

Chelmsford City Council  
Civic Centre, Duke Street,  
Chelmsford, Essex, CM1 1JE  
Telephone number: 01245 606449

Dear Electoral Services,

I ..... am writing to request a postal vote re-issue.

This is because it is has been

- Lost  
OR
- Spoilt / a mistake has been made

(please mark which of the two above options are applicable to you)

The address where I am registered to vote is:

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Postcode

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**Signature:**