other:

Consultees:

Chelmsford City Council – Sustainable Communities Directorate

Chelmsford City Council – Financial Services

Relevant Policies and Strategies:

Corporate Plan

The above report relates to the following priorities in the Corporate Plan:

Promoting sustainable and environmentally responsible growth to stimulate a vibrant, balanced economy, a fairer society and provide more housing of all types.

Making Chelmsford a more attractive place, promoting Chelmsford's green credentials, ensuring communities are safe and creating a distinctive sense of place.

Encouraging people to live well, promoting healthy, active lifestyles and reducing social isolation, making Chelmsford a more enjoyable place in which to live, work and play.

Bringing people together, empowering local people and working in partnership to build community capacity, stronger communities and secure investment in the city.

Chelmsford Local Plan 2013-2036

Chelmsford Housing Strategy 2022-2027

Chelmsford Homelessness and Rough Sleeping Strategy 2020-2024

Annual Report of Key Housing Monitoring Statistics

November 2022

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Graph 2 Affordable Housing Completions

Introduction

Set out below is the explanatory text for each of the following tables which provide the key monitoring information for housing delivery in the City. Where it is possible the number of affordable housing is shown as a sub-set of the overall housing numbers.

Table 1 - New Homes in Pre-Planning Application Stage

Table 1 contains the number of planned new dwellings on major development sites¹ within each of the City Council's development plan areas. The sites have been aggregated and individual sites have not been identified due to the confidential and sometimes commercially sensitive nature of the pre-planning process.

Table 2 – New Homes in Current Major Planning Applications¹

Table 2 contains the number of new dwellings that are contained within planning applications that are currently under consideration by the City Council. It provides the specific site information by application; it also contains a commentary of the status of each individual site.

Depending on the type of application i.e. Outline or Full, the number of new dwellings may be either a range or an identified number. In addition, the number of new homes can vary through the life of an application due to amendments to schemes made before a formal decision is made. Although most of the sites trigger the City Council's policy requirement to provide affordable housing (11 or more dwellings), the final level and type of affordable housing secured can only be reported once a formal decision has been issued.

Table 3 – New Homes with Planning Permissions

Table 3 contains the number of new dwellings which have been granted planning permission and are still within the time limit to commence development. This is presented site by site and contains the level of affordable housing on the relevant sites. The information is sourced from the latest Housing Site Schedule which is published in April each year. To ensure that there is no double counting with completion data, Table 3 only contains development sites that have yet to be completed and provides the specific site information by application.

Table 4 – Total Completed New Dwellings (Net)

Table 4 provides an annual total of completions of new dwellings in each financial year since 2011/12 with affordable homes reported separately and then included within annual totals. In addition, a cumulative total is provided in order to provide a total of new dwellings completed. The first two quarters of 2022/23 are provided for information only.

¹ 10 or more dwellings

Table 1 – Aggregated New Homes at Pre-Planning Stage on Major Development Sites

Local Plan Area	No. of Sites	No. of New Homes	Status of Sites (31/10/22)
Growth Area 1	7	372	Variety of sites most of which are acceptable in principle
Growth Area 2	2	1050	Includes reserved matters for Beaulieu
Growth Area 3	0	0	Includes allocated growth sites
TOTAL	9	1,422	Note – as explained in the status box there is some double counting in this number as Beaulieu has outline planning permission.

Table 2 – New Homes within Current Major Planning Applications for Major Development

Site	Application Reference	No. of New Homes	Status of Application (31/10/2022)
Strategic Growth Sites 3B, 3C and 3D North and West of Brick Kiln Road Sandon Chelmsford	22/00916/OUT and 22/00916/FUL	174	Hybrid application, part full and part outline. Currently under consideration, awaiting determination. Application waiting key consultation responses and is subject to further discussions with the applicant. Decision not expected until early 2023.
1/1A Moulsham Street Chelmsford	22/01541/FUL	10	Currently under consideration. Negotiations taking place with applicant regarding contributions (RAMS, Open Space, Trees, Public Art). Decision expected by the end of 2022.
Apps Farm Mill Road Stock Ingatestone Chelmsford	22/01377/FUL	45	Requested for a number of documents to support the application and provide clarification. Likely to need an extension of time as a result of outstanding information.
Strategic Growth Site North of Woodhouse Lane Broomfield Chelmsford Essex	20/02064/OUT	512	Planning Committee resolution to grant planning permission subject to conditions and a S106 to include (amongst other matters) the delivery of the Hospital Link Road. S106 negotiations are ongoing. Decision anticipated before spring 2023.
Land North of Galleywood Reservoir Beehive Lane Galleywood Chelmsford	22/00397/OUT	24	Scheme is acceptable. Section 106 negotiations are ongoing. It is hoped a decision will be issued by the end of 2022.
Site at Windermere Main Road Broomfield Chelmsford	22/00004/FUL	15	Likely to be recommended for approval and a decision issued before the end of 2022.
International House 2 Navigation Road Chelmsford	22/00482/FUL	48	Negotiations are ongoing in relation to S106 Heads of terms. Likely to be recommended for approval and a decision issued before the end of 2022.

Greater Beaulieu Park White Hart Lane Springfield Chelmsford	21/02487/REM	66	Determination expected in November 2022 under delegated authority.
Land North of Warren House Roxwell Road Writtle Chelmsford	21/01545/OUT	880	Currently under consideration, negotiations ongoing with applicant. Likely to be determined Spring 2023.
Banters Field Main Road Great Leighs Chelmsford	21/02490/OUT	190	Currently under consideration, negotiations ongoing with applicant. Likely to be determined Spring 2023.
Land North West of Hamberts Farm Burham Road South Woodham Ferrers Chelmsford	21/01961/OUT and 21/01961/FUL	1020	Hybrid application, part full and part outline. Currently out for re-consultation on amended transport assessment, awaiting ECC Highways response.
Land North of South Woodham Ferrers Burnham Road South Woodham Ferrers	22/00311/OUT	200	Currently awaiting ECC Highways response. Will not go to committee until 2023
TOTAL		3,184	

Table 3 – New Homes with Planning Permissions

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Extant Local Development Framework Sites									
Town Centre Area Action Plan Allocations									
Land at Wicks Place Chelmsford	Chelmsford City Area - Marconi	TCAAP - Part of 18	14	0	0%	0	0	19/01148/FUL approved 10/12/2019	IN August 2021
24 Duke Street Chelmsford	Chelmsford - Moulsham and Central	TCAAP10 (part of)	112	19	16%	0	19	17/01172/FUL approved 26/07/2018	Y
SUB TOTAL			126	19	8%	0	19		
North Chelmsford Area Action Plan									
Land north south and east of Belsteads Farm Lane Broomfield (Channels) - Phase 3c 3d and 5	Broomfield - Broomfield and the Walthams	NCAAP 6, 26-27	240	94	35% spread across all phases	182	84	10/01976/OUT approved 31/10/2012	Y
Land north south and east of Belsteads Farm Lane Broomfield (Channels) - Phase 4	Broomfield - Broomfield and the Walthams	NCAAP 6, 26-27	27	0	35% spread across all phases	0	0	10/01976/OUT approved 31/10/2012	Y
Land north south and east of Belsteads Farm Lane Broomfield (Channels) - Phase 6	Broomfield - Broomfield and the Walthams	NCAAP 6, 26-27	128	28	35% spread across all phases	0	0	10/01976/OUT approved 31/10/2012	Y
Land east of North Court Road and north of Hospital Approach Broomfield (Care Home)	Broomfield - Broomfield and the Walthams	NCAAP1	48	0	0%	0	0	13/00409/FUL approved 28/05/2014	Y
Land north of Copperfield Road (East portion) Chelmsford	Broomfield - Broomfield and the Walthams	NCAAP4	198	70	35%	159	70	14/01672/OUT approved 8/11/2016	Y, April 2018
Greater Beaulieu Park White Hart Lane Springfield - Phase 1 - Zone C1	Springfield - Springfield North	NCAAP 5,7-10,12	199	74	37%	191	74	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 1 - Zone C2	Springfield - Springfield North	NCAAP 5,7-10,12	123	18	15%	112	18	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 2 - Zone F & I	Springfield - Springfield North	NCAAP 5,7-10,12	254	76	30%	213	69	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 2 - Zone K and L	Springfield - Springfield North	NCAAP 5,7-10,12	300	81	27%	34	16	09/01314/EIA approved 07/03/2014	Y, November 2014

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Greater Beaulieu Park White Hart Lane Springfield - Phase 2- Zone J	Springfield - Springfield North	NCAAP 5,7-10,12	82	23	27%	0	0	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zone M, N & Q	Springfield - Springfield North	NCAAP 5,7-10,12	272	74	27%	5	0	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zones O & P	Springfield - Springfield North	NCAAP 5,7-10,12	111	30	37%	0	0	09/01314/EIA approved 07/03/2014	Y, November 2014
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zone V	Boreham - Boreham and the Leighs	NCAAP 5,7-10,12	145	39	27%	17	0	09/01314/EIA approved 07/03/2014	Y
Greater Beaulieu Park White Hart Lane Springfield - Phase 3 - Zone W	Springfield - Springfield North	NCAAP 5,7-10,12	194	52	27%	0	0	09/01314/EIA approved 07/03/2014	Y
Greater Beaulieu Park White Hart Lane Springfield - Remainder of phase 2-4	Springfield - Springfield North	NCAAP 5,7-10,12	1312	354	27%	0	0	09/01314/EIA approved 07/03/2014	
SUB TOTAL			3633	1013	28% Average	913	331		
Site Allocations Development Plan Document Allocations									
Former Runwell Hospital (St Lukes) Runwell Chase Runwell - Phase 4	Rettendon - Rettendon & Runwell	SAD17	134	47	35%	52	17	12/01480/OUT approved 21/11/2013	Y
Former Runwell Hospital (St Lukes) Runwell Chase Runwell - Phase 5	Rettendon - Rettendon & Runwell	SAD17	71	25	35%	0	0	12/01480/OUT approved 21/11/2013	N
Morelands Industrial Estate, Tileworks Lane, Rettendon	Rettendon - Rettendon & Runwell	SAD16	92	0	0%	0	0	19/00384/OUT approved 08/10/2016 (subject to completion of S106 agreement)	N
Land between Back Lane and Old Church Road East Hanningfield	East Hanningfield - Bicknacre and West Hanningfield	SAD20	20	10	50%	0	0	17/01646/OUT allowed at appeal 02/01/2020	N
SUB TOTAL			317	82	30% Average	52	17		
Large Sites (Unallocated)									

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
47 Broomfield Road Chelmsford	Chelmsford - Marconi	TCAAP	14	0	N/A	0	0	16/01145/FUL approved 30/09/2016	Y, Building Demolished Dec 2016
Ashby House Brook Street Chelmsford	Chelmsford - Marconi	TCAAP	68	0	N/A as Prior Approval	0	0	21/00928/CUPAO approved 02/07/2021	IN July 2021
Site rear of 30-34 Broomfield Road	Chelmsford - Marconi	TCAAP	24	0	0%	0	0	18/01544/FUL approved 28/02/2019	Y, Jan 2022
South Side Car Park Railway Street Chelmsford	Chelmsford - Marconi	Growth Area 1	10	0	N/A	0	0	21/01767/FUL approved 28/01/2022	N
Hill & Abbott First Floor Threadneedle House 9-10 Market Road Chelmsford	Chelmsford - Moulsham and Central	TCAAP	66	0	N/A as Prior Approval	0	0	19/01849/CUPAO approved 06/01/2020	N
Saxon House 27 Duke Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	39	0	N/A as Prior Approval	0	0	21/01594/CUPAO approved 21/09/2021	N
Makerstudy House Waterloo Lane Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	22	0	N/A as Prior Approval	0	0	21/01588/CUPAO approved 21/09/2021	N
Site at 51 to 53 New London Road Chelmsford	Chelmsford - Moulsham and Central	TCAAP	18	0	N/A as Prior Approval	0	0	19/01844/CUPAO approved 24/01/2020	N
Site at 60-68 New London Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	29	0	0%	0	0	21/00021/FUL approved 17/09/2021	N
73 Springfield Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	13	0	N/A	0	0	19/01160/FUL approved 21/08/2020	Y, Feb 2021
1 Legg Street Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	88	0	N/A as Prior Approval	0	0	21/01502/CUPAO approved 13/09/2021	IN November 2021

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Sadlers House 2 Legg Street Chelmsford	Chelmsford City Area - Moulsham and Central	TCAAP	13	0	N/A	0	0	19/01058/FUL approved 14/05/2020	N
39 Springfield Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	18	0	N/A as Prior Approval	0	0	21/00323/CUPAO approved 13/04/2021	N
Site at 137 Beehive Lane Great Baddow Chelmsford	Great Baddow - Great Baddow West	SAD	10	0	N/A	0	0	20/00791/FUL approved 02/09/2020	N
Land to the rear of 51- 54A High Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	10	0	N/A	0	0	19/01381/FUL approved 15/01/2021	N
39 Moulsham Street Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	12	0	N/A as Prior Approval	0	0	21/00318/CUPAO approved 07/04/2021	N
189 Moulsham Street and Land to the Rear Chelmsford	Chelmsford - Moulsham and Central	TCAAP	10	0	N/A	0	0	19/01553/FUL approved 18/12/2019	N
Royal & Sunalliance Parkview House Victoria Road South	Chelmsford - Moulsham and Central	TCAAP	45	0	0%	0	0	15/01651/MAT/1 approved 19/08/2016	Y (See 17/01984/CLEUD)
Royal & Sunalliance Parkview House Victoria Road South	Chelmsford - Moulsham and Central	TCAAP	15	0	0%	0	0	15/01590/MAT/1 approved 19/08/2016	Y
Site at Dorset House Duke Street Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	40	0	N/A as Prior Approval	0	0	21/00716/CUPAO approved 25/05/2021	N
Site at Victoria House 101-105 Victoria Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	78	0	N/A as Prior Approval	0	0	21/00719/CUPAO approved 25/05/2021	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Block B Chelmsford Office and Technology Park West Hanningfield Road Great Baddow Chelmsford	Great Baddow - Great Baddow East	SAD	65	0	N/A as Prior Approval	0	0	19/01961/CUPAO approved 22/01/2020	N
Block C Chelmsford Office and Technology Park West Hanningfield Road Great Baddow Chelmsford	Great Baddow - Great Baddow East	SAD	39	0	N/A as Prior Approval	0	0	19/01960/CUPAO approved 16/01/2020	N
St Josephs Nursing Home Gay Bowers Road Danbury	Danbury - Little Baddow Danbury and Sandon	SAD	10	0	N/A	0	0	19/00866/FUL approved 07/11/2019	N
Land South of Runnymede Cottage Blasford Hill Little Waltham	Little Waltham - Broomfield and the Walthams	NCAAP	10	0	N/A	0	0	18/01349/OUT approved 11/02/2019	Y, October 2021
Brook Farm Riding Stables Stock Road Stock Billericay	Stock - South Hanningfield, Stock & Margaretting	SAD	10	0	N/A	0	0	17/02001/FUL approved 01/03/2018	IN June 2020
Site at Indian Nights London Road Chelmsford	Chelmsford City Area - Goat Hall	Growth Area 1	10	0	N/A	0	0	20/00733/FUL approved 24/09/21	N
Writtle Community Association 12-14 Redwood Drive Writtle	Writtle	SAD	13	0	N/A	0	0	17/00780/FUL approved 15/03/2018	Y, March 2021
SUBTOTAL			799	0	0%	0	0		
Small Sites (Unallocated)									
Boreham Village Store Main Road Boreham	Boreham - Boreham and the Leighs	SAD	5	0	N/A	0	0	20/00992/FUL approved 22/09/2020	N
Land Adjacent Restmore Main Road Boreham Chelmsford	Boreham - Boreham and the Leighs	Growth Area 2	1	0	N/A	0	0	20/01432/FUL approved 08/01/2021	N
Land North West Of 5 Bulls Lodge Cottages General Lane Boreham	Boreham - Boreham and the Leighs	Growth Area 2	1	0	N/A	0	0	20/01567/FUL approved 16/12/2020	Y, May 2021
Site at North Bungalow Elm Way Boreham	Boreham - Boreham and the Leighs	Growth Area 2	9	0	N/A	0	0	20/00898/OUT approved 11/12/2020	N
Land South of 124 Plantation Road Boreham Chelmsford	Boreham - Boreham and the Leighs	Growth Area 2	1	0	N/A	0	0	20/00340/FUL approved 28/08/2020	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land Adjacent 3 Broomhall Road Broomfield Chelmsford	Broomfield - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	21/00375/FUL approved 28/04/2021	IN October 2021
81 Main Road Broomfield Chelmsford	Broomfield - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	20/01443/CUPAM approved 23/11/2020	IN Nov 2021
Site at Paglesham House Hollow Lane Broomfield Chelmsford	Broomfield - Broomfield and the Walthams	SAD	1	0	N/A	0	0	19/01211/FUL approved 02/09/2019	IN March 2022
86 Main Road Broomfeid Chelmsford	Broomfield - Broomfield and the Walthams	SAD	2	0	N/A	0	0	19/00863/FUL approved 30/07/2019	N
Site at Bushmoor Kennels Goat Hall Lane Chelmsford	Chelmsford - Goat Hall	SAD	3	0	N/A	0	0	19/00145/OUT approved 26/04/2019	IN July 2021
Land at Thrift Farm Moulsham Thrift Chelmsford	Chelmsford - Goat Hall	Growth Area 1	1	0	N/A	0	0	20/00688/FUL approved 04/12/2020	N
Site at West House 34 Broomfield Road Chelmsford	Chelmsford City Area - Marconi	TCAAP	4	0	N/A	0	0	20/01448/CUPAO approved 23/11/2020	N
Site at West House 34 Broomfield Road Chelmsford	Chelmsford City Area - Marconi	TCAAP	5	0	N/A	0	0	20/01477/CUPAO approved 15/12/2020	N
82-86 Kings Road Chelmsford	Chelmsford City Area - Marconi	Growth Area 1	5	0	N/A	0	0	20/00958/FUL approved 08/09/2020	Y, Jan 2022
6 Hoffmans Way Chelmsford	Chelmsford City Area - Marconi	Growth Area 1	8	0	N/A	0	0	20/00885/CUPAO approved 28/07/2020	N
Block 32-37 Glebe Road Chelmsford	Chelmsford - Marconi	TCAAP	2	0	N/A	0	0	19/01507/FUL approved 28/10/2019	N
Beacon House 15-21 Rainsford Road Chelmsford	Chelmsford City Area - Marconi	Growth Area 1	3	0	N/A	0	0	21/00416/FUL approved 07/05/2021	N
Land Adjacent Highview Rainsford Road Chelmsford	Chelmsford - Marconi	Growth Area 1	1	0	N/A	0	0	20/01227/FUL approved 12/10/2020	Y, October 2021
Moulsham Home 116-117 Moulsham Street Chelmsford	Chelmsford - Moulsham and Central	SAD	7	0	N/A	0	0	18/00047/FUL approved 05/03/2018	Y

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land Rear of Stuarts Moulsham Street Chelmsford	Chelmsford - Moulsham and Central	SAD	1	0	N/A	0	0	19/00361/FUL approved 31/07/2019	BR submitted Jan 2022
Second Floor 163-164 Moulsham Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	2	0	N/A	0	0	21/01182/CUPAO approved 02/08/2021	N
35-37 Moulsham Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	8	0	N/A	0	0	20/01592/CUPAO approved 03/12/2020	IN October 2021
42 Moulsham Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	2	0	N/A	0	0	21/01302/FUL approved 07/09/2021	IN March 2022
Site at Former Kids and Koffee Hall Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	2	0	N/A	0	0	20/00349/FUL approved 07/10/2020	Y, Jan 2021
Land Adjacent 5 Oaklands Crescent Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	1	0	N/A	0	0	20/01722/FUL approved 25/01/2021	Y, Jan 2022
4 Baddow Road Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	2	0	N/A	0	0	20/01458/FUL approved 12/11/2020	N
37 Shrublands Close Chelmsford	Chelmsford - Moulsham and Central	TCAAP	1	0	N/A	0	0	20/00075/FUL approved 22/05/2020	N
Land South East of Riverbank Court Shrublands Close Chelmsford	Chelmsford - Moulsham and Central	TCAAP	3	0	N/A	0	0	12/00917/FUL approved 25/07/2012	Y, (works stalled)
Land Rear of 101 New London Road Chelmsford	Chelmsford - Moulsham and Central	TCAAP	8	0	N/A	0	0	19/00126/FUL approved 13/02/2020	N
201 New London Road Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	5	0	N/A	0	0	20/01571/FUL approved 16/12/2020	Y, June 2021
Chelmsford Club 108 New London Road	Chelmsford - Moulsham and Central	TCAAP	5	0	N/A	0	0	14/01406/FUL approved 28/11/2014	Y
Chambers Wealth Management 130 New London Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	1	0	N/A	0	0	20/00894/FUL approved 14/08/2020	N

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Tindal House Tindal Square Chelmsford	Chelmsford City Area - Moulsham and Central	TCAAP	3	0	N/A	0	0	19/00964/CUPAO approved 14/08/2019	N
Site at 65-66 Victoria Road Chelmsford	Chelmsford City Area - Moulsham and Central	Growth Area 1	3	0	N/A	0	0	20/00193/FUL approved 29/05/2020	Y, March 2021
90 High Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	3	0	N/A	0	0	20/00743/FUL approved 27/08/2020	N
22A Duke Street, Chelmsford	Chelmsford - Moulsham and Central	TCAAP	5	0	N/A	0	0	15/01231/FUL approved 03/11/2015	Y, May 2017
33 Redmayne Drive Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	1	0	N/A	0	0	21/01361/FUL approved 08/10/2021	N
Land East of 2 St Mildreds Road Chelmsford	Chelmsford - Moulsham and Central	SAD	1	0	N/A	0	0	16/01686/FUL approved 20/12/2016	Y, Dec 2019 (stalled)
Kingdom Hall Of Jehovahs Witnesses Bradford Street Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	2	0	N/A	0	0	21/01633/FUL approved 30/11/2021	N
15 Van Diemens Road Chelmsford	Chelmsford - Moulsham and Central	Growth Area 1	1	0	N/A	0	0	21/00972/FUL approved 13/07/2021	Y, November 2021
10 Brian Close Chelmsford	Chelmsford City Area - Moulsham Lodge	Growth Area 1	1	0	N/A	0	0	22/00066/FUL approved 09/03/2022	N
187 Gloucester Avenue Chelmsford	Chelmsford City Area - Moulsham Lodge	Growth Area 1	1	0	N/A	0	0	22/00113/FUL approved 25/03/2022	N
Land Between 59-61 Rutland Road Chelmsford	Chelmsford - Patching Hall	Growth Area 1	2	0	N/A	0	0	20/00911/FUL approved 26/08/2020	N
Site at Writtle Wick Family Centre Chignal Road Chelmsford	Chelmsford City Area - St Andrews	Growth Area 1	7	0	N/A	0	0	20/00396/FUL approved 10/06/2020	N
Site at 47 Queensland Crescent Chelmsford	Chelmsford City Area - St Andrews	Growth Area 1	1	0	N/A	0	0	20/00754/FUL approved 10/08/2020	Y, May 2021

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Land Adjacent 18 Belvawney Close	Chelmsford City Area - St Andrews	SAD	1	0	N/A	0	0	20/00061/FUL approved 08/04/2020	Y, June 2021
Land at 24 Mendip Road Chelmsford	Chelmsford City Area - St Andrews	Growth Area 1	1	0	N/A	0	0	21/00990/FUL approved 21/07/2021	N
143 Sunrise Avenue Chelmsford	Chelmsford City Area - Patching Hall	Growth Area 1	1	0	N/A	0	0	21/00373/FUL approved 26/04/2021	BR December 2021
Land rear of 4 Green Close Chelmsford	Chelmsford City Area - The Lawns	Growth Area 1	1	0	N/A	0	0	21/00841/FUL approved 15/06/2021	N
21 Seven Ash Green Chelmsford	Chelmsford - The Lawns	SAD	2	0	N/A	0	0	12/01499/FUL approved 30/11/2012	Y, (stalled)
Land Rear of 431 Springfield Road Chelmsford	Chelmsford City Area - Trinity	SAD	1	0	N/A	0	0	19/01881/FUL approved 15/01/2020	Y, March 2021
Site at 171 Springfield Road Chelmsford	Chelmsford City Area - Trinity	Growth Area 1	1	0	N/A	0	0	20/02010/FIL approved 12/02/2021	Y, July 2021
37 Arbour Lane Chelmsford	Chelmsford City Area - Trinity	Growth Area 1	9	0	N/A	0	0	21/01769/FUL approved 25/01/2022	N
Land rear of 270 to 272 Springfield Road Chelmsford	Chelmsford - Trinity	TCAAP	2	0	N/A	0	0	13/00996/FUL approved 11/09/2013	Y (stalled)
73 Rainsford Lane Chelmsford	Chelmsford City Area - Waterhouse Farm	Growth Area 1	1	0	N/A	0	0	20/00638/FUL approved 02/07/2020	N
Site at 136-138 Coval Lane Chelmsford	Chelmsford City Area - Waterhouse Farm	Growth Area 1	1	0	N/A	0	0	19/01765/FUL approved 27/05/2020	Y
5-7 Robjohns Road Chelmsford	Chelmsford City Area - Waterhouse Farm	Growth Area 1	1	0	N/A	0	0	21/00853/CUPAO approved 10/06/2021	N
32 Writtle Road Chelmsford	Chelmsford City Area - Waterhouse Farm	Growth Area 1	3	0	N/A	0	0	20/01246/CUPAO approved 22/09/2020	N

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Land and Buildings West of Beaumont Otes Cottage Chignal Road Chignal Smealy Chelmsford	Chignal - Chignal Rural West	Growth Area 1	8	0	N/A	0	0	20/00121/FUL approved 27/05/2020	Y, September 2021
Barn South Hillcroft Chignal Road Chignal Smealy Chelmsford	Chignal - Chelmsford Rural West	Growth Area 1	1	0	N/A	0	0	20/00825/FUL approved 17/12/2020	N
Land South West of 213 Chignal Road Chelmsford	Chignal - Chelmsford Rural West	SAD	3	0	N/A	0	0	16/01093/OUT approved 15/03/2019	Y, September 2021
Land Between Trelawn and Tylarke Southwood Chase Danbury Chelmsford	Danbury - Little Baddow Danbury and Sandon	Growth Area 3	1	0	N/A	0	0	20/01522/OUT approved 27/11/2020	N
Barn at Danecourt Copt Hill Danbury Chelmsford	Danbury - Little Baddow Danbury and Sandon	SAD	1	0	N/A	0	0	19/00512/FUL approved 27/08/2019	N
Poplar Farm Bicknacre Road Danbury Chelmsford	Danbury - Little Baddow Danbury and Sandon	SAD	1	0	N/A	0	0	17/00403/FUL approved 28/04/2017	IN Jan 2020
74 Mill Lane Danbury Chelmsford	Danbury - Little Baddow Danbury and Sandon	SAD	2	0	N/A	0	0	18/00191/FUL approved 03/04/2018	IN Oct 2021
Land Adjacent 32 Pedlars Close Danbury Chelmsford	Danbury, Little Baddow, Danbury & Sandon	Growth Area 3	1	0	N/A	0	0	21/01235/FUL approved 11/08/2021	IN Jan 2022
Woodend Cat Hotel 77 Hopping Jacks Lane Danbury Chelmsford	Danbury, Little Baddow, Danbury & Sandon	SAD	1	0	N/A	0	0	19/01767/FUL approved 05/02/2020	Y, March 2020
Barn at Highwater Farm Main Road East Hanningfield Chelmsford	East Hanningfield - Bicknacre and West Hanningfield	Growth Area 3	2	0	N/A	0	0	20/01070/CUPAQ approved 28/08/2020	Y, Dec 2021

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Site At Mariposa Old Church Road East Hanningfield Chelmsford	East Hanningfield - Bicknacre and East and West Hanningfield	SAD	1	0	N/A	0	0	20/00103/FUL approved 14/4/2020	Y, June 2021
Land at the Eagle Public House Stock Road Galleywood	Galleywood - Galleywood	Growth Area 1	2	0	N/A	0	0	20/01100/FUL approved 02/12/2020	Y, Jan 2022
212 Watchouse Road Galleywood Chelmsford	Galleywood - Galleywood	SAD	1	0	N/A	0	0	19/00224/FUL approved 15/04/2019	N
Land Adjacent 72 West Lawn Galleywood Chelmsford	Galleywood - Galleywood	Growth Area 1	1	0	N/A	0	0	20/00838/FUL approved 11/08/2020	IN August 2021
Land Adjacent 2 Keene Way Galleywood Chelmsford	Galleywood - Galleywood	Growth Area 1	1	0	N/A	0	0	21/01612/FUL approved 27/09/2021	Y, December 2021
Site at Mapletree Works Brook Lane Galleywood Chelmsford	Galleywood - Galleywood	SAD	2	0	N/A	0	0	17/00290/FUL approved 25/07/2018	Y (demolition)
Site at 190 Galleywood Road Great Baddow Chelmsford	Great Baddow - Great Baddow West	Growth Area 1	4	0	N/A	0	0	21/01564/FUL approved 21/10/2021 and	N
Land Rear of 19 Orchard Close Great Baddow Chelmsford	Great Baddow - Great Baddow West	SAD	1	0	N/A	0	0	19/00448/FUL approved 18/10/2019	Y, March 2021
30 Chelmerton Avenue Great Baddow Chelmsfor	Great Baddow - Great Baddow West	Growth Area 1	1	0	N/A	0	0	20/01817/FUL approved 06/01/2021	BR, July 2021
Site at 346 Baddow Road Chelmsford	Great Baddow - Great Baddow East	Growth Area 1	8	0	N/A	0	0	21/00818/FUL approved 30/07/2021	N
Land South of the Bell Centre Bell Street Great Baddow Chelmsford	Great Baddow - Great Baddow East	SAD	2	0	N/A	0	0	19/01791/FUL approved 21/05/2020	N
Site at the Bell Centre Bell Street Great Baddow	Great Baddow - Great Baddow East	Growth Area 1	2	0	N/A	0	0	19/00160/FUL approved 05/07/2019	N

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Site at 403 Baddow Road Great Baddow Chelmsford	Great Baddow - Great Baddow East	SAD	2	0	N/A	0	0	19/01295/FUL approved 25/11/2019	Y, July 2021
Site at 291-293 Baddow Road Chelmsford	Great Baddow - Great Baddow East	Growth Area 1	2	0	N/A	0	0	21/01774/FUL approved 16/11/2021	N
Outbuilding at Whitehouse Farm Boreham Road Great Leighs Chelmsford	Great and Little Leighs - Boreham and the Leighs	SAD	1	0	N/A	0	0	21/00599/FUL approved 02/06/2021	N
Barn North West Of Lawns Farm Boreham Road Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	Growth Area 2	1	0	N/A	0	0	20/01468/S73 approved 06/09/2021	Y, July 2021
Site at 215 Main Road Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	Growth Area 2	2	0	N/A	0	0	20/01239/FUL approved 10/11/2020	IN June 2021
Site at Pond View Banters Lane Great Leighs Chelmsford	Great and Little Leighs - Boreham and the Leighs	Growth Area 2	3	0	N/A	0	0	19/02026/FUL approved 14/05/2020	N
Site at Pond View Banters Lane Great Leighs Chelmsford	Great and Little Leighs - Boreham and the Leighs	Growth Area 2	1	0	N/A	0	0	21/00880/FUL approved 01/07/2021	N
Land South West of Blue Barnes Farm Gubbions Lane Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	Growth Area 2	1	0	N/A	0	0	21/01481/FUL approved 04/10/2021	N
Land South West of the Dog and Partridge 191 Main Road Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	Growth Area 2	2	0	N/A	0	0	20/02040/FUL approved 30/03/2021	IN June 2021
Land at 37 Main Road Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	SAD	1	0	N/A	0	0	17/01365/FUL approved 16/10/2017	Y, September 2021
Buildings at Wakerings Farm Leighs Road Great Leighs Chelmsford	Great and Little Leighs - Borehams and the Leighs	Growth Area 2	3	0	N/A	0	0	20/01954/FUL approved 01/03/2021	N

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Land at Sunnyside Margarets Woods Road Great Waltham Chelmsford	Great Waltham - Broomfield and the Walthams	SAD	1	0	N/A	0	0	18/01487/FUL approved 11/02/2019	Y, June 2020 (self build)
Barn South of Poulter's Farm Ringtail Green Ford End Chelmsford	Great Waltham - Broomfield and The Walthams	Growth Area 2	1	0	N/A	0	0	20/00470/FUL approved 16/06/2020	N
Site adjacent 31 Pleshey Road Ford End Chelmsford	Great Waltham - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	21/00478/FUL approved 25/06/2021	Y
Barn at Garnetts Farm Mashbury Road Great Waltham Chelmsford	Great Waltham - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	21/01327/FUL approved 15/12/2021	N
Land South of Firland Woods Road Great Waltham Chelmsford	Great Waltham - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	21/00432/FUL approved 22/04/2021	IN Jan 2022
Barn South West of Lavender Farm Main Road Great Waltham Chelmsford	Great Waltham - Broomfield and The Walthams	Growth Area 2	2	0	N/A	0	0	20/00978/CUPAQ approved 21/08/2020	N
Lavender Farm Main Road Great Waltham Chelmsford	Great Waltham - Broomfield and The Walthams	Growth Area 2	6	0	N/A	0	0	20/00967/FUL approved 25/09/2020	N
Land East of Rye Cottage Larks Lane Great Waltham	Great Waltham - Broomfield and The Walthams	SAD	2	0	N/A	0	0	19/01261/FUL approved 07/05/2020	N
Land Adjacent Riverview House Lucks Lane Howe Street Chelmsford	Great Waltham - Broomfield and The Walthams	Growth Area 2	1	0	N/A	0	0	20/00370/FUL approved 28/08/2020	N
Land South of Firland Wood Road Great Waltham Chelmsford	Great Waltham - Broomfield and The Walthams	SAD	1	0	N/A	0	0	19/01645/FUL approved 20/11/2019	N
Land North of Well House Farm Littley Green Road Great Waltham Chelmsford	Great Waltham - Broomfield and The Walthams	SAD	1	0	N/A	0	0	19/01393/FUL approved 14/10/2019	N
Site Adjacent 24 Souther Cross Road Good Easter Chelmsford	Good Easter - Chelmsford Rural West	Growth Area 1	2	0	N/A	0	0	20/00578/FUL approved 15/07/2020	N
Awes Farm Ingatestone Road Highwood	Highwood - Chelmsford Rural West	SAD	1	0	N/A	0	0	12/01679/FUL approved 23/01/2013	Y, Jan 16 (works stalled)
Garage Coronation Bungalow Ingatestone Road Highwood	Highwood - Chelmsford Rural West	SAD	1	0	N/A	0	0	19/00984/FUL approved 26/07/2019	N

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Land Adjacent Barbers Orchard Colam Lane Little Baddow Chelmsford	Little Baddow - Little Baddow, Danbury and Sandon	SAD	1	0	N/A	0	0	19/00641/FUL approved 18/06/2019	N
Barn North of Graces Farm Graces Lane Little Baddow Chelmsford	Little Baddow - Little Baddow, Danbury and Sandon	Growth Area 3	1	0	N/A	0	0	20/01273/CUPAQ approved 05/10/2020	N
Timbuctoo Cottage Blasford Hill Little Waltham Chelmsford	Little Waltham - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	22/00198/FUL approved 25/02/2022	N
Site at 98 The Street Little Waltham Chelmsford	Little Waltham - Broomfield and the Walthams	Growth Area 2	1	0	N/A	0	0	20/00964/FUL approved 03/12/2020	IN June 2021
Land at Great Oaks Main Road Little Waltham Chelmsford	Little Waltham - Broomfield and the Walthams	SAD	1	0	N/A	0	0	19/01106/OUT approved 13/08/2019	N
Outbuilding at Spartigans Hall Leighs Road Little Waltham	Little Waltham - Broomfield and the Walthams	SAD	1	0	N/A	0	0	18/02099/FUL approved 13/05/2019	N
Site at the Bungalow Belsteads Farm Lane Little Waltham Chelmsford	Little Waltham - Broomfield and the Walthams	Growth Area 2	5	0	N/A	0	0	21/01954/FUL approved 14/01/2022	N
Larmar Engineering Co Ltd Main Road Margaretting Ingatestone Chelmsford	Margaretting - South Hanningfield, Stock and Margaretting	Growth Area 3	5	0	N/A	0	0	21/01831/FUL approved 03/12/2021	N
Land at Margaretting Hall Church Lane Margaretting Chelmsford	Margaretting - South Hanningfield, Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	21/01540/OUT approved 18/01/2022	N

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Site at Farthings Pennys Lane Margaretting Ingatestone	Margaretting - South Hanningfield, Stock and Margaretting	SAD	1	0	N/A	0	0	19/01514/FUL approved 09/02/2020	N
Site at the Leys Maldon Road Margaretting Ingatestone	Margaretting - South Hanningfield, Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	21/00127/CUPAQ approved 16/03/2021	N
Farm Office Canterburys Main Road Margaretting	Margaretting - South Hanningfield Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	21/00464/FUL approved 26/04/2021	Y
Bearmans Farmhouse Writtle Road Margaretting Chelmsford	Margaretting - South Hanningfield, Stock and Margaretting	SAD	2	0	N/A	0	0	17/00711/FUL approved 23/10/2017	IN Oct 2020
Site at Handley Green Lane Margaretting Ingatestone	Margaretting - South Hanningfield, Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	21/00151/FUL approved 26/03/2021	Y, May 2021
Barn North of Bury Farm Bury Road Pleshey Chelmsford	Pleshey - Chelmsford Rural West	SAD	3	0	N/A	0	0	20/00066/CUPAQ approved 17/03/2020	N
Site at Romans Farm South Hanningfield Road Rettendon	Rettendon - Rettendon & Runwell	SAD	1	0	N/A	0	0	19/00040/FUL approved 01/07/2019	N
Land North East of Highview Woodham Road South Woodham Ferrers	Rettendon - Rettendon & Runwell	SAD	2	0	N/A	0	0	19/00717/FUL approved 18/06/2019	N
Land at Holly Tree Farm Burnham Road Battlesbridge Wickford	Rettendon - Rettendon & Runwell	Growth Area 3	1	0	N/A	0	0	20/01489/FUL approved 14/12/2020	N
Site at Sorata Boarding Kennels Woodham Road Rettendon Wickford	Rettendon - Rettendon & Runwell	SAD	3	0	N/A	0	0	17/01999/FUL approved 11/05/2018	Y
Land at Whitegates Woodham Road Rettendon Chelmsford	Rettendon - Rettendon & Runwell	Growth Area 3	3	0	N/A	0	0	21/01335/OUT approved 10/09/2021	N

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Hunters Lodge Chalk Street Rettendon Common	Rettendon - Rettendon & Runwell	Growth Area 3	1	0	N/A	0	0	20/01394/FUL approved 29/10/2020	N
Site at Pondlands Farm Runwell Road Runwell Chelmsford	Rettendon - Rettendon & Runwell	SAD	3	0	N/A	0	0	18/01680/FUL approved 14/06/2019	N
4 The Old Nursery Rettendon Wickford	Rettendon - Rettendon & Runwell	Growth Area 3	1	0	N/A	0	0	22/00102/FUL approved 21/03/2022	Y
Pooty Pools Farm Radley Green Road Roxwell	Roxwell - Chelmsford Rural West	SAD	3	0	N/A	0	0	14/01069/FUL approved 10/11/2014	Y, March 2015 (phased)
Barn at Skreens Park Road Roxwell Chelmsford	Roxwell - Chelmsford Rural West	SAD	1	0	N/A	0	0	18/01843/CUPAQ approved 18/12/2018	IN July 2019
Site at The Oaks Runwell Chase Runwell Chelmsford	Runwell - Rettendon & Runwell	Growth Area 3	1	0	N/A	0	0	21/00565/FUL approved 26/05/2021	Y, Sept 2021
Land And Building North West Of Lynfords New Farm Runwell Road Runwell	Runwell, Rettendon and Runwell	SAD	5	0	N/A	0	0	20/00080/FUL approved 15/04/2020	IN Jan 2022
Land Adjacent Brick Cottages Runwell Road Runwell Wickford	Runwell, Rettendon and Runwell	Growth Area 3	1	0	N/A	0	0	20/02127/FUL approved 05/03/2021	N
2 Brick Cottages Runwell Road Runwell Wickford	Runwell, Rettendon and Runwell	Growth Area 3	1	0	N/A	0	0	21/02500/FUL approved 09/03/2022	N
Site at 17 Athelstan Gardens Runwell Wickford	Runwell, Rettendon and Runwell	SAD	1	0	N/A	0	0	19/01766/FUL approved 01/04/2020	N
Site at the Mount Meadow Lane Runwell Wickford	Runwell, Rettendon and Runwell	Growth Area 3	1	0	N/A	0	0	21/00088/FUL approved 08/03/2021	N
Building North of Moat House Farm Runwell Road Runwell Wickford	Runwell, Rettendon and Runwell	SAD	1	0	N/A	0	0	20/01883/FUL approved 13/01/2021	Y, Aug 2021

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Oak Tree Farm Meadow Lane Runwell Wickford	Runwell, Rettendon and Runwell	SAD	1	0	N/A	0	0	18/02089/FUL approved 03/05/2019 and 18/02089/S73 approved 09/07/2021	Y, Nov 2021
Land South of 132 Brock Hill South Hanningfield Wickford	Runwell, Rettendon and Runwell	SAD	1	0	N/A	0	0	19/00398/FUL approved 06/06/2019	Y, December 2021
The Barn Timbering East Hanningfield Road Sandon	Sandon - Little Baddow, Danbury and Sandon	Growth Area 1	1	0	N/A	0	0	21/00904/FUL approved 01/07/2021	N
Barns at Mill Hill Farm East Hanningfield Road Sandon	Sandon - Little Baddow, Danbury and Sandon	SAD	1	0	N/A	0	0	18/02065/FUL approved 13/03/2019	IN March 2021
Garage Site Hall Lane Sandon Chelmsford	Sandon - Little Baddow, Danbury and Sandon	SAD	1	0	N/A	0	0	20/00731/FUL approved 18/09/2020	Y, July 2021
Chamberlains Farm Sporhams Lane Sandon	Sandon - Little Baddow, Danbury and Sandon	SAD	4	0	N/A	0	0	15/01900/OUT approved 15/06/2016	Y, May 2021
Ambleside Park Lane Ramsden Heath Billericay	South Hanningfield - South Hanningfield Stock and Margaretting	SAD	1	0	N/A	0	0	20/01305/FUL approved 16/11/2020	N
Land Rear of 9 School Road Downham Billericay	South Hanningfield - South Hanningfield Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	20/00944/FUL approved 27/08/2020	IN April 2021
Outbuildings at Whitedown South Hanningfield Road South Hanningfield	South Hanningfield, Stock & Margaretting - South Hanningfield	SAD	1	0	N/A	0	0	19/01629/FUL approved 25/11/2019	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land at Nightingale Lodge, Brock Hill South Hanningfield	South Hanningfield, Stock & Margaretting - South Hanningfield	SAD	3	0	N/A	0	0	20/00919/FUL approved 08/10/2020	Y, December 2020
Site at Park Lane Riding School Park Lane Ramsden Heath	South Hanningfield, Stock & Margaretting - South Hanningfield	SAD	6	0	N/A	0	0	17/00079/FUL approved 12/07/2017	Y, July 2020 (phased)
20 Church Road Ramsden Heath	South Hanningfield, Stock & Margaretting - South Hanningfield	SAD	1	0	N/A	0	0	12/01256/OUT approved 04/10/2013	N
Agricultural Building at Park Lodge Ramsden Heath	South Hanningfield, Stock & Margaretting - South Hanningfield	Growth Area 3	1	0	N/A	0	0	21/01948/CUPAQ approved 17/11/21	N
Livery Yard Lodge Farm Heath Road Ramsden Heath	South Hanningfield, Stock & Margaretting	Growth Area 3	5	0	N/A	0	0	19/01500/FUL approved 15/06/2020	N
Land at 121 Downham Road Downham	South Hanningfield, Stock & Margaretting - South Hanningfield	SAD	1	0	N/A	0	0	20/02034/FUL approved 26/02/21	Y, May 2021
Land Adjacent 15 Belmonde Drive Springfield Chelmsford	Springfield - Springfield North	SAD	1	0	N/A	0	0	19/00747/FUL approved 01/07/2019	Y, Oct 2021
Site at Mountbatten Way Springfield Chelmsford	Springfield - Springfield North	Growth Area 1	1	0	N/A	0	0	20/01224/FUL approved 11/11/2020	N
Site at 9 Marigold Close Springfield Chelmsford	Springfield - Springfield North	SAD	1	0	N/A	0	0	19/00782/FUL approved 25/06/2019	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land East of 48 Mayne Crest Springfield Chelmsford	Springfield - Springfield North	Growth Area 1	1	0	N/A	0	0	20/00738/FUL approved 28/07/2020	N
Land Adjacent 77 Rushleydale Spingfield Chelmsford	Springfield - Springfield North	SAD	1	0	N/A	0	0	17/01379/FUL approved 11/10/2017	Y, Nov 2021
Windmill Pasture Little Waltham Road Springfield Chelmsford	Springfield - Springfield North	SAD	1	0	N/A	0	0	18/00886/FUL approved 16/11/2018	IN April 2021
Land North of 95 Brook End Road South Springfield Chelmsford	Springfield - Chelmer Village and Beaulieu Park	Growth Area 1	1	0	N/A	0	0	19/01434/OUT appeal allowed 09/11/2020	N
Land Rear of 4 The Lindens Stock Chelmsford	Stock - South Hanningfield, Stock & Margaretting	Growth Area 3	1	0	N/A	0	0	20/00246/OUT allowed at appeal 25/11/2020	N
Site at Ashridge Stock Road Stcok Chelmsford	Stock - South Hanningfield, Stock & Margaretting	Growth Area 3	4	0	N/A	0	0	20/01514/FUL approved 08/01/2020	N
Barn North East Of The Bear The Square Stock Chelmsford	Stock - South Hanningfield, Stock & Margaretting	SAD	2	0	N/A	0	0	19/01900/FUL approved 07/04/2020	N
Agricultural Building Imphy Hall Back Lane Stock Chelmsford	Stock - South Hanningfield Stock and Margaretting	SAD	2	0	N/A	0	0	20/00152/CUPAQ approved 30/03/2020	N
Aircraft Hangar 1 Brock Farm Ingatestone Road Stock	Stock - South Hanningfield Stock and Margaretting	Growth Area 3	1	0	N/A	0	0	20/01972/FUL approved 16/03/2021	N
Copper Farm Goatsmoor Lane Stock Ingatestone	Stock - South Hanningfield Stock and Margaretting	SAD	1	0	N/A	0	0	19/00462/FUL approved 12/07/2019	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Site at 6 Well Lane Stock Chelmsford	Stock - South Hanningfield, Stock & Margaretting	Growth Area 3	1	0	N/A	0	0	21/00143/FUL allowed 28/03/2022	N
Land East of 106 Mill Road Stock Chelmsford	Stock - South Hanningfield, Stock & Margaretting	SAD	1	0	N/A	0	0	20/00096/FUL approved 09/04/2020	N
Site at 22 Common Road Stock	Stock - South Hanningfield Stock and Margaretting	SAD	2	0	N/A	0	0	18/00719/FUL approved 05/12/2018	Y, September 2020
Land Adjacent 27 High Street Stock Chelmsford	Stock - South Hanningfield Stock and Margaretting	SAD	1	0	N/A	0	0	19/01486/FUL approved 15/01/2018	Y, March 2021
Land and Buildings South of Heathfield Dowsett Lane Stock Chelmsford	Stock - South Hanningfield Stock and Margaretting	SAD	1	0	N/A	0	0	20/00487/FUL approved 13/05/2020	Y, Jan 2022
Site at Church Green Cottage and Lammas Cottage High Street Stock Chelmsford	Stock - South Hanningfield Stock and Margaretting	SAD	2	0	N/A	0	0	18/00538/FUL approved 29/05/2018	Y, Sept 2021
Land South West of Five Houses Common Lane Stock Chelmsford	Stock - South Hanningfield, Stock & Margaretting	Growth Area 3	1	0	N/A	0	0	20/00436/FUL approved 26/06/2020	N
Brock Farm Ingatestone Road Stock Ingatestone	Stock - South Hanningfield, Stock & Margaretting	SAD	4	0	N/A	0	0	20/01564/FUL approved 02/12/2020	IN April 2021
Atcost Barn North East of Farrows Farm Stock Road Stock	Stock - South Hanningfield, Stock & Margaretting	SAD	1	0	N/A	0	0	19/01970/FUL approved 20/01/2020	Y, March 2021
Agricultural Buildings at Farrows Farm Stock Road Stock	Stock - South Hanningfield, Stock & Margaretting	SAD	2	0	N/A	0	0	19/00867/FUL approved 23/07/2019	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Units 3 & 4 adjacent Heathfield Dowsett Lane Ramsden Heath	Stock - South Hanningfield, Stock & Margaretting	SAD	1	0	N/A	0	0	17/01799/FUL approved 16/08/2019	N
Barn South West of Dowsett Farm Dowsett Lane Rmasden Heath Chelmsford	Stock - South Hanningfield, Stock & Margaretting	Growth Area 3	1	0	N/A	0	0	21/00449/FUL approved 11/03/2022	N
Land North of 2 Myln Meadow Stock Ingatestone	Stock - South Hanningfield, Stock & Margaretting	SAD	1	0	N/A	0	0	21/00955/FUL approved 21/07/2021	Y, September 2021
Site Rear of 132 Hullbridge Road South Woodham Ferrers	South Woodham Ferrers - South Woodham, Elmwood & Woodville	SAD	1	0	N/A	0	0	19/00634/FUL approved 06/06/2019	N
Brickfields Surgery 4 Brickfields Road South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham - Elmwood & Woodville	Growth Area 3	1	0	N/A	0	0	20/00522/FUL approved 12/06/2020	IN Aug 2020
Land at 19 to 21 Woodham Halt South Woodham Ferrers	South Woodham Ferrers - South Woodham, Elmwood & Woodville	SAD	7	0	N/A	0	0	18/01629/FUL approved 25/04/2019	N
5-7 Baron Road South Woodham Ferrers	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	6	0	N/A	0	0	19/00278/FUL approved 11/04/2019	N
Flat 6 Guild Way South Woodham Ferrers	South Woodham Ferrers - South Woodham, Elmwood & Woodville	SAD	1	0	N/A	0	0	18/01158/FUL approved 06/12/2018	Y, September 2020

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
7 Trinity Square South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	SAD	1	0	N/A	0	0	19/01305/CUPAM approved 27/09/2019	N
Site at 7 and 9 Trinity Square South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	1	0	N/A	0	0	20/01218/CUPAM approved 24/09/2020	N
Land at 210 Hullbridge Road South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	2	0	N/A	0	0	20/01156/FUL approved 13/01/2021	N
171 Hullbridge Road South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	8	0	N/A	0	0	21/02068/FUL approved 16/12/2021	N
Site at South Woodham Garage Old Wickford Road South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	6	0	N/A	0	0	19/02035/OUT approved 26/08/2020	N
42 Kings Way South Woodham Ferrers Chelmsford	South Woodham Ferrers - Woodham Ferrers Elmwood and Woodville	Growth Area 3	1	0	N/A	0	0	21/00276/FUL approved 23/04/2021	N
Site at 3 Anson Close, South Woodham Ferrers Chelmsford	South Woodham Ferrers - South Woodham, Elmwood & Woodville	Growth Area 3	2	0	N/A	0	0	20/01122/FUL approved 20/10/2020	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Kharis Cottage Bakers Lane West Hanningfield Chelmsford	West Hanningfield - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	20/00600/FUL approved 19/10/2020	IN April 2021
Land South of Brookfield Main Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	SAD	1	0	N/A	0	0	19/01204/OUT approved 23/08/2019	N
Site at West View Main Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/02388/FUL approved 02/02/2022	N
Outbuildings at the Barn White Elm Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	20/01816/OUT approved 15/01/2021	N
Ridings White Elm Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/01956/FUL approved 02/12/2021	N
Priory Corner Garage Priory Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	9	0	N/A	0	0	21/01315/FUL approved 22/10/2021	N
Agricultural Building at Oak Lodge Farm Leighams Road Bicknacre	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/00174/FUL allowed 15/11/2021	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land Adjacent Carlyon Cottage Main Road Woodham Ferrers	Woodham Ferrers & Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/00615/OUT approved 11/08/2021	N
Site at Birkett Hall Main Road Woodham Ferrers Chelmsford	Woodham Ferrers & Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	8	0	N/A	0	0	20/01651/FUL approved 20/04/21	Y, Jan 2022
Land South of Tower Farm Main Road Woodham Ferrers Chelmsford	Woodham Ferrers & Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/02533/CUPAQ approved 09/02/2022	N
Stable Bankside Main Road Woodham Ferrers Chelmsford	Woodham Ferrers & Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	21/01526/FUL approved 27/10/2021	Y, Jan 2022
Site at Wantz Cottage Crows Lane Woodham Ferrers	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	SAD	1	0	N/A	0	0	20/01807/FUL approved 25/01/2021	N
Land South West of Broadacres Lodge Road Bicknacre Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	6	0	N/A	0	0	19/01800/FUL approved 14/10/2020	Y, May 2021

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Spice Restaurant The Street Woodham Ferrers Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	Growth Area 3	1	0	N/A	0	0	20/01640/FUL approved 08/01/2021	N
Land at Rosemary Lodge Leighams Road Bicknace Chelmsford	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	SAD	1	0	N/A	0	0	21/02225/FUL approved 23/12/2021	Y, Feb 2022
Long Ley Bakers Lane West Hanningfield Chelmsford	West Hanningfield - Bicknacre and East and West	Growth Area 3	1	0	N/A	0	0	20/00600/FUL approved 19/10/2020	N
Land at Summerseat Church Road West Hanningfield Chelmsford	West Hanningfield - Bicknacre and East and West Hanningfield	SAD	1	0	N/A	0	0	19/02062/FUL approved 06/02/2020	N
Site at Chase Farm Cattery Stock Road West Hanningfield Chelmsford	West Hanningfield - Bicknacre and East and West Hanningfield	Growth Area 3	3	0	N/A	0	0	20/01402/FUL approved 19/10/2020 and 21/00503/FUL approved 13/05/2021	Y, February 2021
Site at Jubilee Farm Newney Green Writtle Chelmsford	Writtle	Growth Area 3	4	0	N/A	0	0	20/00163/FUL approved 14/08/2020	Y, Nov 2021
Site at 2 Tower Road Writtle Chelmsford	Writtle	SAD	1	0	N/A	0	0	22/00032/FUL approved 11/03/2022	N

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Buildings rear of Oxney Grove Ongar Road West Writtle	Writtle	SAD	1	0	N/A	0	0	20/01244/FUL approved 06/10/2020	N
Land West of 18 St Johns Road Writtle	Writtle	SAD	1	0	N/A	0	0	18/01000/FUL approved 27/07/2018	Y, Nov 2020
Land East of 1 Purcell Cole Writtle	Writtle	Growth Area 1	1	0	N/A	0	0	21/10565/FUL approved 30/11/2021	N
Barn South of 240 Ongar Road Writtle Chelmsford	Writtle	Growth Area 1	1	0	N/A	0	0	20/01766/CUPAQ approved 18/12/2020	N
Clarendon House Veterniary Centre 24 The Green Writtle Chelmsford	Writtle	Growth Area 1	1	0	N/A	0	0	21/02374/FUL approved 11/03/2022	N
Land East of 26 The Coverts Writtle	Writtle	SAD	1	0	N/A	0	0	19/01231/FUL approved 14/10/2019	N
SUBTOTAL			456	0	N/A	0	0		
Local Plan Sites									
Growth Area 1 - Central and Urban Chelmsford									
Peninsula Site Chelmer Waterside Development Wharf Road Chelmsford	Chelmsford City Area - Moulsham and Central	CW1b	448	106	24%	353	46	16/01630/FUL approved 15/03/2017	Y

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Land West of Eastwood House Glebe Road Chelmsford	Chelmsford - Marconi	SGS1f	197	36	23%	0	0		N
Land Adjacent 73 Springfield Road Chelmsford	Chelmsford City Area - Moulsham and Central	GS1g	61	61	100%	0	0	19/00842/FUL approved 26/08/2020	Y, October 2020
Site at Play Area Woodhall Road Chelmsford	Chelmsford City Area - Patching Hall	GS1o	12	12	100%	0	0	19/01579/FUL approved 10/08/2021	N
Rivermead Bishop Hall Lane Chelmsford	Chelmsford City Area - The Lawns	GS1u	136	0	N/A	0	0	18/01326/FUL approved 03/09/2019	IN July 2020
SUBTOTAL			854	215	62% Average	353	46		
Growth Area 2 - North Chelmsford									
Land North West of Montpelier Villa Blasford Hill Little Waltham Chelmsford	Broomfield - Broomfield and the Walthams	SGS8 (part of)	10	0	N/A	0	0	20/01907/OUT approved 10/08/2021	Y, March 2022
Drakes Lane Little Waltham Chelmsford	Little Waltham - Broomfield and the Walthams	GT1	9	9	100%	0	0	18/01476/FUL approved 13/12/2018	Y
SUBTOTAL			19	9	100% Average	0	0		
Growth Area 3 - South and East Chelmsford									
South of Bicknacre	Woodham Ferrers and Bicknacre - Bicknacre and East and West Hanningfield	SGS11	42	15	36%	0	0	20/01507/FUL approved 29/04/2021	IN Feb 2022
Total with Planning Permission			6204	1338	22% Average	1318	413		

Site Address	Ward/Parish	Allocation	Total Capacity	No of which AH	% of which AH	Total Completions	No of which AH Completions	Governing Planning Permission and approval date	Work Started
Total dwellings with planning permission still to complete (April 2022)			4886						
In accordance with The Housing for Older and Disabled People Planning Practice Guidance published in June 2019, a weighted average of 1.87 has been applied to the total number of bedrooms to produce the output shown in this Schedule									
In accordance with the Housing Supply and Delivery Planning Practice Guidance published in 2019, a ratio of 2.31 has been applied to the total capacity of the site to produce the output shown in this Schedule									

Table 4 – Total Completed New Dwellings (Net)

	2011/12	2012/ 13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23 *
Affordable	23	27	62	250	53	226	198	287	189	264	130	151
Annual Total **	235	274	470	826	792	1002	1008	1256	832	829	866	434
Total Cumulative	6,161	6,435	6,905	7,731	8,523	9,525	10,533	11,789	12,621	13,450	14,316	14,750

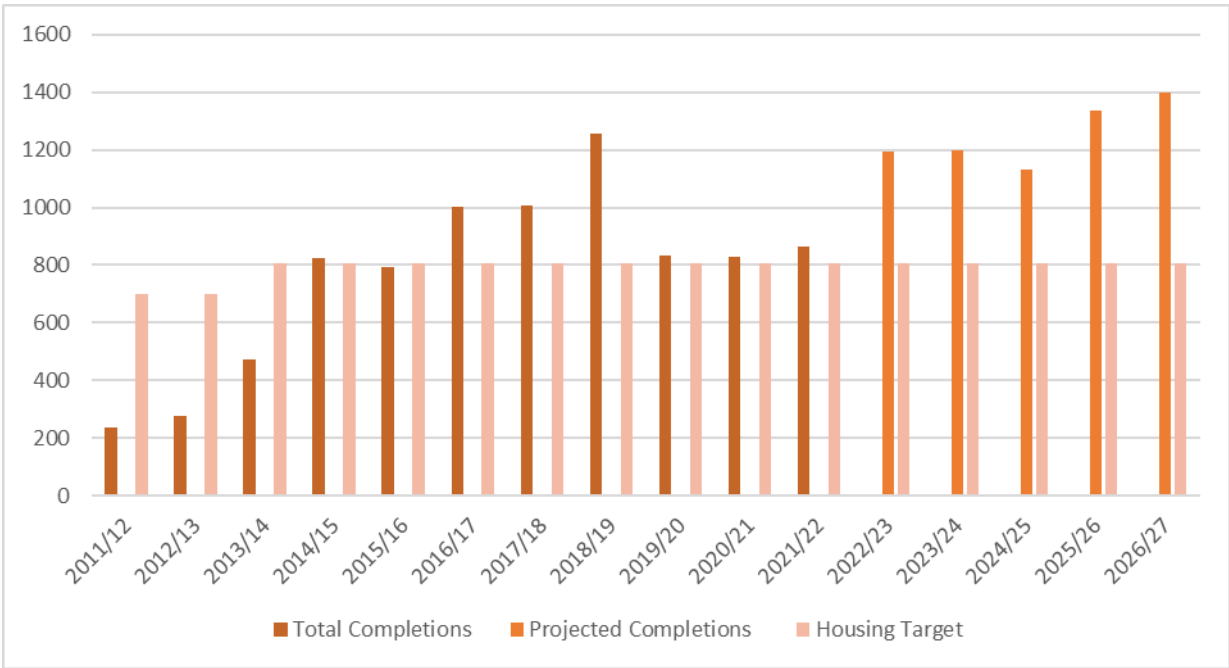
*** 2022/23 Combined Q1 and Q2 only**

**** Total of market and affordable dwellings**

Graph 1 – Projected Housing Trend

This provides a summary of the April 2022 housing trajectory for the period 2022/23 to 2026/27. The projected completions are based on the April 2022 Housing Site Schedule (table 3) where phasing information is obtained from developers of major development sites to gage delivery timescales. The delivery of smaller sites is estimated and based on approval and commencement dates.

Estimated Housing Trend in Chelmsford



Graph 2 – Affordable Housing Completions

This shows the number of affordable housing completions between 1 April 2011 and 31 March 2022. Projected completions are provided for 2022/23 to 2026/27.





Chelmsford City Council Overview and Scrutiny Committee

6 February 2023

Report from the Outside Bodies Task and Finish Group

Report by:

Director of Connected Chelmsford

Officer Contact:

Daniel Bird, daniel.bird@chelmsford.gov.uk (01245) 606523

Purpose:

The purpose of this report is to present the final recommendations from the Outside Bodies Task and Finish Group. The Committee are then asked to make recommendations accordingly to Full Council.

Recommendations:

1. That the Overview and Scrutiny Committee recommend to Full Council the recommendations detailed in section two of the report.
-

1. Introduction

- 1.1 The Task and Finish Group was formed in 2022 to look into the Council's appointments to Outside Bodies. The Group was responsible for identifying which appointments continued to be beneficial, which ones may need a different number of representatives and to identify any new ones. The terms of reference are available as annex A to the report.
- 1.2 The group met on three occasions and received information from all of the Councillors who are representatives on outside bodies and the majority of the outside bodies too. The group has considered the information received and made recommendations accordingly.
- 1.3 The group were pleased to see that the vast majority of appointments were beneficial and therefore felt most of them should continue in the future.
- 1.3 The group has now produced a final report for consideration by the Overview and Scrutiny Committee, with recommendations ahead of the next appointments being made in May 2023. These are detailed below.

2. Recommendations

1) Outside bodies that no longer require an appointment:

- Fields in Trust (no meetings)
- South Woodham Ferrers Swimming Pool Steering Group (no meetings)
- William de Ferrers Centre users Committee (no response from Council representative, although they are a former Councillor)

2) Outside bodies that need to be added to the list:

- Chelmer & Blackwater Navigation Advisory Committee (this appointment was made part way through 2022/23 so needs to be added to the main list)

- 3) That the Overview and Scrutiny Committee receive annual updates from each appointed representative at their February meeting.
- 4) That the Overview and Scrutiny Committee review the appointments to any outside bodies that do not meet before May 2024.
- 5) That the Overview and Scrutiny Committee, consider which outside bodies they would like to invite to a meeting, to further understand their role when setting their future work programme.

3. Conclusion

- 3.1 The Committee are asked to consider and agree the above recommendations and to make any other suggestions for Full Council to consider in February.
- 3.2 After consideration by Full Council, appointments will then be made accordingly at Annual Council in May.

List of appendices:

Appendix 1 – Report from the Outside Bodies Task and Finish Group

Background papers:

None

Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

Health and Safety: None

Digital: None

Other: None

Consultees:

- Members of the Task and Finish Group
- Representatives on outside bodies
- Outside bodies

Relevant Policies and Strategies:

Not applicable

Report from the Outside Bodies Task and Finish Group – February 2023

1. Introduction

The task and finish group met on three occasions, 19th October, 28th November 2022 and 16th January 2023. The group was formed of Cllrs Mascot (Chair), Ashley, Daden, Fuller and Grundy. The group received officer support from Louise Goodwin, Murphie Manning, Daniel Bird and Jan Decena.

The Group sought information from all of the Council's representatives on outside bodies and the outside bodies themselves. This information is detailed in Annexes 2 and 3 to the report. During the meetings the group considered this information and have made recommendations to the Overview and Scrutiny Committee accordingly. During discussions at the meetings the group also developed other ideas of how the process could be monitored in the future and this is detailed in the report.

2. Information the group received

The group sent out a Microsoft Form to all of the Council's representatives and a similar form was sent to each of the Outside bodies. The group received responses from all of the Council's representatives and the vast majority of the outside bodies. The Councillor responses are detailed in Annex 2 with the responses from the outside bodies in Annex 3. As detailed in the responses, the vast majority of the representatives and the outside bodies themselves, are happy with current arrangements and are keen for the relationships to continue. There were a few outside bodies which no longer met or have been inactive and the group have made recommendations to stop appointments to these accordingly.

3. Main findings

Appointments to continue:

The group were pleased to see that the vast majority of appointments continued to be viewed as beneficial by both sides. Therefore, as detailed in the recommendations, for many of the outside bodies, no changes are being recommended to the current arrangements.

Future reporting from representatives:

The group did however feel that there needed to be a greater level of oversight by the Overview and Scrutiny Committee going forward. It was noted that in the past, only those appointments to more significant outside bodies, were asked to report back to the Committee. The group feel it would be beneficial for all Councillors to report on an annual basis to the February meetings. The group are not expecting Councillors to attend, but feel the annual completion of a form should be required.

Future reporting from outside bodies:

The group were keen to emphasise that for the outside bodies themselves, there were mechanisms already in place, for those who receive Council funding to report to the Council. Therefore, the group are not recommending that the outside bodies provide annual reports to the Committee, it is felt that the Councillors reports would be sufficient for this. They do however feel that the Committee would benefit from hearing from some of the larger outside bodies, so the Committee can further understand the role that they play. The group feel that this would benefit the outside body and the Committee itself. Therefore, the group are recommending that officers and members of the Committee, look into this when setting future work programmes. Therefore, in the future, outside bodies could be invited to attend a Committee meeting and highlight the work they are undertaking.

Groups that have not met in recent years:

The group noted that a few outside bodies have not met in recent years but the representatives felt appointments should continue to be made. These were the Chelmsford Business Board, Danbury Lakes Country Park Forum the Marsh Farm Country Park Forum and the Tech Ambassadors. The group felt that the appointments should continue but both the representatives and officers should monitor the appointments closely in the future to ensure they are beneficial. The group agreed that if the body does not meet by May 2024, that the appointment should be reviewed.

Number of appointees:

The group also considered the number of appointees to each outside body. The group noted that in some instances the number was set in the outside body's constitution and therefore could not be altered. The group felt the number of appointees to the outside bodies were suitable but is something that should be kept under review in future years by the representatives.

Chelmsford Voluntary Service:

The group sought further information from the CVS as to the specific role they expect from their Councillor representative, this was due to the response provided by the representative. The group heard that the CVS felt having a representative, offered the Council a greater understanding of what they do, and their involvement in work that is sometimes rather hidden otherwise and why critical decisions were made. The group also noted that the representative can be an advocate for the Council too, in terms of explaining why decisions have been made and how challenges might impact on the work by the CVS. The group also heard that the relationships were crucial to the charity. Therefore, the group agreed to continue the appointment, as it was clear it would continue to be beneficial for both parties

4. Recommendations

- 1) Outside bodies that no longer require an appointment:
 - Fields in Trust (no meetings)
 - South Woodham Ferrers Swimming Pool Steering Group (no meetings)
 - William de Ferrers Centre users Committee (no response from Council representative, although they are a former Councillor)
- 2) Outside bodies that need to be added to the list:
 - Chelmer & Blackwater Navigation Advisory Committee (this appointment was made part way through 2022/23 so needs to be added to the main list)
- 3) That the Overview and Scrutiny Committee receive annual updates from each appointed representative at their February meeting.
- 4) That the Overview and Scrutiny Committee review the appointments to any outside bodies that do not meet before May 2024.
- 5) That the Overview and Scrutiny Committee, consider which outside bodies they would like to invite to a meeting, to further understand their role when setting their future work programme.

Annex A – Terms of Reference

<p style="text-align: center;">Overview and Scrutiny Committee</p> <p style="text-align: center;">Task and finish group to undertake a review of the Council's appointments to Outside Bodies</p> <p style="text-align: center;">DRAFT TERMS OF REFERENCE</p>	
Background:	<ul style="list-style-type: none"> - The Council appoints members to be representatives on various outside bodies at Annual Council each year. The Overview and Scrutiny Committee has received reports from those appointed at various intervals which provided an update on the work that had been undertaken. These reports also detailed how many meetings for example had been attended. - Members of the Committee raised at the last meeting that a detailed look into the appointments and their benefit to the Council and outside body would be beneficial.
Objectives:	<ul style="list-style-type: none"> - Identify which outside body appointments are beneficial to both parties and should continue. - Identify which appointments are no longer beneficial. - Identify any outside bodies that need a lower or higher number of representatives. - Identify any other outside bodies which don't currently have representatives but could benefit.
Outcomes:	<ul style="list-style-type: none"> - To produce an updated list of which outside bodies should have representatives appointed to them ahead of Annual Council in 2023.
Members:	Councillors TBC (Normally 5 Cllrs)
Director lead:	Director of Connected Chelmsford [Louise Goodwin]
Co-ordinating officer:	Democratic Services Officer [Daniel Bird]

Outside Bodies	Councillor Representatives	What are the main functions or purpose of the outside body?	How many meetings of the body have you attended in the past 12 months?	In summary, what has your role on the outside body involved so far?	Do you feel the Council should continue to appoint a representative to the outside body?	Please detail why you feel a representative should continue or not continue to be appointed?	Any other comments
Age Concern	Ann Davidson	To run a Day Centre (Mon – Fri) for residents over 60, provide them with a 2-course hot lunch using fresh ingredients, to provide an opportunity for socialising and participating in activities and, to help combat loneliness.	I don't attend trustee meetings, but I have now asked to. I've visited the centre 6-8 times over the last year.	I was involved in discussions with the trustees when the building work on the first-floor extension was being built. I have asked to attend the regular trustee meetings. I'm working with our Community Sport & Wellbeing Team to set up some indoor activities for those attending the centre to participate in.	Yes	Age Concern applies for an annual grant of £5,000 from CCC, and I think it is important that someone takes an interest in how they use it. They are providing a vital service for the older members of our community who rate it highly. By talking to the regulars, it also gives the opportunity to understand other challenges faced by our older residents in the hope that we may be able to help them with these.	None.
The Business Improvement District	Simon Goldman	Business Improvement Districts are business led partnerships which are created through a ballot process to deliver additional services to local businesses. They can be a powerful tool for directly involving local businesses in local activities and allow the business community and local authorities to work together to improve the local trading environment.	Approximately 20 meetings	Attending regular meetings to discuss future events in the City and to discuss finances. I have also help steer the direction of the BID.	Yes	We need to maintain the partnership as the BID and CCC are very much interlinked with the events that are going on and we can get a lot more for our buck. We can also help influence how the City centre is shaped in the future.	
Chelmer & Blackwater Navigation Advisory Committee	Richard Lee	Members of the committee are all those who have an interest in the well being of the navigation.	Two meetings	Encouraging Essex Waterways Ltd to continue to invest in our rivers so the residents can enjoy it for pleasure, be it walking or on the river itself.	Yes	It's a valuable group that is willing to listen, and some improvements such as access have been made since joining the group as a result of our influence	Note this does not yet appear on the 'Outside Appointments list', as joined in the summer this year. It has been ok'd both with the leader, Cllr. Robinson and Lorraine Brown. This should be added in the formal list.
Chelmsford Business Board	Marie Goldman	To liaise and build relationships with local businesses about issues affecting them within Chelmsford.	No meetings	Attending meetings - but it hasn't met for a very long time	Yes	It's important to build relationships with local business, but the body has to have a purpose. Although I feel this should continue, it should only be if there is a genuine need for and purpose to the engagement.	None.
Chelmsford Centre for Voluntary Service	Sue Young	Coordination of and support for voluntary organisations in and around Chelmsford. Securing funding for voluntary organisations. Coordinating the recruitment and placing of volunteers through its Volunteer Bureau.	Approximately 4 meetings	My position is as an observer on the Board of Trustees. I have an oversight of operations and financial position of the organisation and often asked for my opinion on a variety of matters. I can influence but have no voting rights.	Unsure	Given that CCVS receives funding from CCC, the ability to oversee the operation is a way to see that the objectives set through any funding grant are achieved. However the Council has in place a monitoring process for those its funds so from that aspect may be this is a doubling up. I can help signpost trustees to the correct person/department. It is not clear exactly what the CCC representative/observer role is/should be unlike other organisations where the CCC representative is a Trustee/board member with voting rights.	It should be clear what the commitment and role of any representative should be from both parties perspective. There should be added value for both CCC and the outside body.
Chelmsford Citizens Advice	Chloe Tron	Citizens Advice Chelmsford offers free, confidential, impartial and independent advice and information on a wide range of subjects.	Trustee meeting every 6 weeks, Trustee strategy day (full-day face to face), a number of ad-hoc meetings as required	Attending trustee meetings, undertaking mandatory training annually, feeding into strategic business plan, being asked to lead on a strategic business plan strand, supporting an employed adviser on an individual basis when going through a challenging time.	Yes	The CAB receives significant grant funding from CCC and I can therefore see why we may want to have councillor representation. However, I feel that 4 is excessive and would also question whether it is necessary for them to be Trustees, could they be advisory positions for example.	My understanding is that 4 elected councillors are appointed as Trustees, and believed this was driven by CCC. However, following a change in the constitution recently (which was agreed by all Trustees), we are now all Trustees in our own right. Remit has grown since I was appointed in 2019, primarily due to a change in Chair of Trustees and a need for Trustees to become more active and involved in supporting the strategic business plan, Leadership Assessment (regular review to determine delivery against key objectives set by National Citizens Advice). My personal view is that the Trustee position for this organisation is a big commitment, both legally and in terms of the time needed to undertake your duties to the required level. All Trustees are now leading on strands of the strategic business plan. For those of us who work full time, it is a bid additional commitment on top of being a councillor.
Chelmsford Educational Foundation	Julia Franscona	To award grants to support students from Chelmsford who are struggling financially to enable them to continue with their studies.	Three meetings	To participate in the meetings where individual applications are discussed and to help shape the general philosophy behind decision making. To support the Board in publicising the support that's available and in ensuring good governance and procedures.	Yes	I think it's a good way for Councillors appointed to gain an insight into the difficulties experienced by some young people in completing their studies. It's also good to have oversight of a body that has financial power to assist specifically Chelmsford residents or those who were mostly educated in Chelmsford.	This is not a party political appointment but I feel it's beneficial to have a Board member who is a sitting Councillor.

Chelmsford Fairtrade Committee	Natacha Dudley	Promoting awareness of the Fairtrade Campaign. Encouraging the purchase of Fairtrade products in Chelmsford via events such as Fairtrade Fortnight.	Five meetings	Attending and chairing meetings	Yes	Yes because Chelmsford is a Fairtrade City.	
Chelmsford Local Highways Panel	Chris Shaw	Decisions on funding within a budget for locally requested small highways schemes not prioritised for funding through other dedicated highways budgets. This includes traffic management improvements, road safety schemes, cycling schemes, passenger transport improvements and improvements to public rights of way.	Three meetings	Taking part in discussions on merits of different schemes and paying particular attention to schemes affecting the area I represent.	Yes	It gives the City Council a say in highways matters affecting Chelmsford, bearing in mind that ECC is the highways authority.	A spread of councillors from different parts of the city helps to ensure that no individual area gets more favourable treatment than other areas.
	Wendy Daden	Recommends and monitors highway improvements within the Chelmsford borough.	Three meetings	I represent Parish Councils on the panel; I have highlighted schemes that parish councils have felt forgotten and been an extra pair of ears to meet, listen and understand why the scheme is important to the parish, and report back to the PCs.	Yes	The more local people, that are members of the LHP, and understand the schemes proposed will make for the best recommendations and spending of the funding. To be able to prioritise correctly needs in touch local knowledge.	The position should continue.
Chelmsford United Charities	Neil Gulliver	Management of Almshouses located in Moulsham Street.	Three meetings	Attending meetings	No	Not of benefit to the council.	None.
	Tom Willis	The running of a group of almshouses	Four meetings	Attendance at meetings of the trustees and visits to the residents, individually and as a group	Yes	I have no doubt that CCC representation should be maintained. It ensures support for a small but significant local charity, whose purpose -the provision for those in need of sheltered housing--is one of the Council's major responsibilities. It ensures that the wider public interest can be brought to bear.	
	Natacha Dudley	The charity manages and maintains the 6 Mildmay Almshouses on Moulsham Street	Two meetings	I am now the deputy chair of the Trustees. My role involves attending meetings and interacting with the Almshouses residents. At meetings, we discuss ongoing maintenance of the buildings and occasionally pastoral issues.	Yes	Firstly because the City has traditionally appointed Trustees for the Almshouses. (I believe it is a legal requirement of the Trust). Secondly, the Almshouses are located within the City district. Finally, although in my case I do not live in Moulsham, I believe in the past the City Council Trustees were usually Councillors for the Moulsham area.	Existing and former City Councillors form the majority of the current Trustees.
	David Jones	To administer the finances and maintain the properties (Moulsham Street Almshouses) in the best interests of the residents and the Charity's future.	Three meetings	Attending meetings, where the clerk, who visits the residents weekly, updates us on the residents' well-being and advises us on any upcoming issues. We collectively make decisions on matters such as building improvements, ensuring compliance with the listed-building status of the almshouses. We make visits to individual residents on an annual basis to make sure he/she is happy and determine whether any action is necessary. A summer get-together is held between all the trustees and residents.	Yes	Councillors and former councillors are in unique position, with local knowledge and contacts, to be able to assist in the smooth running of the Charity. Councillors are drawn from all walks of life and so able to provide expertise beyond their role as a representative.	An example of the latter point in Q6 would be how, as former water treatment chemist, I was able assist the clerk, in the interpretation of the water systems report carried out by contractors earlier this year.
Chelmsford Youth Strategy Group	Julia Franscona	To bring together representatives of those bodies involved in the welfare of young people in mid Essex, including ECC Youth Service, charitable foundations, the police, youth parliament etc to learn about and scrutinise plans and schemes to support young people, including those with special needs.	Three meetings and two stakeholder events	To contribute to discussions regarding the schemes offered by ECC and to help shape priorities and identify any gaps in provision. Also to engage with stakeholders and to help promote the good work being done in Mid Essex.	Yes	The welfare of young people in Chelmsford is very important, and as CCC is not directly responsible it's valuable to have insight into what is being done to support them and to be able to provide a voice for local youth.	I believe that it's vital to continue to appoint a CCC representative to this body as not to do so would suggest that CCC does not care about provision for young people in our City.
Citizens Advice Chelmsford	Lee Ashley	Registered Charity	Approximately 7 meetings (meetings happen every 6 weeks)	Equality and Diversity and also a sub committee which looks at the Quality Advice side of the organisation. Monitoring the score we have been given by outside accessors. To either raise our score if we need to, or maintain our score. Colour coded Red Amber Yellow and Green.	Yes	Chelmsford citizens advice requires Trustees that have various skills and life experience to ensure the board can cover and discuss the growing need for a free advisory service in the City. The service is much needed in these times, and as a charity is well respected.	There is an ongoing need for new trustees, as Trustees move or retire. Currently all four councillors are from the same party, not that this is an issue, but it would be good to have a Conservative or Independent councillor on the board of Trustees, as obviously it is like all outside bodies non political.

Culture Chelmsford	Julia Franscona	To encourage & support culture in Chelmsford by developing a cultural strategy and by seeking and taking advantage of opportunities to raise funds through grants, sponsorship and other forms of funding. The aim is to support the cultural objectives of CCC for the benefit of all residents of & visitors to Chelmsford.	Six meetings and have also attended informal meetings and interview panels.	Participating in meetings, helping to shape the aims & objectives of the Trust. Interviewing potential trustees. Supporting the Chairman & Secretary in their roles. Communicating with other Councillors including the Leader & relevant Cabinet Member, supporting & explaining the perspective & priorities of the Trust to CCC & vice versa.	Yes	Culture Chelmsford exists for the benefit of Chelmsford residents, to support the cultural development of our City and the objectives of CCC so it's vital that a representative from the Council sits on the board.	I believe that it's a requirement of the Trust that there's a representative from CCC on the Board.
Danbury Lakes Country Park Forum	Richard Hyland	Oversight of Danbury Lakes & Country Park activities, investment and assets	No meetings	Nothing despite continually asking for invites, visiting Danbury Parish Council to understand connections and role a City Councillor plays, no minutes past have been provided or published to my knowledge. I would be interested to hear what Cllr Tom Willis has to say. If his experience has been the same considering he is council incumbent.	Yes	I think Oversight and scrutiny of Danbury Lakes & Country Park activities, investment and assets is in the interest of Chelmsford City Council	I think CCC are failing residents if there is no proper oversight.
Essex Countrywide Traveller Unit	Jannette Sosin	To oversee the finance commitment by the councils involved.	Two meetings	Understanding the role of the rural engagement team and the officers who support travellers to access health and education advice.	Yes	It is an essential role. Because of their lifestyle travellers face considerable lack of understanding by settled communities. Communication and trust are both key. County staff involved with travellers are small in number but are able to give advice and encouragement to access health services. They help children to stay in the school system. They also encourage children to access higher education if possible. The rural engagement team helps unauthorised encampments to be moved on with as little friction as possible and helping the travellers to understand the laws which apply to them.	If it were possible I would increase our involvement with the ECTU. More staff would help enormously to engage travellers and avoid problems. For now most local councils in Essex are paying a small amount with the County paying the most.
Essex Flood Partnership Board	Mike Mackrory	To inform the representative members of all Essex Authorities of all flood prevention works to be undertaken or the progress of works underway. This includes all government bodies and agencies, voluntary organisations and Essex Councils.	Three meetings	Observing so far but an item on the potential flood risk at South Woodham Ferrers is planned at our request	x	Although not strictly a coastal authority Chelmsford CC is subject to tidal rivers and estuaries flooding during exceptional high tides. The residential area most affected is South Woodham Ferrers which is why a presence on the Board is required.	The meetings have been an eye opener for me as I was unaware of the amount of flood prevention work going on or planned in Essex.
Essex Police, Fire and Crime Panel (sub)	Marie Goldman	To consider matters related to the police, fire and crime.	No meetings	Nothing - I have not needed to attend as a substitute.	Yes	It is important that Chelmsford is represented on this panel.	None
Essex Waste Partnership Board	Rose Moore	The Essex Waste Partnership comprises elected members and officers from Essex County Council, the 12 district and borough councils and the unitary authority of Southend-on-Sea Borough Council. In 2019, its purpose was solely to ensure cost-efficient and sustainable waste management services across the county. This is now evidently broader, with a focus on moving towards the Circular Economy in response to the Climate and Ecological Emergency, and recommendations from Essex Climate Commission. The current priority is to agree a Joint Municipal Waste Strategy for the whole of Essex based on the Circular Economy model. The board is working on a draft strategy now, which will go out to public consultation in 2023.	Four meetings - a mix of online and face-to-face sessions	As Cabinet Member for Greener and Safer Chelmsford, I have contributed to the emerging Joint Municipal Waste Strategy for Essex, developing evaluation criteria for the strategy supported by Keith Nicholson. Interactive workshops led by Ricardo (ECC's partner) have distilled elements of the strategy – the focus is now far more centred around carbon and waste reduction, and the Circular Economy. I have also had the opportunity to highlight best practice by Chelmsford City Council – the wide-ranging kerbside collections, separated streams for recycling, free garden waste collection, bulky items collection, Flats recycling campaign and c. 60% recycling rate.	Yes	The Essex Waste Partnership includes elected members and officers from local authorities across Essex. It is important that Chelmsford continues to be represented in this way on the Board, to gain an understanding of the challenges we face as individual authorities, share potential solutions, best practice, and agree a joint strategy to reduce, re-use and recycle as much as possible. This will benefit everyone living and working in our county and the wider environment. In addition, Chelmsford's robust Climate Action Plan and comprehensive kerbside collection service have set the bar high in Essex. Through representation on the EWP Board, I can encourage and support other elected members who may be considering improving their own systems and operations to reduce carbon emissions. As representatives of Chelmsford, Keith Nicholson and I will continue to push for a strategy that recommends the future design of waste collection and disposal services reflects the provisions of the Environment Act 2021 and is guided by national waste and resources policy, and that the assessment of any options takes an end-to-end, evidence led approach to ensure efficient and effective services for the Essex taxpayer	I have found face-to-face meetings at County Hall to be the most effective platform for discussion when compared to online sessions, but the Board also meets in a hybrid format to reduce travel from across the county, which is admirable.
Fields in Trust	Richard Lee	Supports parks and green spaces by protecting them for people to enjoy in perpetuity.	No meetings.	None	No	Had zero dealings with the organisation. Also, as council we are pretty protective of our open spaces already.	None.
Galleywood Heritage Centre	Richard Hyland	Oversight of Galleywood Heritage Centre activities, investment and assets	Twelve meetings	I have been elected as Chairman and continue to have Oversight of Galleywood Heritage Centre activities, investment and assets	Yes	I think Oversight and scrutiny of Galleywood Heritage Centre activities, investment and assets is in the interest of Chelmsford City Council	CCC need to devise a report back mechanism What is required from representatives whilst not be over onerous
KEGS Foundation Governors	Roy Whitehead	To advance the education of the pupils of the school	Two meetings	To be a member of the Finance sub-committee and to give advice on the City Council's policies when appropriate	Yes	The Foundation requires representatives from both Local Authorities to be appointed under its Constitution	There are currently 4 appointments made by the City Council. However, a new Constitution is being adopted and this will reduce the number appointed to two. As such this is a more suitable number and I would recommend that the City Council continues to make two appointments for a period of four years. Update as of 27/01/2023: The Foundation Governors are agreeing a new Constitution which will reduce the number of City Councillors to two from the present four. We have a meeting on the 15th February for an update, but all Governors are in agreement.

	Andrew Sosin	Providing funds for new assets associated with land and buildings of KEGS (leased to Academy from trust)	Three meetings	Providing advice and commentary to proposals	Yes	Representatives can advise on local plan etc, that might related to trust plans	There is a new Constitution in draft that would reduce City Council representatives to two.
Local Government Association (Assembly, DCN, and East)	Stephen Robinson	To address issues of common concern to all councils.	Five meetings	To ensure that issues of concern to Chelmsford CC are raised at national and regional level	Yes	Now more than ever we need national government to properly understand what councils do.	None
Marsh Farm Country Park Forum	Ian Roberts	Monitoring the operation of the "Marsh Farm Country Park"	No meetings	None.	Yes	We need to get ECC to carry out their agreed works- a name change agreed several years ago	The name change was agreed back in 2014/15 but to date no action by ECC. Marsh Farm is now a separate private fun park business and a change of name was agree to South Woodham Ferrers Country Park - this change leaves the fun Park to use the Marsh Farm name.
One Chelmsford Board	Stephen Robinson	For all statutory services in the district to share concerns. In particular, to fulfil the legal requirement for a Crime & Disorder Reduction Partnership.	Three meetings	Working to get an agreed set of shared objectives.	Yes	Legal requirement	Enables CCC Members and Officers to address issues of common concern with other agencies.
PATROL	Mike Mackrory	To keep LA's with street parking responsibilities informed about changes to legislation and government guidance affecting their work. To enable LA's to make representations on their behalf to the relevant authorities. To share best practice between LA's.	None, they only meet annually to my knowledge.	To receive information and discuss same with the South Essex Parking Partnership Lead Officer, Nick Binder.	Yes	In Chelmsford City Council's best interest.	There is no requirement to actually attend meetings as information is circulated when available.
South Woodham Ferrers Swimming Pool Steering Group	Bob Massey	To oversee the swimming pool in South Woodham Ferrers	No Meetings	I have not been invited to any meetings	No	Not aware of any meetings being held.	None.
	Keith Bentley	Unsure - the group never met during the administration	No meetings	The group has not met	Yes	I feel it is important that there is local oversight but the group must meet at least once a year in order to have proper engagement with the vision and requirements of the swimming pool and other leisure centre facilities in our town. Sadly, this hasn't happened due to a decision made before the current administration took over.	This has been a very disappointing non-experience for me. I put myself forward for this position hoping to get a better feel for the leisure offering in my home town and nothing has been forth-coming.
Springfield United Charities	Ian Fuller	Awarding grants to those in need, hardship and distress	Three meetings	Trustee for the charity. Looking at grant applications and seeking to improve the awareness of the charity to the local community	Yes	It is a requirement of the constitution of the charity that the council should appoint three trustees. The council acts as 'treasurer'.	The charity has appointed a new secretary who has been tasked with raising the charity's profile online and on social media.
	Chloe Tron	To provide grants to families in the Springfield parish who are in need	One meeting	Since being appointed as a Trustee in 2019, I have attended meetings (on average 1 per year) where we have reviewed & agreed the accounts, discussed reviewing the constitution, discussed how we could promote this service further and how we might go about that.	Yes	This is a small charity and I expect that without the appointment of Councillors, it would struggle to find Trustees. The Secretary position has been vacant for some time (although now looks as though it will be filled) and another Trustee has recently retired and stepped down.	It is not particularly onerous as meetings in my experience to date have only been once or twice a year. The meetings (in my experience) have been sufficient so far to discuss what is required and make decisions, so the time taken supporting this charity is not excessive.
Success Essex	Marie Goldman	As one of the federated boards of the South East Local Enterprise Partnership (SELEP), this board is business-led with additional members from Further and Higher Education, as well as local government. It receives reports on strategic economic decisions affecting Essex and makes recommendations on the allocations of funding which is available to SELEP.	Three meetings	Attending meetings and participating in discussions.	Yes	It is important that Chelmsford is represented on this body.	None.
Tech Ambassadors	Martin Bracken	To promote and share the expansion of technological employment and opportunities in Chelmsford	No Meetings	To engage with other technology companies in Chelmsford and facilitate dialogue.	Yes	It is important to the economic development of Chelmsford that we as a council understand what and be able to contribute to developments are ongoing in the technology sector.	Although Covid has meant that Tech Ambassadors have not met for the past year, the body will become active again in the near future.
	Marie Goldman	To bring together the businesses in Chelmsford that specialise in technology and innovation, providing a platform for strategic discussion and networking.	No Meetings	Attending meetings and participating in discussions.	Yes	Although this group has not met recently, there is still enthusiasm for it amongst local businesses. It has sparked some good collaborations, which may not otherwise have happened, and strengthened the Council's relationship with the businesses represented on the group.	None.
YMCA Essex	Chris Shaw	Meeting the needs of children and young people and their families and supporting them to develop and grow. It is an inclusive Christian charity, working across Essex, and runs a nursery, youth clubs, holiday activities, supported housing for young people, out of school clubs and other support activities.	Five meetings	Attending board meetings as a non-voting member, including an away day to discuss future visions for YMCA Essex, contributing to all discussion at meetings, not limited to items directly affecting CCC. Recently being involved in discussions on plans for redevelopment of headquarters building in Chelmsford.	Yes	I feel a representative should continue to be appointed, both to be a part of varied input to the board and also as CCC provides a grant to the YMCA. It also means that any important issues can be fed back to CCC.	I feel that the YMCA do appreciate having a representative from the Council contributing to their discussions.

Outside Bodies	What are the main functions or purpose of the outside body?	How many meetings of the body have you attended in the past 12 months?	Do you feel it has been beneficial for a Chelmsford City Councillor to be appointed to the outside body?	Any other comments
Age Concern Chelmsford	Lunch club for the elderly - meal delivery during covid	Six meetings	Yes	It is important for a member of the Council to be the voice of the elderly and to champion services and charities that cater for their needs.
Chelmsford Business Improvement District	To improve the business community in the city centre	Twelve meetings	Yes	Cllr Goldman has been invaluable as a Director of the BID supporting our projects and events
Chelmsford Citizens Advice Bureau	Provision of free at the point delivery Advice, Information and Guidance and empowering individuals to gain access to services that otherwise they would be unable to do so.	Nine meetings	Yes	As we have direct contact with members of the public, the direction offered by ward members is invaluable in assisting us to deliver the services most beneficial to the City.
Chelmsford CVS	<p>Chelmsford CVS is an independent support and development organisation set up to champion, support and strengthen local charities, voluntary and community groups.</p> <p>We work locally and in collaboration with other partners across Essex, Southend and Thurrock to maximise voluntary and community action, develop strong communities and enhance local wellbeing.</p> <p>We host numerous different projects across Chelmsford City, its villages, South Woodham Ferrers and beyond. From Social Prescribing to a Mens Shed. Find out about each individual project below.</p>	Not known	Yes	<p>Its really important to have a Cllr get involved with the CVS at Board level. It helps the Council get to know in detail what we do, our involvement in work that is sometimes rather hidden otherwise, and why critical decisions are made.</p> <p>The relationship that is built is so important in helping charities like ours to be better understood and supported by the Council. The Cllr can be an advocate for the Council too (often explaining why decisions are made and how your challenges might impact on our work or on the wellbeing of our community).</p> <p>We see our relationship with the Council as one of partnership rather than transactional (and its my understanding that this is a mutual feeling). The relationships enhanced by the observer role are crucial to this charity and we would not wish to be without it.</p>
Chelmsford Educational Foundation	An educational trust that awards grants to individuals to assist with education or training such as books, fees, tools or equipment to help them achieve employment or professional qualification.	Three meetings	Yes	Benefit to have educational background. It is a Constitutional requirement that we have 2 council representatives.
Chelmsford United Charities	Provision of 6 almshouses in Moulsham Street, Chelmsford	Four meetings	Yes	Under our constitution, 6 of our 8 Trustees are appointed by Chelmsford City Council
Chelmsford Youth Strategy Group	To allocate funding to young people community services.	Four meetings	Yes, it is part of the terms of reference.	

Culture Chelmsford	Culture Chelmsford is charity working to develop the city's cultural potential by: fundraising for creative projects that enrich the lives of everyone in Chelmsford, and facilitating a Chelmsford-wide Cultural Strategy	Six meetings	Yes	
Essex Countrywide Traveller Unit	Committee that brings together representatives of Councils that are members of the ECTU, and the Fire and Police Services to oversee the work of the ECTU to bring education, health and welfare services to Gypsies and Travellers and to supervise approved sites.	Two meetings	Yes, as CCC is a partner of the ECTU.	
Essex Flood Partnership Board	The Partnership brings together all key stakeholders to contribute to a strategic overview of matters surrounding flooding in Essex, to ensure a consistent and coordinated approach with regard to flood risk management. The Board meets quarterly and contributes to key decisions on projects, strategies funding and communications. The Partnership comprises an elected member from each of the District, Borough and City councils within Essex and is administrated by Essex County Council.	Four meetings	Yes	Cllr Mike Mackrory is your current rep on Flood Board.
Essex Police, Fire and Crime Panel (sub)	The Essex Police and Crime Panel was established under the Police Reform and Social Responsibility Act 2011. The Panel became known as the Essex Police, Fire and Crime Panel in 2017. What the Panel does: The Panel examines the actions and decisions of the Essex Police, Fire and Crime Commissioner (PFCC). It plays a vital role in holding the Commissioner to account. The Panel's functions are to: •scrutinise the Commissioner's Annual Report and Fire Statement •review and scrutinise the decisions and actions of the Commissioner •review the Commissioner's proposed council tax precept levels and have the power to veto the decision •review the Commissioner's proposed senior appointments and recommend to appoint or not •review the proposed appointment of the Chief Constable and recommend to appoint or not (or veto the appointment) •review the conduct of the Commissioner and Deputy Commissioner, and consider non-criminal complaints against them •appoint an Acting Commissioner, if required.	Six formal Panel Meetings, plus a number of workshops, working groups and sub-committee meetings	Yes, this is part of the balanced appointment objective for membership of the panel, to ensure that all parts of the police force area are represented. Each local authority in the force area is required to appoint a councillor to serve on the panel under the Police Reform and Social Responsibility Act 2011.	I am happy to provide more information on the Panel if required.

Essex Waste Partnership Member Advisory Board	Responsible for the development and steerage of all pan Essex waste management partnership working	Two meetings	Yes	The board has representation from ECC (Waste Disposal Authority), plus all 12 district, borough and city councils (Waste Collection Authorities). Joint working on strategic waste management is essential to delivery of efficient and effective services to the Essex taxpayer and to ensure we have a pan-county response to national policy and legislative change forthcoming.
Galleywood Heritage Centre	To keep and give access to residents in the local vicinity to local Heritage historical information. We also hire out venue to residents for Health, wellbeing and leisure activities.	Nine meetings	Yes, it has been beneficial for a Chelmsford City Councillor to be appointed.	We have appreciated the time the City Councillor appointed has given to our organisation.
KEGS Foundation Governors	To advance the education of the beneficiaries in providing and assisting in the provision of benefits of any kind as the charity trustees deem appropriate to KING EDWARD VI GRAMMAR SCHOOL, Chelmsford.	Two meetings	Yes, the current constitution allows for four appointments	
Local Government Association (District Council's Network)	National representative body for district and borough councils across England	Meetings open to all members happen on a regular basis approx every 2 months. AGMs held four times a year.	Yes- as a representative body we rely on the engagement of our member council Leaders	Leaders at our member councils have traditionally been the appointed representative to DCN and are the council representative empowered to vote on any DCN constitutional matter at our AGMs. We very much appreciate the input and involvement of Leaders from across our network.
Mildmay Almshouses Moulsham Street	To keep the six Armshouses in Moulsham Street in good decorative order and sound as well as keeping an eye on finance's. We also make sure the tenants are happy and have no problems. If there should be anything that they want done or discuss any problem they have our telephone numbers to call. We regularly telephone them and visit their home and this establishes a good relationship.	We have four meetings a year and two social meetings.	Yes as we are able to advise the tenants of what can be available to them from the City Council like healthy eating, fitness and social clubs. We also advise should they need any help financially that the Council may be of assistance.	The tenants are very appreciative of the trustees visits and relationship. They love living in the Armshouses and always express how lucky they are to be more or less in the City center itself. The constitution of Chelmsford United Charities empowers Chelmsford City Council to appoint 6 out of the 8 Trustees.

Susan Trust	<p>To ensure that the Susan Lighter Barge is restored to her original state as she is the only remaining Lighter left in Essex and is part of Chelmsford History. We have done several fundraising events in order to achieve the nearing completion of the Barge. The hull is nearly finished as the boatbuilder is painting the hull with the rudders being fitted. The engine is at Sanford Mill but arrangements are being made to get this transported to the boat yard.</p>	<p>Because of COVID we have been able to keep in touch with each other by zoom or email as to the progress and also the boatbuilder. During this time there have been delays due to the hold up with materials that we need. Meetings or reports are made every couple of months.</p>	<p>Yes it has been valuable as it is Chelmsford's History that "Susan" had played a most valuable asset in the past. We would like her to be used on the river and as an educational resource for the future.</p>	<p>It has taken so long to restore only there were huge problems due to the length of time she remained at Sanford Mill. With the willingness of several volunteers of the boating community it created a social bond as well as the workforce to help restore "Susan".</p>
Success Essex Board	<p>It acts as one of the Federated Boards of the South East Local Enterprise Partnership, specifically focussing on North and Mid Essex. The SEB takes a leading role in driving forward strategic economic growth priorities for Essex; informing key decisions and providing a strong collaborative voice for the private and public sector to lobby for funding and unlock opportunities for the Essex economy. By working together large employers, academic institutions, SMEs, the third sector and local government, provide the leadership to tackle the economic challenges faced. The SEB is non-politically affiliated and is business led. The SEB works proactively and collaboratively to drive economic growth, innovation and prosperity throughout Essex. This is achieved through promoting economic opportunities, lobbying government, using evidence for strategic planning and by setting clear objectives.</p>	<p>Three meetings</p>	<p>Yes</p>	



Chelmsford City Council Overview and Scrutiny Committee

6 February 2023

Work Programme

Report by:

Director of Connected Chelmsford

Officer Contact:

Jan Decena, jan.decena@chelmsford.gov.uk (01245) 606260

Purpose

The purpose of this report is to invite Members' comments on the Committee's work programme which has been updated since the Committee last met on 21 November 2022.

Recommendations

Members are invited to comment on the Committee's work programme, attached as Appendix 1 to this report and make any necessary amendments to it.

1. Background

1.1. The Committee's work programme has been updated following the meeting held on 21 November 2022 and is attached at Appendix 1.

1.2. Any changes to the programme since the last meeting are indicated by an asterisk and bold text in Appendix 1.

2. Conclusion

2.1. Members' comments are invited on the work programme.

List of appendices:

Appendix 1 – Work Programme

Background papers:

Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

Health and Safety: None

Digital: None

Other: None

Consultees:

Chair and Vice Chair of the Overview and Scrutiny Committee

Relevant Policies and Strategies:

Not applicable

OVERVIEW AND SCRUTINY COMMITTEE

Work Programme

** Any changes to the programme since the last meeting are indicated by an asterisk and bold text.*

<u>Subject</u>	<u>Author</u>
24 April 2023 *(New Date to be confirmed)	
Performance Review Items	
*Theatre Refurbishment Project Evaluation Task and Finish Group	Marc De'ath Chelmsford City Culture Services Manager
*Cultural Strategy Task and Finish Group	Marc De'ath Chelmsford City Culture Services Manager
5 June 2023	
Performance Review Items	
Cabinet Portfolio Updates	Leader of the Council
Annual Report form the Chelmsford Policy Board	Chair of the Chelmsford Policy board
Standing Items	
Report on Decisions Taken Under Delegation to the Chief Executive	Jan Decena Democratic Services Officer
Annual Report of the Committee	Jan Decena Democratic Services Officer
18 September 2023	
Performance Review Items	
Cabinet Portfolio Updates	Deputy Leader and Cabinet Member for Connected Chelmsford
Climate Change and Ecological Emergency Action Plan Update	Director of Public Places
20 November 2023	
Performance Review Items	
Cabinet Portfolio Updates	Cabinet Member for Fairer Chelmsford

Review of 'Our Chelmsford, Our Plan'	Chief Executive
Revenue Monitoring 2022/23	S151 Officer
Cabinet Member for Sustainable Development's Annual Report on Housing Delivery	Jeremy Potter Spatial Planning Services Manager
Standing Items	
Report on Decisions Taken Under Delegation to the Chief Executive	Jan Decena Democratic Services Officer
12 February 2024	
Performance Review Items	
Cabinet Portfolio Updates	Cabinet Member for Greener and Safer Chelmsford
Annual Presentation by Safer Chelmsford Partnership and Essex Police	Spencer Clarke Public Protection Manager Essex Police
22 April 2024	
Performance Review Items	
Cabinet Portfolio Updates	Cabinet Member for Sustainable Development
Reports from representatives on outside bodies	Jan Decena Democratic Services Officer