



Chelmsford City Council Governance Committee

4 March 2026

Gifts and Hospitality Report

Report by:
Monitoring Officer

Officer Contact:

Lorraine Browne, Legal & Democratic Services Manager & Monitoring Officer, email: lorraine.browne@chelmsford.gov.uk, tel: 01245 606560

Purpose

To update the Committee on offers of Gifts and Hospitality from January to December 2025.

Recommendations

That the report to be noted.

1. Background

- 1.1. At its meeting on 20th January 2010, the Standards Committee agreed that an annual report should be made on offers of Gifts and Hospitality which have been made to Members of the Council and when the Governance Committee assumed responsibility for these matters, this annual report was brought to this Committee.

2. Offers Made

- 2.1. Offers of gifts and hospitality to members of Chelmsford Council for the period January to December 2025 can be found at Appendix 1. In summary, there were five declarations by members.

2.2. With regards to offers of gifts and hospitality to officers of the Council, there were two offers to be noted for 2025.

2.3. The Monitoring Officer confirms that it was appropriate for members and officers to accept the offers made.

List of appendices:

Appendix 1 – Offers of Gifts and Hospitality (Councillors) January to December 2025

Appendix 2 – Offers of Gifts and Hospitality (Officers) January to December 2025

Background papers:

Nil

Corporate Implications

Legal/Constitutional: Councillors and Officers are required to declare any offers of gifts and hospitality above a certain threshold (£50) and it has been the Council's longstanding practice to annual report the details to Governance Committee.

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: No equalities impact assessment necessary.

Health and Safety: None

Digital: None

Other: None

Consultees:

None

Relevant Policies and Strategies:

Member and Employee Codes of Conduct

APPENDIX 1

Offers of Gifts and Hospitality (Councillors) – January to December 2026

No.	Date	Councillor	Gift/Hospitality	Value	Organization	Whether Accepted
72	21/1/25	Chris Davidson	Sit down meal and ball point pen	Approx £50	Rotary Club of Chelmsford	Accepted – The gifts were a routine token of thanks offered to all speakers at the members' lunch.
73	18/8/25	James Raven	Ticket to Chelmsford City Live (Duran Duran event) 5 th July 2025	£60	Chelmsford City Racecourse Events Team	Accepted - To assess whether issues experienced at the Friday event had been resolved the following day.
74	16/8/25	Lynne Foster	2 Tickets to Sunday Night 7 th September, BBC 2 in the Park	£320	BBC Radio 2, London, W1A 1AA	Accepted - To provide Council representation at a major event held at a key city landmark.
75	10/9/25	Dan Clark	2 Guest passes to Radio 2 In the Park	£200	BBC Radio 2, London, W1A 1AA	Accepted – A standard ticket had been purchased, but the guest passes provided access to engage with the event organisers.
76	3/9/25	Jennie Lardge	2 x tickets for BBC Radio 2 in the Park	£136	BBC Radio 2, London, W1A 1AA	Accepted in the councillor's role as Cabinet Deputy for Cultural Services

APPENDIX 2**Offers of Gifts and Hospitality (Officers) – January to December 2025**

No.	Date	Directorate	Gift/Hospitality	Value	Organization	Whether Accepted
228	20.03.25	Chief Executive	Cricket T-Shirt	£50	Essex Cricket	Yes – donation to the council made at meeting between Chief Executives of both bodies at Council offices - accepted as council representative
229	20.03.25	Chief Executive	Signed cricket T-Shirt	£100	Essex Cricket	Yes – Donated to Mayors Charity