

## CHELMSFORD CITY COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

held on 18 May 2022 at 7pm

#### PRESENT:

The Mayor (Councillor J A Deakin)  
The Deputy Mayor (Councillor L A Mascot)

Councillors R H Ambor, L Ashley, H Ayres, K Bentley, M W Bracken, N B Chambers, D J R Clark, P H Clark, W A Daden, A E Davidson, C K Davidson, S M Dobson, N A Dudley, J A Frascona, I D Fuller, J Galley, R J Gisby, M C Goldman, S M Goldman, I S Grundy, P V Hughes, A M John, D Jones, G B R Knight, J C S Lager, J S Lardge, R J Lee, M J Mackrory, R Massey, L A Millane, R J Moore, J A Potter, R J Poulter, S Rajesh, J M Raven, S J Robinson, T E Roper, E J Sampson, S J Scott, C M Shaw, M Sismey, A B Sosin, J E Sosin, M Steel, A Thorpe-Apps, C R Tron, N M Walsh, R T Whitehead, T N Willis, I Wright and S Young

#### 1. Apologies for Absence

Apologies for absence had been received from Councillors N Gulliver, R J Hyland, G H J Pooley and I C Roberts.

#### 2. Mayor's Announcements

The Mayor welcomed Councillor S J Scott following her election to the Council at the recent by election for the Little Baddow, Danbury and Sandon ward.

The Mayor expressed appreciation for the work of her Charities - Sanctus, Helping Hands Essex and Mid and North Essex MIND – during her period of office, particularly in light of the disruption caused by the pandemic. Despite that, £9,000 had been raised and divided between the three charities in 2020/21. A total of £15,000 had been raised in 2021/22 but unfortunately Helping Hands Essex had recently announced that it faced an uncertain future and could not accept its share of that year's donations. They would, instead, be shared between the other two charities. The Mayor thanked all those volunteers who had devoted their time to support the three charities.

#### 3. Election of Mayor and Deputy Mayor

##### Election of Mayor

On the nomination of Councillor R T Whitehead, seconded by Councillor A B Sosin, it was

RESOLVED that Councillor J Galley be elected Mayor of the City of Chelmsford for the ensuing year.

#### Appointment of Deputy Mayor

On the nomination of the Mayor, seconded by Councillor S J Robinson, it was

RESOLVED that Councillor S M Dobson be appointed as the Deputy Mayor of the City of Chelmsford for the ensuing year.

#### 4. Declarations of Acceptance of Office

Councillor Galley made the declaration of acceptance of office as Mayor and took the chair. Councillor Dobson then made the declaration of acceptance of office as Deputy Mayor.

#### 5. Mayoress and Deputy Mayor's Consort

The Mayor introduced to the Council his Mayoress for her year in office, his wife, Jackie Galley. The Deputy Mayor introduced her Consort, her husband, Keith Dobson.

The retiring Mayoress, Helen Deakin, congratulated the Mayor's Mayoress and invested her with the Chains of Office.

The retiring Deputy Mayor's Consort, Ian Mascot, congratulated the Deputy Mayor's Consort and invested him with the Chains of Office.

#### 6. Address by the Mayor

The Mayor thanked the Council for electing him and expressed appreciation for the work of Councillor Deakin during her two years in office.

#### 7. Retiring Mayor and Retiring Deputy Mayor

Councillor S J Robinson and Councillor R Massey then thanked Councillor Deakin for her services as Mayor. Councillor Deakin expressed her appreciation for the support given to her by her Mayoress, Helen Deakin, Councillor Mascot as her Deputy Mayor and Ian Mascot as the Deputy Mayor's Consort.

#### 8. Mayor's Announcements

The Mayor informed the Council that his Chaplain for the forthcoming year would be the Reverend Terry Brown of St Andrew's Church, Sandon and his Charities for the year would be Farleigh Hospice and Parkinson's. The theme of his year of office would be Hope.

## 9. Leader's Scheme of Delegation

RESOLVED that the Leader's Scheme of Delegation of executive functions be noted.

## 10. Arrangements for and Appointments to City Council and Outside Bodies

RESOLVED that:

1. The appointment by the Leader of the Council of the following as the members of the Cabinet for 2022/23, and the function areas of those members of Cabinet indicated below, be noted:

Deputy Leader and Connected Chelmsford – Councillor M C Goldman  
Fairer Chelmsford – Councillor C K Davidson  
Greener and Safer Chelmsford – Councillor R J Moore  
Sustainable Development – Councillor M J Mackrory

2. The members of the Council indicated below be noted as the opposition spokespersons on the Cabinet functions referred to:

Leader's responsibilities:

Conservative Group – Councillor R T Whitehead  
Chelmsford Independents Group – Councillor R J Hyland  
Chelmsford Residents Group – Councillor I C Roberts

Connected Chelmsford:

Conservative Group – Councillor A Thorpe-Apps  
Chelmsford Independents Group – Councillor W Daden

Fairer Chelmsford:

Conservative Group – Councillor M Sismey  
Chelmsford Independents Group – Councillor R J Hyland

Greener and Safer Chelmsford:

Conservative Group – Councillor R Gisby  
Chelmsford Independents Group – Councillor W Daden

Sustainable Development:

Conservative Group – Councillor M S Steel  
Chelmsford Independents Group – Councillor R J Hyland  
Chelmsford Residents Group – Councillor K Bentley

3. The following Committees and the Treasury Management and Investment Sub-Committee be appointed for the year 2022/23 with the membership and Chairs indicated:

Audit and Risk Committee:

Councillors D Clark, W Daden, N Dudley, G B R Knight, J Raven, E Sampson, A Sosin, M Sismey, N Walsh (Chair),

Chelmsford Policy Board:

Councillors H Ayres, D Clark, I Fuller (Chair), J Galley, N Gulliver, G B R Knight, R Massey, G H J Pooley, I C Roberts, A Sosin, N Walsh, R T Whitehead, T N Willis

Employment Committee:

Councillors C Davidson, M Goldman, J A Potter, S Robinson, R T Whitehead (Chair to be elected at meeting)

Governance Committee:

Councillors H Ayres (Chair), K Bentley, N Dudley, D Jones, M Steel, A Thorpe-Apps, N Walsh

And three Parish and Town Council Co-opted (non-voting) Members and two Independent Persons, Clarissa Gosling and Paula Mills

Licensing and Regulatory Committee:

Councillors R Ambor, L Ashley, D Clark, A Davidson, J Frasca, A John, D Jones, R Lee, L Mascot (Chair), L Millane, I C Roberts, T E Roper, S J Scott

Overview and Scrutiny Committee:

Councillors L Ashley, M Bracken, N Chambers, W Daden, J A Deakin, I Fuller, R Gisby, I Grundy, J Lager, R J Poulter (Chair), M S Steel, C Tron, S Young (Vice Chair)

Planning Committee:

Councillors L Ashley, S Dobson, P Hughes, R J Hyland, J Lardge, R Lee, G H J Pooley, R J Poulter, T E Roper, E Sampson, C Shaw, J A Sosin (Chair), I Wright  
Designated Substitutes – Councillors H Ayres, J Frasca, and S J Rajesh (Liberal Democrats), L Millane (Conservative) and W Daden (Chelmsford Independents)

Treasury Management and Investment Sub-Committee:

Councillors M Bracken, D Clark, C Davidson (Chair), G B R Knight, M Sismey, A B Sosin, R T Whitehead

Local Staff Joint Committee:

Councillors M Goldman, R Massey, R J Moore, I C Roberts, S J Robinson (Chair to be elected at meeting)

4. Councillor M J Mackrory be appointed as the Council's representative on the South Essex Parking Partnership Joint Committee.
5. The following be appointed as Equality and Diversity Champions: Councillors L Ashley, A Davidson and J Deakin and Councillor T N Willis as Climate Ambassador.
6. The persons named in Schedule C and shown in Appendix 1 to these minutes be appointed to represent the Council on the outside bodies referred to for the period indicated.
7. Part 3.2.3 of the Constitution be amended to reflect the changes to the number of places on the bodies referred to in Schedule B.
8. The Legal and Democratic Services Manager, after consulting the relevant Group Leaders, be authorised to:

- (a) make appointments to an Employment Appeals Committee should the need for that Committee arise; and
  - (b) make appointments to or approve other changes to the representation of other non-Executive bodies that become necessary during the municipal year, provided that the political balance of those bodies continues to be observed.
9. The Legal and Democratic Services Manager, after consulting the political Groups, be authorised to finalise, amend or add to the appointments to Outside Bodies and to make any changes to them during the municipal year.

## 11. Community Governance Review – Authority to Implement Decisions

The Council was requested to consider a proposed officer delegation in relation to the implementation of the Community Governance Review in accordance with the decisions made by Full Council on 22 March 2022.

RESOLVED that any decisions relating to the implementation of the Community Governance Review are delegated to the Monitoring Officer in consultation with the Leader of the Council.

The meeting closed at 7.52pm

Mayor

## Appendix 1

Body	Term of Office	No. of Representatives	Representatives
Chelmsford Age Concern	1 year	1	Councillor A Davidson
Chelmsford Business Board	1 year	1	Councillors M Goldman and S Goldman
Chelmsford Business Improvement District	1 year	1	Councillor S Goldman
Chelmsford CAB Trustee Board	1 year	4	Councillors Ashley, Ayres, Rajesh and Tron
Chelmsford Council for Voluntary Service	1 year	1	Councillor Young
Chelmsford Cultural Development Trust	1 year	1	Councillor Frascona
Chelmsford Educational Foundation	3 years commencing 1 <sup>st</sup> May 2020	2	Councillor Frascona and Liz Ahmed
Chelmsford Fairtrade	1 year	1	Councillor Dudley
Chelmsford Local Highways Panel	1 year	4	Councillors Lager, Lardge, Shaw, Potter
Chelmsford United Charities	4 years	3	Councillors Dudley and Willis and Mr Ron Alcock from October 2019 Councillors Gulliver and Jones and Mrs F B Mountain
Chelmsford YMCA	1 year	1	Councillor Shaw
Chelmsford Youth Strategy Group	1 year	1	Councillor Frascona
Danbury Lakes Country Park Forum	1 year	2	Councillors Hyland and Willis
Essex Countywide	No fixed term	1	Councillor J Sosin

Traveller Unit Joint Committee			
Essex Police, Fire and Crime Panel	1 year	1	Councillor Lager (Councillor M Goldman, sub)
Essex Waste Partnership Member Board	1 year	1	Councillor Moore
Fields in Trust	1 year from February 2022	1	Councillor Lee
Flood Partnership Board	1 year	1	Councillor Mackrory
Galleywood Heritage Centre	1 year	1	Councillor Hyland
King Edward VI Grammar School Historic Foundation Governors	3 years commencing 1st July 2020	4	Councillors Galley, A Sosin and Whitehead and Mrs Myra Merchant
Local Government Association – Assembly and Conference - Delegate	1 year	1	Councillor Robinson
Local Government Association – District Councils Network	1 year	1	Councillor Robinson
Marsh Farm Country Park Forum	1 year	2	Councillors Roberts and Walsh
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Robinson (Substitute – Councillor Pooley)
PATROL (Parking and Traffic Regulations Outside London) Adjudication joint Committee.	1 year	1	Councillor Mackrory

South Woodham Ferrers Swimming Pool Steering Group	1 year	2	Councillors Bentley and Massey	
Springfield United Charities	4 years commencing May 2019	3	Councillors Fuller and Tron and Mr R Stevens	
Success Essex (formerly the Essex Business Board)	1 year	1	Councillor M Goldman	
Tech Ambassadors	1 year	2	Councillors Bracken and M Goldman	
The Barge Susan Trust	2 years commencing 1 <sup>st</sup> May 2021	1	Mrs F B Mountain	
William de Ferrers Centre Users Committee	4 years from September 2020	1	Mr R Denston to continue	

Bradwell Local Community Liaison Council	1 year	1	Director of Public Places or representative	Director of Public Places or representative
Essex Society for Archaeology and History	1 year	1	Director of Connected Chelmsford or representative	Director of Connected Chelmsford or representative