

SCHEDULE B - APPOINTMENTS TO THE CABINET AND AREAS OF RESPONSIBILITY

The Leader of the Council (Councillor Stephen Robinson) proposes the appointment of the following councillors to the Cabinet in 2026/27 with the areas of responsibility shown:

Leader of The Council	Cllr Stephen Robinson
Deputy Leader and Cabinet Member for Culture and Leisure	Cllr Jennie Lardge
Cabinet Member for Finance	Cllr Chris Davidson
Cabinet Member for a Greener Chelmsford	Cllr Rose Moore
Cabinet Member for a Fairer Chelmsford	Cllr Kieron Franks
Deputy Cabinet Member for Economy & Sustainable Transport	Cllr Terry Sherlock
Cabinet Member for Planning and Place-Shaping	Cllr Richard Lee
Cabinet Member for Health & Wellbeing	Cllr Natacha Dudley
Deputy Cabinet Member for Cleaner Communities	Cllr Simon Goldman
Cabinet Member for Connected Chelmsford	Cllr Joanne Hawkins

OPPOSITION SPOKESPERSONS

The following councillors are proposed as the Cabinet spokespersons for the largest opposition group in 2026/27 with the areas of responsibility shown:

Function	Conservative Group
Leader	Cllr Roy Whitehead
Cabinet Member for Culture and Leisure	Cllr Julia Jeapes
Cabinet Member for Finance	Cllr Roy Whitehead
Cabinet Member for a Greener Chelmsford	Cllr Susan Sullivan
Cabinet Member for a Fairer Chelmsford	Cllr Andrew Thorpe-Apps
Deputy Cabinet Member for Economy & Sustainable Transport	Cllr Mike Steel
Cabinet Member for Planning and Place-Shaping	Cllr Sue Dobson

Cabinet Member for Health & Wellbeing	Cllr Philip Wilson
Deputy Cabinet Member for Cleaner Communities	Cllr Gillian Bonnett
Cabinet Member for Connected Chelmsford	Cllr James Raven

SCHEDULE C

ARRANGEMENTS FOR COMMITTEES AND SUB-COMMITTEES

Political Proportionality

The Local Government and Housing Act 1989 sets out the requirements for political proportionality in relation to the allocation of committee seats to councillors within political groups. Set out below is an explanation of how the annual review of the allocation of seats has been undertaken and asks Full Council to approve this approach.

Two or more councillors may form a political group by giving notice of its membership and group leader to the proper officer of the council. The political balance of the Council is as follows:-

Liberal Democrat 31
 Conservative 19
 Chelmsford Independents Group 2
 Reform UK 2
 Others 3

Total 57

The Council then allocates committee seats to those political groups in accordance with the political balance rules.

These rules are :-

1. Not all seats are allocated to the same political party
2. The majority party must have a majority of seats on every committee.
3. Subject to (1) and (2), the total number of ordinary committee seats must be proportionate. For example, a group with 33% of Council seats should have 33% of the seats on ordinary committees.
4. Subject to (1) and (2), each individual committee must be as proportionate as possible. A group with 33% of Council seats should have 33% of the seats on each committee.

The political balance rules do not always completely determine the balance of each committee. Sometimes the Council unavoidably has some discretion as to how to apply those rules. For example, if there are committees of the same size which must be balanced differently under the rules, there is a discretion as to which committees receive which allocation. Council can only depart from these rules provided no member votes against a resolution to do so. It is on this basis that an additional seat is again proposed to be allocated to the independent group. Council is asked to consider the allocation of seats to councillors within political groups on this basis set out in Appendix C.

The following Committees and Sub-Committee are proposed with the numbers, membership and chairs shown.

Note the following Constitutional restrictions on appointments to those bodies:

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1. No member of the Cabinet or a Cabinet Deputy may be appointed to the Overview and Scrutiny Committee.
2. No more than two members each of the Cabinet or Overview and Scrutiny Committee may be appointed to the Audit and Risk Committee
3. No more than two members of Cabinet may be appointed to Governance Committee and the Leader, Mayor or Deputy mayor may not be appointed
4. Trained standing substitutes are permitted to Governance Committee, Licensing and Regulatory Committee and Planning Committee.

<i>Body</i>	<i>Seats</i>	<i>Allocation</i>	<i>Membership</i>
Audit and Risk Committee	9	Liberal Democrat – 6 Conservative - 3	Councillor Nora Walsh (Chair) Councillor Charlene Aduwim Councillor Dan Clark Councillor Hazel Clark Councillor Natacha Dudley (Vice Chair) Councillor Andrew Sosin Councillor Gillian Bonnett Councillor James Raven Councillor Malcom Sismey
Chelmsford Policy Board	13	Liberal Democrat – 7 Conservative – 5 Reform UK – 1	Councillor Charlene Aduwim (Chair) Councillor Pete Davey Councillor Donna Eley Councillor Ian Fuller Councillor Sean Manley Councillor Andrew Sosin (Vice Chair) Councillor Sue Young Councillor Julia Jeapes Councillor Bob Massey Councillor Murrough O'Brien Councillor Stephanie Scott Councillor Andrew Thorpe-Apps Councillor Jacob Armstrong
Employment Committee	5	Liberal Democrat – 3 Conservative - 2	Councillor Stephen Robinson Councillor Jennie Lardge Relevant Cabinet Member Councillor Janette Potter Councillor Roy Whitehead
Governance Committee	7	Liberal Democrat – 5	Councillor Smita Rajesh (Chair) Councillor Helen Ayres Councillor Kieron Franks (Vice Chair) Councillor Ian Fuller Councillor Sue Young

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		Chelmsford Independents Group – 1	Councillor Philip Wilson Councillor Roy Whitehead Councillor Steve Davis
Planning Committee	13	<p>Liberal Democrat – 7</p> <p>Conservative – 4</p> <p>Chelmsford Independents Group – 1</p> <p>Reform UK – 1</p>	<p>Councillor Helen Ayres (Chair) Councillor Hazel Clark Councillor Steve Hall Councillor Smita Rajesh Councillor Eleanor Sampson Councillor Janetta Sosin Councillor Chloe Tron</p> <p><i>Councillor Julia Frasca (SUB)</i> <i>Councillor Nora Walsh (SUB)</i> <i>Councillor TBC (SUB)</i></p> <p>Councillor Sue Dobson (Vice Chair) Councillor Vetri Pappa Councillor Andrew Thorpe-Apps Councillor Philip Wilson</p> <p><i>Councillor James Raven (SUB)</i></p> <p>Councillor Richard Hyland</p> <p>Councillor Paul Clark</p>
Treasury Management and Investment Sub-Committee	7	<p>Liberal Democrat – 4</p> <p>Conservative – 2</p> <p>Reform UK – 1</p>	<p>Councillor Kieron Franks (Chair) Councillor Steve Hall Councillor Andrew Sosin Councillor Nora Walsh (Vice Chair)</p> <p>Councillor Malcolm Sismey Councillor Roy Whitehead</p> <p>Councillor Paul Clark</p>

SCHEDULE D

OTHER APPOINTMENTS

South Essex Parking Partnership Joint Committee

Councillor Terry Sherlock is proposed as the Council's representative on the South Essex Parking Partnership Joint Committee and its Sub-Committees (Councillor Andrew Sosin as substitute).

Appointment of Representatives to Outside Bodies 2026/27

It is proposed that, unless indicated otherwise, the appointments below continue in 2026/27 subject to any changes or additions that may be agreed in accordance with the delegation in recommendation 3 below.

Equality, Diversity and Inclusion Champions

Councillor Charlene Aduwim
Councillor Hazel Clark
Councillor Nora Walsh

Armed Forces Champion

Councillor Hazel Clark

Health and Wellbeing Ambassador

Councillor Ann Davidson

<i>Body</i>	<i>Term of Office</i>	<i>No. of Representatives</i>	<i>Representative(s)</i>
Chelmer and Blackwater Navigation Advisory Board	1 year	1	Councillor Richard Lee
Chelmsford Age Concern	1 year	1	Councillor Ann Davidson
Chelmsford Business Improvement District	1 year	1	Councillor Terry Sherlock
Chelmsford CAB Trustee Board	1 year	2	Councillors Hazel Clark and Smita Rajesh
Chelmsford Council for Voluntary Service	1 year	1	Councillor Sue Young
Chelmsford Educational Foundation	3 years commencing May 2026	2	Councillor Julia Frasca and Sue Young
Chelmsford Fairtrade	1 year	1	Councillor Natacha Dudley

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Chelmsford Local Highways Panel	1 year	2	Councillor Kieron Franks Councillor Steph Scott
Chelmsford YMCA	1 year	1	Councillor Sue Young
Danbury Lakes Country Park Forum	1 year	2	Councillor Richard Hyland
Essex Countywide Traveller Unit Joint Committee	No fixed term	1	Councillor Janetta Sosin
Essex Police, Fire and Crime Panel	1 year	1	Councillor Natacha Dudley
Essex Waste Partnership Member Board	1 year	1	Councillor Simon Goldman
Flood Partnership Board	1 year	1	Councillor Rose Moore
Galleywood Heritage Centre	2 years commencing May 2025	1	Councillor Richard Hyland
KEGS at Chelmsford Foundation	3 years commencing 1st July 2026	2	Councillor Andrew Sosin and Mrs Myra Merchant
Local Government Association – Assembly and Conference - Delegate	1 year	1	Councillor Stephen Robinson
Local Government Association – District Councils Network	1 year	1	Councillor Stephen Robinson
Marsh Farm Country Park Forum	1 year	1	Councillor Terry Sherlock

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Mid and South Essex ICS – Mid Essex Locality representative	1 year	1	Councillor Ann Davidson
NEEB (North Essex Economic Board)	1 Year	1	Councillor Terry Sherlock
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Stephen Robinson (Substitute – Councillor Natacha Dudley)
PATROL (Parking and Traffic Regulations Outside London) Adjudication joint Committee.	1 year	1	Councillor Terry Sherlock
Sanctus	2 years	1	Councillor Linda Mascot
Springfield United Charities	4 years commencing May 2023	3	Councillors Ian Fuller and Chloe Tron and Mr R Stevens
The Barge Susan Trust	2 years commencing May 2025	1	Mrs F B Mountain

Bradwell Local Community Liaison Council	1 year	1	Director of Sustainable Communities or representative	Director of Sustainable Communities or representative
Essex Society for Archaeology and History	1 year	1	Director of Connected Chelmsford or representative	Director of Connected Chelmsford or representative

RECOMMENDED that:

1. The appointments detailed in Schedules A, B, C and D above be approved;
2. The Legal and Democratic Services Manager, after consulting the relevant Group Leaders, be authorised to:
 - (a) make appointments to an Employment Appeals Committee should the need for that Committee arise;
 - (b) make appointments to or approve other changes to the representation of other non-Executive bodies that become necessary during the municipal year, provided that the political balance of those bodies continues to be observed;

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3. The Legal and Democratic Services Manager, after consulting the political Groups, be authorised to finalise, amend or add to the appointments to Outside Bodies and to make any changes to them during the municipal year.