

Licensing Committee Agenda

HEARING TO CONSIDER AN APPLICATION FOR A NEW PREMISES LICENCE

This meeting will consider only licensing matters delegated under the Licensing Act 2003

4 March 2019 at 7pm

**Marconi Room, Civic Centre,
Duke Street, Chelmsford**

MEMBERS OF COMMITTEE INVITED TO ATTEND HEARING

Councillor L. Millane (Chairman)

and Councillors

R.A. Alcock, J. De. Vries, and F.B. Mountain

Local people are welcome to attend this meeting, where your elected Councillors take decisions affecting YOU and your City. There will also be an opportunity to ask your Councillors questions or make a statement.

If you would like to find out more, please telephone Daniel Bird in the Democracy Team on Chelmsford (01245) 606523 email daniel.bird@chelmsford.gov.uk, call in at the Civic Centre, or write to the address above. Council staff will also be available to offer advice in the Civic Centre for up to half an hour before the start of the meeting.

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LICENSING COMMITTEE

HEARING OF APPLICATION FOR A NEW PREMISES LICENCE

4 March 2019

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**

All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. If the interest is a Disclosable Pecuniary Interest they are also obliged to notify the Monitoring Officer within 28 days of the meeting.

3. **MINUTES**

To consider the minutes of the meeting held on 21 January 2019.

4. **LICENSING ACT 2003 – APPLICATION FOR A NEW PREMISES LICENCE – CHELMSFORD MUSEUM, MOULSHAM STREET, CHELMSFORD, ESSEX, CM2 9AQ**

A report regarding this application is attached.

MINUTES

of the

LICENSING COMMITTEE HEARING

held on 21 January 2019 at 6pm

Present:

Councillor L. Millane (Chairman of Hearing)

Councillors, R.A. Alcock, J. De. Vries, and R.A. Villa

1. **Apologies for Absence**

There were no apologies for absence.

2. **Declarations of Interests**

All Members were reminded to declare any Disclosable Pecuniary Interests (DPI) or other registerable interests where appropriate in any of the items of business on the meeting's agenda, none were made.

3. **Minutes**

The minutes of the hearing held on 12 December 2018 were agreed as a correct record and signed by the Chairman.

4. **Licensing Act 2003 – Application for a Full Variation of a Premises Licence – Bridge St Lounge and Grill, 1 Bridge Street, Writtle, CM1 3EY**

The Committee considered an application for a full variation of a premises licence in respect of Bridge St Lounge and Grill, 1 Bridge Street, Writtle, CM1 3EY. The licence being applied for was as follows:

Sale or supply of Alcohol, Playing of Recorded Music

Monday to Sunday 10:00- 02:00

Late Night Refreshments

Monday to Sunday 23:00-02:00

It was noted by the Committee that there were three options namely;

1. Grant the application, on the terms and conditions applied for.
2. Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the Licensing Objectives.
3. Refuse the application in whole or in part.

The following parties attended this hearing and took part in it:

The Applicant

Objectors – Members of the Public

The Chairman advised that the written representations had been read and considered by the members of the Committee in advance of the meeting. The Chairman invited the applicant to introduce their application.

The applicant informed the Committee that the venue was set to become a fine dining Indian restaurant in a few weeks' time and that it was not intended to use the new licence on a regular basis. The applicant stated that he had been encouraged by customers to apply for a later licence due to successful events in the past. The applicant informed the Committee that there was no intention on his part of the venue becoming a nightclub style venue.

The local residents (who had made written representations) addressed the Committee and expressed the following concerns regarding the application:

- There was a strong feeling in the community that the application was not appropriate for the village setting.
- Noise disturbances from the premises would be emphasised due to many of the properties being listed buildings that only had single glazing windows.
- The sleep patterns of nearby residents would be affected by noise from the premises into the early hours, especially from customers leaving the premises and being collected by taxis.
- There was no police presence in the area and police would have to travel away from the City Centre to attend any issues at the premises.
- There would be an increase in antisocial behaviour due to the increase of customers drinking alcohol into the early hours.
- That a fine dining restaurant should not require a licence until 2am.
- That noise from the venue was already audible especially on Friday and Saturday nights to nearby residents.
- The representations detailed to the Committee the evidence that an increase in licensing hours would adversely affect nearby residents.
- That an extended licence would allow any current or future owners to turn the restaurant into a nightclub style venue.
- There was limited parking at the premises and this led to inappropriate and dangerous parking around the village.
- That any potential noise disturbances were amplified due to the quiet village setting, any noise would also travel greater distances due to the open village green nearby.
- That many residents had to wake up early to travel to work and that a 2am closing time would disturb sleep patterns.

After having heard the local residents, the applicant informed the Committee that he no longer wanted to apply for the variation on the licence and therefore withdrew his application. The applicant stated that the initial application had been for a different concept and that the now proposed fine dining Indian restaurant did not require an extended licence. The Committee accepted the withdrawal of the application.

RESOLVED that the application be withdrawn.

The meeting closed at 6.45pm.

Chairman

LICENSING COMMITTEE

4th March 2019

AGENDA ITEM 4

Subject	LICENSING ACT 2003 - APPLICATION FOR A NEW PREMISES LICENCE: Chelmsford Museum, Moulsham Street, Chelmsford, CM2 9AQ
Report by	DIRECTOR OF PUBLIC PLACES

Lacey Latimer (01245) 606204, Fax. (01245) 606660
Email (int./ext.) lacey.latimer@chelmsford.gov.uk

Purpose

To consider an application for a new premises licence, having regard to representations received and the requirement to promote the four licensing objectives:

- a) The prevention of crime and disorder
- b) Public safety
- c) The prevention of public nuisance
- d) The protection of children from harm

Options

Members are advised that they have the following options when determining this application.

- (i) Grant the application, on the terms and conditions applied for
- (ii) Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the Licensing Objectives.
- (iii) Refuse the application in whole or in part.

The Committee is reminded that the applicant or any person making representation in relation to this matter may appeal the decision of the Council to the Magistrates' Court.

Corporate Implications	
Legal:	The Licensing Act 2003
Financial:	None
Personnel:	None
Risk Management:	None
Equalities and Diversity:	None
Health and Safety:	None
IT:	None
Other:	None

Consultees	None
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Policies and Strategies
The Council's Statement of Licensing Policy as required, by the Licensing Act 2003.

Corporate Plan Priorities

The report relates to the following priorities in the Corporate Plan

Attracting investment and delivering infrastructure	<input type="checkbox"/>
Facilitating suitable housing for local needs	<input type="checkbox"/>
Providing high quality public spaces	<input checked="" type="checkbox"/>
Promoting a more sustainable environment	<input type="checkbox"/>
Promoting healthier and more active lives	<input type="checkbox"/>
Enhancing participation in cultural activities	<input type="checkbox"/>

1. Introduction

1.1 Members are requested to consider an application by Kellie Elicin, made under Section 17 of the Licensing Act 2003, for a new premises licence in respect of Chelmsford Museum, Moulsham Street, Chelmsford, CM2 9AQ having regard to the representations received and the requirement to promote the four licensing objectives, namely:

- a) the prevention of crime and disorder
- b) public safety
- c) the prevention of public nuisance
- d) the protection of children from harm

2. Background

2.1 The premises is a Museum located in Oaklands Park, Chelmsford. The application is for a licence that will cover the museum, the café and function rooms.

3. Application

3.1 The new Premises Licence application from Kellie Elicin is for the following licensable activities:

Provision of Films

Saturday	12:00 – 22:30
Sunday	12:00 – 22:30

Live Music

Everyday	11:00 – 23:00
Christmas Eve	12:00 – 00:00
Boxing Day	12:00 – 00:00
New Years Eve	12:00 – 01:00

Recorded music

Everyday	07:00 – 23:00
Christmas Eve	07:00 – 00:00
Boxing Day	07:00 – 00:00
New Years Eve	07:00 – 01:00

Performances of dance

Everyday	12:00 – 23:00
Christmas Eve	12:00 – 00:00
Boxing Day	12:00 – 00:00
New Years Eve	12:00 – 01:00

Supply of alcohol

Everyday	11:00 – 23:00
New Years Eve	11:00 – 01:00

- 3.2 The application has been properly made in accordance with The Licensing Act 2003 and all procedures correctly followed. The completed application form is attached as **Appendix A**.
- 3.3 Members are asked to note that as this report is published publicly, personal details have been redacted from some documents, however, the licensing authority and the applicant have received complete copies of all documents, in accordance with the requirements of the Licensing Act 2003.
- 3.4 The applicant has provided conditions consistent with the operating schedule intended to promote the four licensing objectives which are included as part of the application shown in **Appendix A**.
- 3.5 A plan showing the location of the premises within Oaklands Park is attached to this report as **Appendix B**.

4. Representations

4.1 During the course of this application, in line with the Act, we sent a copy of the application to:

- Essex Police
- Essex County Fire and Rescue Service
- Head of Planning Services
- Principal Environmental Health Officer (Environmental Protection)
- Head of the Children's Safeguarding Service
- Essex Trading Standards
- Principal Environmental Health Officer (Commercial)
- Licensing Authority
- Public Health Trust
- Home Office

4.2 Responses to the consultation on this application have been received from eighteen members of the public in the form of written representations. Copies of all the representations received from members of the public are attached to this report as **Appendix C**.

5. Statement of Licensing Policy

5.1 There are no specific issues arising from this application relevant to the Council's statement of licensing policy.

5.2 The following extracts from the Council's statement of licensing policy are brought to the general attention of members:

(1.2) When assessing applications, the Licensing Authority must be satisfied that the measures proposed in the applicant's operating schedule to promote the four licensing objectives aim to achieve that outcome, as far as possible.

(1.37) Where relevant representations are made, the Council will seek to make objective judgements as to whether conditions may need to be attached to various authorisations, to secure promotion of the licensing objectives.

(1.41) The Licensing Authority recognises that all applications should be considered on an individual basis and any condition attached to such a licence will be tailored to each individual premises, in order to avoid the imposition of disproportionate and other burdensome conditions on those premises. Standard conditions will therefore be avoided and no condition will be imposed that cannot be shown to be appropriate and proportionate for the promotion of the licensing objectives.

List of Appendices

- | | |
|------------|--------------------------------------|
| Appendix A | Copy of application form |
| Appendix B | Map of premises and surrounding area |
| Appendix C | Copy of representations received |

Background Papers

None.

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Kellie Elicin

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Chelmsford Museum Moulsham Street			
Post town	Chelmsford	Postcode	CM2 9AQ

Telephone number at premises (if any)	01245 605700
Non-domestic rateable value of premises	£ N/A

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Elicin			First names Kellie		
Date of birth		I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes			
Nationality					
Current postal address if different from premises address		34 F Moulsham Street			
Post town	Chelmsford			Postcode	CM2 0HX
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>		Mrs <input type="checkbox"/>		Miss <input type="checkbox"/>		Ms <input type="checkbox"/>		Other Title (for example, Rev)					
Surname						First names							
Date of birth						I am 18 years old or over <input type="checkbox"/>						Please tick yes	
Nationality													
Current residential address if different from premises address													
Post town									Postcode				
Daytime contact telephone number													
E-mail address (optional)													

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	8	0	2	2	0	1	9

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

The premises is The Chelmsford Museum. It is situated in the centre of Oakland's Park, at the top of Moulsham Street.

A new café (The Hive) is being built in to the existing building (providing a provision of food and drink at the location for the first time), located at the rear and includes a small patio area for al fresco dining.

The intention is to offer a beautiful new café & event/function spaces for new and existing visitors to the park and also to host a number of events throughout the year, throughout the premises. Events will be held in the existing conference space, the newly renovated café and adjacent allocated function space.

The patio at the rear of the café is also requested to be included within the licensable area as indicated on the site plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>			
Mon			Please give further details here (please read guidance note 4)			
Tue						
Wed			State any seasonal variations for performing plays (please read guidance note 5)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) <ul style="list-style-type: none"> - We have discussed offering sporadic events in which we can show movie screenings of both Classic and Children's films - These will take place internally in the allocated, upstairs or downstairs function spaces (for specific events i.e. during school holidays) - Any movies show externally – audible sound will be kept at a lower level and all screening will be concluded by 22.30pm. 		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) <ul style="list-style-type: none"> - Outdoor cinema in the summer months 		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
	12:00	22:30			
Sun					
	12:00	22:30			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) <ul style="list-style-type: none"> - Our intention is to have sporadic live performances of music in both the café and function spaces throughout the museum. - These will be for sporadic events, private functions & in line with museum events. - We will be conscientious with amplification levels so as not to disturb museum visitors. - All live music performances will be finished in advance of 23:00. 			
Mon						
	11:00	23:00				
Tue						
	11:00	23:00				
Wed						
	11:00	23:00				
Thur						
	11:00	23:00				
Fri						
	11:00	23:00				
Sat						
	11:00	23:00				
Sun						
	11:00	23:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish	Both <input checked="" type="checkbox"/>		
Mon	07:00	23:00	<u>Please give further details here</u> (please read guidance note 4) - low level background music will be played throughout the café area, servery and function space during operational hours of 07:00 and 17:00. - Recorded music will play only outside of these hours, during sporadic events and museum lates Christmas Eve 07:00 - 00:00 Boxing Day 07:00 - 00:00 New Years Eve 07:00 - 01:00		
Tue	07:00	23:00			
Wed	07:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) N/A		
Thur	07:00	23:00			
Fri	07:00	23:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	07:00	23:00			
Sun	07:00	23:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) <ul style="list-style-type: none"> - The provision for performance of dance is with a view to additional entertainment for sporadic events - For example: cultural museum events 		
Mon					
	12:00	23:00			
Tue					
	12:00	23:00			
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
	12:00	23:00			
Thur					
	12:00	23:00	Christmas Eve 12:00 - 00:00 Boxing Day 12:00 - 00:00 New Years Eve 12:00 - 01:00		
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
	12:00	23:00			
Sat					
	12:00	23:00			
Sun					
	12:00	23:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 1)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)	
Wed				
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)	
Fri				
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sun				

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	
Day	Start	Finish	On the premises	<input checked="" type="checkbox"/>
			Off the premises	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon	11:00	23:00	State any seasonal variations for the supply of alcohol (please read guidance note 5) New Years Eve 11:00 - 01:00	
Tue	11:00	23:00		
Wed	11:00	23:00		
Thur	11:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)	
Fri	11:00	23:00		
Sat	11:00	23:00		
Sun	11:00	23:00		
	11:00	23:00		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Miss Jasmin Ibrahim	
Date of birth :	
Address	
Postcode	
Personal licence number (if known)	

Issuing licensing authority (if known)
Chelmsford

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

- The primary use of the premises will be for visitors to the museum, café & function spaces.
- Planned events and entertainment that may give concern in the respect of children are as follows:
 'Museum Lates' – The Museum intends to offer approximately 6 events per annum at which the premises will be accessible in the evening and the sale of alcohol will take place (SIA registered security will ensure that no person under the age of 18 enter the premises)
 'Outdoor Cinema/Movie Screenings' – Sporadic events showing movies will be held. Any films with age restrictions will be shown in separate areas where they cannot be viewed by persons under the specified age limit.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) New Years Eve 07:00 – 01:00
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) <ul style="list-style-type: none"> - The café will be open to the public as standard from 07:00 – 17:00 from Monday – Friday. - The premises will open in the evening only for private function or scheduled events.
Mon	07:00		
		00:00	
Tue	07:00		
		00:00	
Wed	07:00		
		00:00	
Thur	07:00		
		00:00	
Fri	07:00		
		00:00	
Sat	07:00		
		00:00	
Sun	07:00		

	00:00	
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M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

To promote the 4 licensing objectives together:

- We have strong and experienced management in place who will maintain stringent procedures and consistent vigilance.
- The DPS will be on site throughout the majority of the operational sessions to ensure that all policies and procedures in place are adhered to.
- A Personal License holder will be on the premises at all times during the sale and supply of alcohol.
- Effective training will be delivered to all employees and recorded, regarding all aspects of the Premises License and the requirements of the 4 Licensing objectives.
- Regular training on the Licensing Act will be delivered to those members of staff authorised to sell alcohol.
- A Challenge 25 policy will be adopted and clearly displayed during the times that Alcohol is on sale.

As a licensed premises, we know that it is important to carry out our operation with a view to promoting these objectives. We promise to maintain these objectives through their operating schedules and other measures (including staff training/development, constant monitoring and review of our policies and strong relationships with other responsible authorities).

b) The prevention of crime and disorder

To promote the prevention of Crime and disorder specifically, we will:

- Have a CCTV system in place to cover areas of the premises and act as a deterrent to any criminal activity or anti social behaviour.
 - Have our licensable hours and activities clearly displayed.
 - Ensure that all sale and supply of alcohol is supervised by a personal license holder.
- Staff Training will be delivered to ensure:
- That alcohol is not sold to persons already intoxicated.
 - In the respect of reporting any suspicious or criminal behaviour.

c) Public safety

To promote public safety specifically, we will:

- Ensure that entrance and exit points are well lit and signposted.
- Avoid any overcrowding by adhering to capacities as dictated by the Fire regulatory body.
- Ensure that staff training & policies in respect of Health & Safety Checks, record keeping and reporting, are stringent and strictly adhered to.
- Ensure that staff training is given in respect of Environmental Health requirements.
- Undertake regular maintenance checks to ensure that all equipment, furniture and operational areas are safe to use by staff and members of the public.
- Keep and maintain accurate records of any incidents or accidents that occur on the premises.

- Adhere to all aspects of our Licensable hours and conditions.
- Ensure that disabled access is considered for all required facilities. Practices, policies & procedures will be considered to ensure a reasonable alternative method of making all services available to disabled people.

d) The prevention of public nuisance

To promote the prevention of public nuisance specifically:

- The main operational hours of the café and function spaces will occur between the hours of 07:00 and 17:00. During this time, only low-level ambient sound will be played.
- No Live music or high level amplified sound will be played before 11:00 or after 23:00.
- When the premises is operational for occasional evening events, staff will be trained to ask clientele to leave quietly and to be respectful of surrounding residents.
- Additional on site car parking has been added to the existing spaces, adjacent to the premises.
- Any external lighting will be directed away from residences.
- Ensure that no bottle bins will be emptied after 23:00 or before 07:00.

e) The protection of children from harm

We will promote the protection of children from harm specifically, we will:

- Ensure that a strict Challenge 25 policy is displayed and adhered to by all staff when alcohol is on sale.
- Accept only forms of photographic Identification as proof of age. (Driving License or Passport)
- Ensure that when any age restricted activity is taking place, that no children under the specified age are able to gain entry. E.g. Movie screening of an age restricted film.
- At child led events, children will be supervised by their parents at all times unless a responsible person is present who holds advanced certification from the disclosure and barring service.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom ☒

(please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	7 th January 2018
Capacity	(Café/Event Operator)

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
-----------	--

Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Kellie Elicin			
Post town	Chelmsford	Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the

- organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the

premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office

acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Consent of individual to being specified as premises supervisor

Jasmin Ibrahim

I

[full name of prospective premises supervisor]

of

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

[type of application]

by

Kellie Elcin

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

The Hive
Chelmsford Museum
Moulsham Street
Chelmsford,
CM29AQ

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Kellie Elicin

[name of applicant]

concerning the supply of alcohol at

The Hive
Chelmsford Museum
Moulsham Street
Chelmsford,
CM29AQ

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

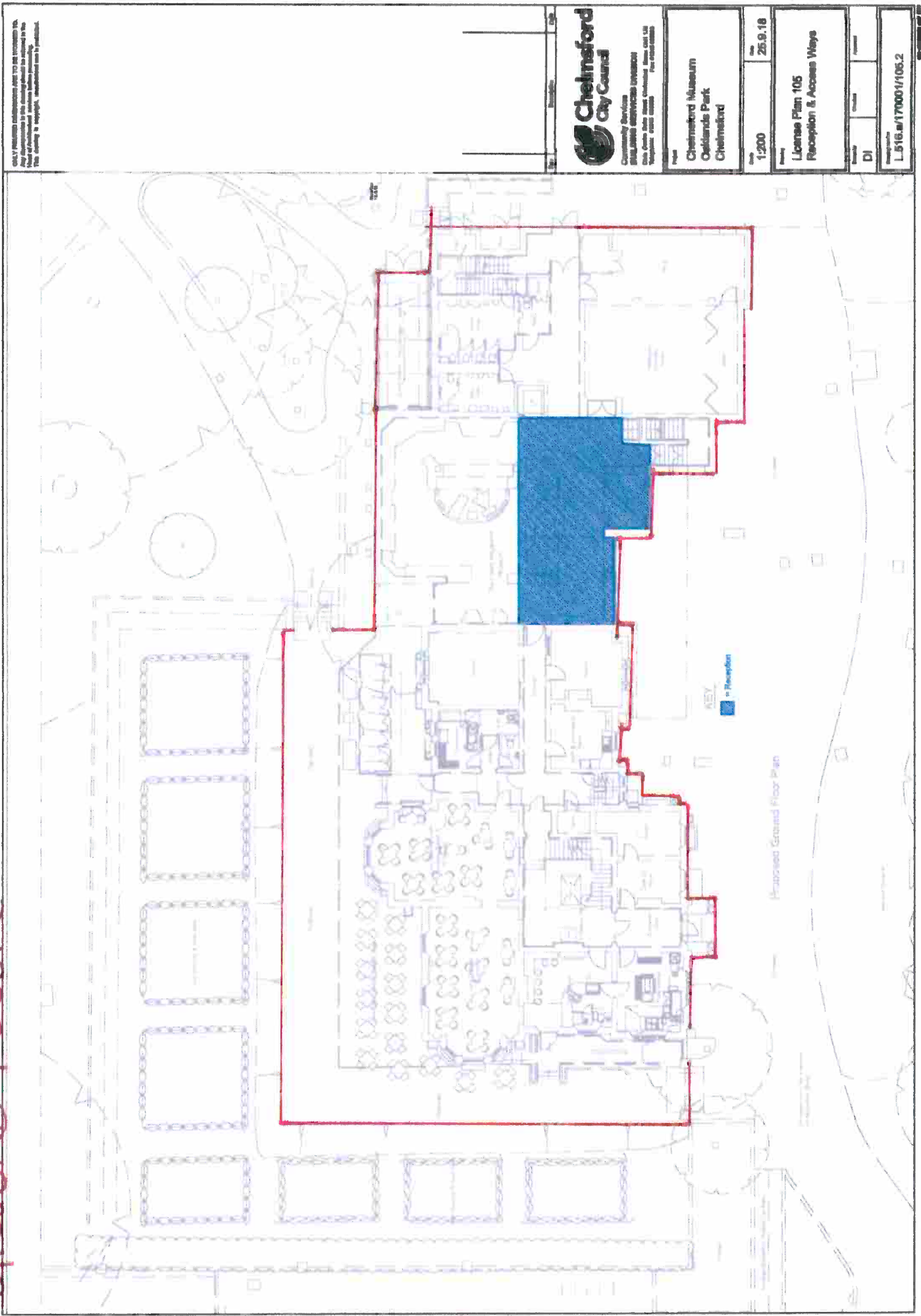
Name (please print)

Jasmin Ibrahim

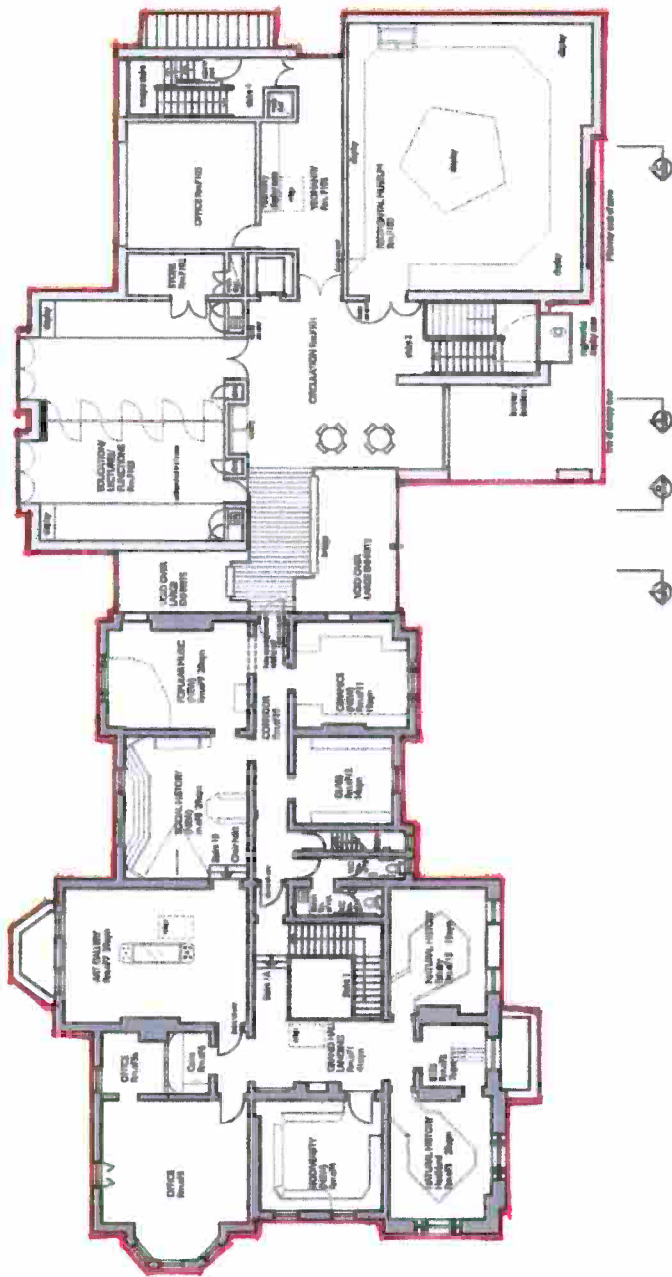
Date

07/01/2019

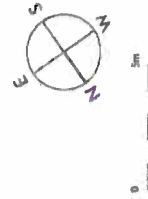
GROUND FLOOR



FIRST FLOOR



PLAN AT FIRST FLOOR LEVEL	
B	PROPOSED
-	

[illegible]

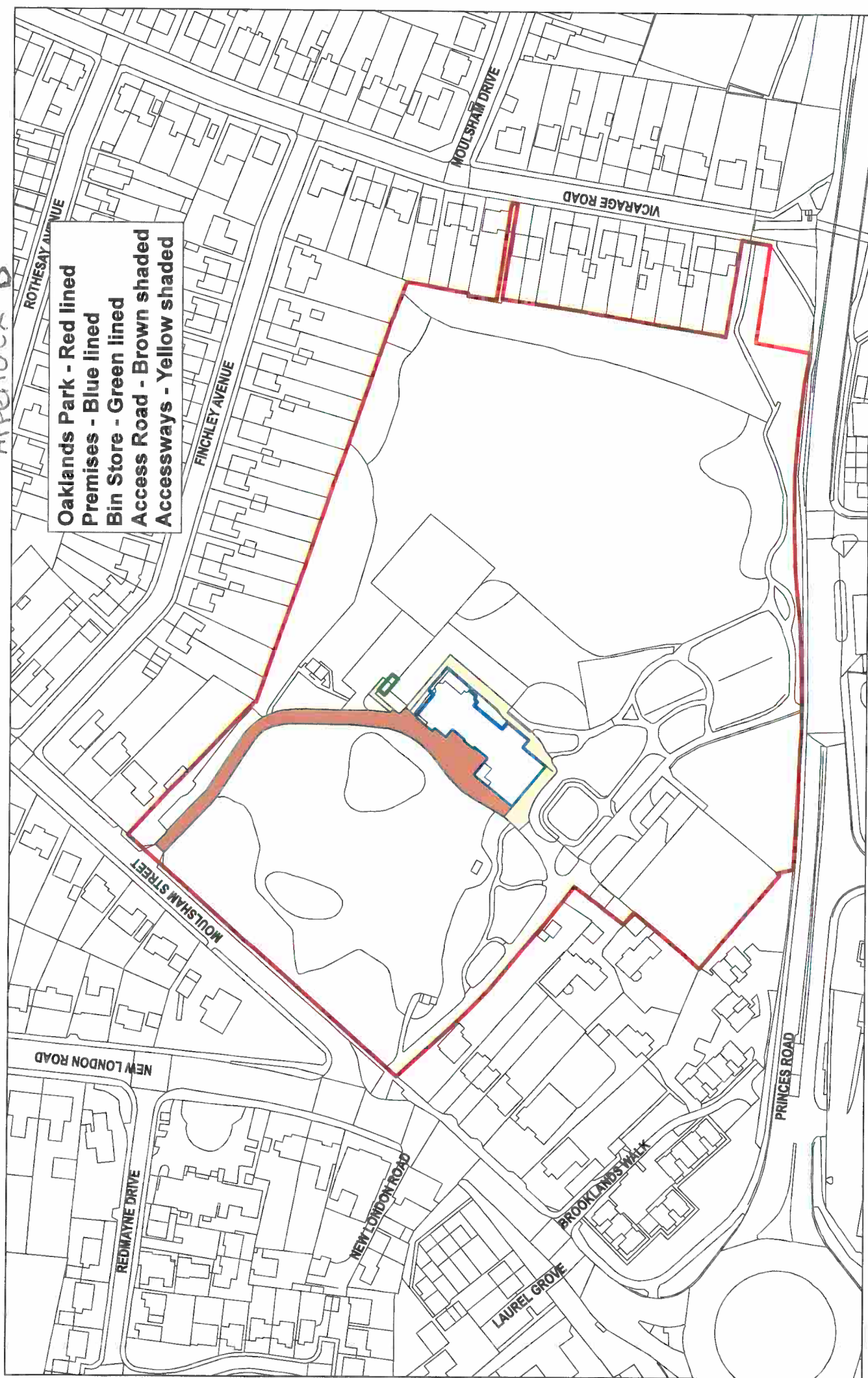
**THOMAS
FORD
& PARTNERS
CHARTERED
ACCOUNTANTS
SURVIVORS**

1-800-368-3683 • FAX 1-800-368-3683
 1-800-368-3683 • FAX 1-800-368-3683

CHILWORTH
CHILWORTH

+1 LEVEL PLAN
PROPOSED

DATE	TIME	LOC
1206	SPAC	1:10PM; 1:20PM
PROJECT NO.		GA/101
751001		P6



Oaklands Park - Red lined
Premises - Blue lined
Bin Store - Green lined
Access Road - Brown shaded
Accessways - Yellow shaded

Chelmsford City Council
Based upon the Chelmsford Survey mapping with the permission of the Controller of Her Majesty's Stationery Office & Crown copyright.
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I write with respect to the application by Kellie Elichin for new premises licence at Chelmsford Museum. I live approximately 50m from the park entrance on Moulsham Street – it is a purely residential area.

I object to the sale of alcohol and also the late finishes especially over Christmas and New Year. I also object to any music being audible outside the building. I am concerned that “private functions” will turn the museum into an entertainment venue with potential for attendant public nuisance and local crime.

Section B “Films”

I object to the finish time of 22:30 for outdoor showings – it cannot be guaranteed that this will not be audible to neighbours and so a reasonable compromise would be 21:00. It would also be useful to know exactly how often these outdoor showings are proposed.

Section E “Live Music”

Please actually define “sporadic”.

Again, while I appreciate that the internal performances will be careful not to disturb museum visitors, there is no guarantee that the patio performances will not disturb neighbours. There is a vast difference between a string quartet and a live band with the audience singing! In reality, there is also no real way of containing the audience to a designated area. Therefore, I object to all live performances on the patio area.

The application also states that this is for private functions: I object to the late finishes and to any late license over Christmas / New Year.

Section F “Recorded Music”

Again, this should not be audible from outside, even with external doors open in summer.

There should also be no need for a late license over Christmas and New Year.

Section G “Performance of Dance”

Again, this should take place fully inside and/or if outside then during usual museum opening hours. There is no need for finish times of 23:00 and a late license over Christmas and New Year.

Section J “Alcohol”

There is actually no need at all to serve alcohol except from a purely pecuniary perspective. I object on the grounds of preventing public nuisance, especially late at night and particularly over Christmas and New Year.

I also object to any alcohol being served when children are either in the park and/or in the building.

Section M

Where exactly will this CCTV cover? I suggest that it will be useful for the museum but have no effect on surrounding areas.

The applicant recognises that "when the premises are operational for occasional evening events, staff will be trained to ask clientele to leave quietly and to be respectful of surrounding resident." Therefore, they recognise the potential but I disagree that this "training to ask" will be sufficient. The only way to avoid this public nuisance is not to serve alcohol. It also adds further weight to my objections to late licensing over Christmas and New Year.

I am also doubtful that extra parking spaces are a solution to preventing public nuisance as, if alcohol is served, then I assume that there will be frequent taxi pick-ups late at night on Moulsham Street (this part of Moulsham Street is purely residential).

Finally, emptying bottle bins before 07:00 on any day of the week is annoying and unnecessary. 09:00 is a reasonable compromise





9th February 2019

Application for new premises: Kellie Elichin, Chelmsford Museum

Dear Sir or Madam:

I am writing to you regarding the above mentioned application for Chelmsford Museum.

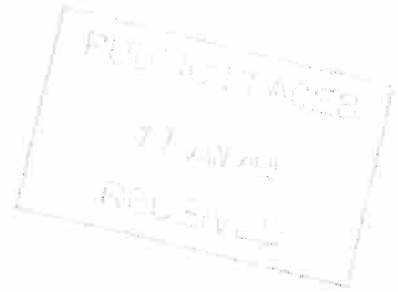
My family and I have lived opposite the park on Moulsham Street for 7 years, to be away from the town centre. We very much enjoy using the park and all it's facilities. The park is quiet, well run, with great gardens and tennis facilities. The museum is of great interest to my children who enjoy visiting but we feel this park and its facilities should remain as it is.

I am wholeheartedly opposed to the sale of alcohol at the site and late night openings, which always bring trouble and stress. Such amenities can be found further down Moulsham Street or in the centre of town itself, not in the middle of a residential street. I am strongly against this proposal.

Please email me if you have any questions.

Kind regards

To, Chelmsford City Council
Licencing Department. Duke Street.
Chelmsford. CM1 1JE.



Subject. Kellie Elichin

Alcohol/Music Licence. Chelmsford Museum, Oaklands Park.

Objections.

1. The Park has a drug issue, like most parks, adding an Alcohol products to the Museum only adds to the possibility of further Crime & Disorder, in the immediate area.
2. The same applies to Public safety, this is a parkland space with Children many very young, and older kids playing late into summer evenings.
3. Public nuisance, with late night activity, with the park staying open all year up to 11pm, and even later at certain times of year, in this residential area.
4. Child protection, a Licence issued with the scope outlined, will the Licencing authority take responsibility should an incident with a child take place, remember this is a museum, visited by Children on a daily basis, a park an open space, for the public to enjoy, not suitable as a music venue, or a wedding venue, or a Bar.

The plan for a café selling Coffee / Tea / soft drinks food, like Central park, seemed a great idea, but trying to turn the Museum & Park in to a Venue, just to raise extra cash for the council, will kill the whole ethos of this SMALL oasis, in what is becoming a more urbanised Chelmsford.

Museum/ Oaklands park, is NOT 300+ acre's like Hylands, which as Venue that does not impact on the public in general.

Please take this as serious objection/representation to the application, and confirm receipt of this letter.

Yours sincerely

26 January 2019

Mr Simon Casey

Licensing Team Officer, Licensing Section

Chelmsford City Council

Duke Street

Chelmsford CM1 1JE

Dear Sirs

Re Licensing Application in the name of Kellie Elichin Chelmsford Museum

It has been drawn to our attention that an application has been made for the above licence. We received no notification of this through the post (this may not be a requirement) and as at 25 January no notices were posted either inside the museum or external to it. However one was posted on the main entrance gate but not the access gate which we use as our access to our house.

This is our representation in respect of our objection to the above application being granted.

We object to the license being granted for alcohol and live music during hours which previously the park has been closed.

The license would permit the museum to be open to the public until 11p.m. through the winter months and later on Public Holidays e.g. Christmas and New Years Eve, the current official opening times would not apply and the public would be allowed access at all times with the incidence of public nuisance more likely.

To explain our objections further, we have lived at this property for some 20 years and in that time have experienced episodes of vandalism to our property, threats of violence, culminating in a drug related murder of a young man just yards from our driveway. When we reported the incidence relating to our property and police were able to attend it was when the offenders had left and we were left feeling quite vulnerable.

There is no security provided after the park gates are locked and no lighting on the access to our property – at night you quite literally cannot see a hand in front of you. At numerous times people have access to the park (over the wall) or have not left before the gates are locked. At these times such people expect us to unlock the gates for them. These can be quite young people and we have felt responsible for their safety and complied. We do not intend to continue doing this if such instances were to occur when a commercial provider is involved and the individuals may be under the influence of alcohol.

We can only presume that in such instances either the police would be called or the fire service, which would put a burden on already stretched resources.

This would be a problem especially for us who are in such close proximity to the museum/café we ask you therefore to reject this application for a licence.

Yours faithfully

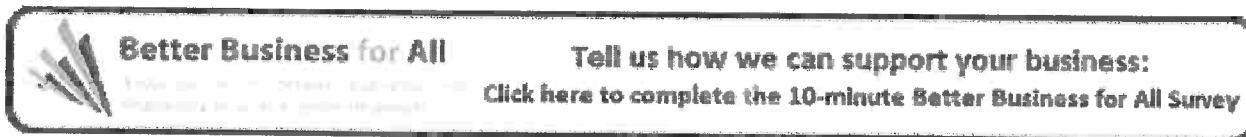
LATIMER, Lacey

From: Licensing
Sent: 29 January 2019 15:10
To: LATIMER, Lacey
Subject: FW: REPRESENTATION TO OPPOSE AN APPLICATION FOR NEW PREMISES LICENCE, CHELMSFORD MUSEUM. APPLICANT KELLIE ELICHIN

Kind regards

Simon Casey

**Simon Casey
Licensing Officer
Directorate of Public Places
Chelmsford City Council
01245 606724**



From:
Sent: 29 January 2019 14:08
To: Licensing <Licensing.Email@chelmsford.gov.uk>
Subject: REPRESENTATION TO OPPOSE AN APPLICATION FOR NEW PREMISES LICENCE, CHELMSFORD MUSEUM. APPLICANT KELLIE ELICHIN

29 January 2019

Licensing Section
Chelmsford City Council
Duke Street
Chelmsford

Dear Sir/Madam

RE: APPLICATION FOR NEW PREMISES LICENSE – KELLIE ELICHIN, CHELMSFORD MUSEUM

The idea of a café in the museum is a great idea – as an ‘add-on,’ not as its main feature!

On originally hearing about the idea of a café in the museum, I’m sure the public thought they were to have a café selling soft drinks, tea, coffee and snacks, instead of what was in fact really planned.

The building is primarily a museum not a large café/restaurant.

It would seem that the reason for the museum way back in the 1930’s and up until recent times, is changing in character and purpose and therefore losing its original identity.

It would seem that the café/restaurant, is already seeming to be far more important than the museum itself.

It would appear that the reason for the new, extensive car parking area is primarily custom-made to serve the café/restaurant and perhaps, subsequently bring in extra funds for the Council? This is definitely not what the museum was intended for!

There are certainly enough cafés and restaurants and other eating establishments in and around the Chelmsford area to suffice and therefore no need to go to such extremes in what was a sacrosanct establishment.

The licence is too open ended and would allow for the café to be used at times which are definitely not in keeping with the fact that the museum is in a residential area and do not go along in principal with the problems which exist in Oaklands Park, e.g. the drugs and knife culture etc. Look back a short time ago to when a fatal stabbing was committed merely yards away from the museum.

Also there is an objection to the fact that residents and others were not circularized with information regarding this change of use. Our observance of it was more by luck. Someone seeing a small notice on the gate to the park and the word was passed. Is this really the way our Council conducts itself?

The police are hardly ever seen in the vicinity of the museum nowadays, at a time when they are definitely needed more than ever. What is going to happen re the café and its unsociable closing hours, at times when I believe the gates should be closed? Although I suppose it’s true to say that when they are closed, the walls are climbed and once again the park is open to all and sundry – ‘around the clock!’

The gates to the park should not be open after the museum closes and protection to all that’s in and around the park should be protected and observed at all times. We know there are cameras, but they definitely do not pick up everything.

We have been told that parties, wedding receptions and other events will take place in the café, along with recorded and live music. This cannot be right, this is a museum, not a money-making venture for the Council.

The times below are unbelievable hours:

Open Monday-Sunday: 07.00-00.00

Provision for music every day: 11.00-23.00

Christmas Eve: 12.00-00.00

Boxing Day: 12.00-00.00

New Year's Eve: 07.00-01.00

To say the licence is far too liberal as to what use the café can be used for is an understatement!

These are the questions I ask:

- Where is the consideration for general safety for the public.
- What of the possibility of Public Upset.
- What and where is the protection for children regarding the involvement of alcohol etc.
- The museum is in a small park in a residential area. There are certainly larger parks in Chelmsford that could cater for these facilities – why on earth are they not used instead?

I am totally against the granting of a new premises licence being granted on this basis.

Yours faithfully

LATIMER, Lacey

From: Licensing
Sent: 29 January 2019 11:34
To: LATIMER, Lacey
Subject: FW: REPRESENTATION TO OPPOSE AN APPLICATION FOR NEW PREMISES LICENCE, CHELMSFORD MUSEUM. APPLICANT KELLIE ELICHIN

Follow Up Flag: Follow up
Flag Status: Flagged

From:
Sent: 29 January 2019 10:54
To: Licensing <Licensing.Email@chelmsford.gov.uk>
Subject: REPRESENTATION TO OPPOSE AN APPLICATION FOR NEW PREMISES LICENCE, CHELMSFORD MUSEUM. APPLICANT KELLIE ELICHIN

Licensing Section
Chelmsford City Council
Duke Street
Chelmsford
Essex
CM1 1JE

Dear Sir/Madam

APPLICATION FOR NEW PREMISES LICENSE – KELLIE ELICHIN, CHELMSFORD MUSEUM

With regard to the above, I am writing to say that I am totally against the above application. My reasons for this are listed below.

Initially looking on your website there are four Licensing Objectives which you follow when considering an application:

- the prevention of crime and disorder
- public safety
- prevention of public nuisance

- the protection of children from harm

~~All of these objectives are not being met if this license is granted.~~

When it was first decided to have a café at the Museum it seemed like a good idea and it was thought that the opening hours would be according to the opening hours at the Museum ie 9.00 or 10 am until 5.00 pm and that the café would be providing coffee, tea and snacks. It has now been found that it would be a restaurant/café which would be providing a venue for parties, weddings, live museum etc with the opportunity to purchase alcohol. Instead of a one-room café there is another room which it is planned will be used for private functions eg parties. Where will it all end?

Oaklands Park is not a suitable place for the café to operate in this way especially taking into account the late evening/night opening hours. The gates in Moulsham Street would need to be open until late at night allowing the public to wander in and out and which provides a security risk to the residents who live close to the Museum.

During the warmer months no doubt the doors in the café will be open for people to walk in and out into the park from various functions which they are attending. The problems this could present are frightening. The general public, including children in the park, will think the park is open to all and want to be near the café, especially if music is being played or just seeing people around the café drinking alcohol. Oaklands Park is not Hylands Park in size or stature, something which is not being thought about. The police are not seen here very often now, what of the future? Drug taking is strongly prevalent in Oaklands Park and treated as being normal, which it isn't.

We realise that the Council is looking to increase funds but the Museum shouldn't suffer as a result of this. Many display rooms have been lost as a result of this new scheme. This is a small much loved local Museum and has been since the 1930's. Change can be a good thing but to grant a new premises License in this instance is definitely not the right thing to do.

Yours faithfully



CASEY, Simon

From: Web Team <noreply@chelmsford.gov.uk>
Sent: 19 January 2019 15:46
To: Licensing
Subject: Chelmsford City Council contact form acknowledgment - ref CFLC 2005957

Thank you for contacting us.

We are looking at your enquiry, and one of our team will respond to you within three working days.

You will need to quote the reference number in the subject of this email if you contact us about this enquiry.

If you want to provide more information, you will need to complete another contact form.

We do not monitor this email address, so we will not see your message if you reply to this email.

Regards,

Chelmsford City Council

www.chelmsford.gov.uk

Submitted On: 19/01/2019

Submitted From: <https://www.chelmsford.gov.uk/your-council/contacting-us/contact-licensing/>

Submitted By:

First name: `

Last name: `

Building number or name:

Address line 1 (optional):

Town or city:

Postcode:

Phone number:

Email address:

Your enquiry: We wish to object to the alcohol licence proposal for Oaklands Park Museum new Cafe. Over the past numerous years we have had problems in the park with drinking related offences and would not like to see this start happening again. Also the opening hours of the park related to this proposed opening time for the cafe as it will mean that the gates to the park will be left open until midnight plus as staff will have to clear up after an event thus allowing free access to all in sundry to enter the park and cause trouble. Living on the surrounds of the park we have had to put up with major problems over the past 20 years plus and are thoroughly against the new proposal to make it a licensed premises. Also we are against the licensing proposal again for Christmas Eve, Boxing Day and especially New Year's Eve as we can foresee major problems over this period for local residents. This building has always been

the local Museum and not a "night club". Tea room is fine closing when the museum closes but anything other we feel is inappropriate. The Licensing committee have not taken the local residents into consideration obviously they do not live on the park so have no idea of the problems that can be created.

Date of enquiry: 19/01/2019

Page Meta Data: SourcePage=<https://www.chelmsford.gov.uk/your-council/contacting-us/contact-licensing/>~

To, Chelmsford City Council

Licencing Department. Duke Street.

Chelmsford. CM1 1JE.

From



Subject. Kellie Elichin

Alcohol/Music Licence. Chelmsford Museum, Oaklands Park.

Objections.

1. The Park has a drug issue, like most parks, adding an Alcohol products to the Museum only adds to the possibility of further Crime & Disorder, in the immediate area.
2. The same applies to Public safety, this is a parkland space with Children many very young, and older kids playing late into summer evenings.
3. Public nuisance, with late night activity, with the park staying open all year up to 11pm, and even later at certain times of year, in this residential area.
4. Child protection, a Licence issued with the scope outlined, will the Licencing authority take responsibility should an incident with a child take place, remember this is a museum, visited by Children on a daily basis, a park an open space, for the public to enjoy, not suitable as a music venue, or a wedding venue, or a Bar.

The plan for a café selling Coffee / Tea / soft drinks food, like Central park, seemed a great idea, but trying to turn the Museum & Park in to a Venue, just to raise extra cash for the council, will kill the whole ethos of this SMALL oasis, in what is becoming a more urbanised Chelmsford.

Museum/ Oaklands park, is NOT 300+ acre's like Hylands, which as Venue that does not impact on the public in general.

Please take this as serious objection/representation to the application, and confirm receipt of this letter.

Yours sincerely

LATIMER, Lacey

From: Licensing
Sent: 24 January 2019 16:07
To: LATIMER, Lacey
Subject: FW: Chelmsford City Council contact form acknowledgment - ref CFLC 2014030

From: Web Team <noreply@chelmsford.gov.uk>
Sent: 24 January 2019 12:10
To: Licensing <Licensing.Email@chelmsford.gov.uk>
Subject: Chelmsford City Council contact form acknowledgment - ref CFLC 2014030

Thank you for contacting us.

We are looking at your enquiry, and one of our team will respond to you within three working days.

You will need to quote the reference number in the subject of this email if you contact us about this enquiry.

If you want to provide more information, you will need to complete another contact form.

We do not monitor this email address, so we will not see your message if you reply to this email.

Regards,

Chelmsford City Council

www.chelmsford.gov.uk

Submitted On: 24/01/2019

Submitted From: <https://www.chelmsford.gov.uk/your-council/contacting-us/contact-licensing/>

Submitted By:

First name:

Last name:

Building number or name:

Address line 1 (optional)

Town or city:

Postcode:

Phone number

Email address:

Your enquiry: I wish to register my objection to the Music and Alcohol license applied for by Chelmsford City Council for The Chelmsford Museum. As my house backs on to the park I have grave concerns over the noise & safety of my property. As the park will be open unreasonable hours and already has a drug, nuisance & local break in problems. A mixture of loud noise, alcohol and undesirables will only add to the insecurity for our homes. I trust you will give this your most urgent attention.

Date of enquiry: 24/01/2019

Page Meta Data: SourcePage=<https://www.chelmsford.gov.uk/your-council/contacting-us/contact-licensing/>~

LICENSING SECTION
CHELMSFORD CITY Council
DUKE ST
CHELMSFORD
ESSEX
CM1 1JE



31/1/19

To whom IT MAY CONCERN

We have lived within JAKUMPS PARK for over 20 years & this is the second time that we have not received notification of a planning notice in the last 12 months. There are only 2 houses within the park & both my neighbour & myself have not received this notification.

We object to this application on the following grounds, we have no objection for the coffee shop but are concerns and objections are for the Alcohol licence and Music licence.

OUR OBJECTIVES

- 1) Conservation Area
- 2) Park gates are closed & locked daily 7 days a week at different times throughout the year
- 3) We already have Teenagers using drink & drugs and one death was encountered a few years ago because of drugs.

- 4) Again recently Dogs have been run over & killed by increased ^{traffic} at the new layout of the car park
- 5) Residential houses all around the Park & within the park
- 6) Noise level nuisance increase, gang activities & drunkenness
- 7) Additional security issues costing the council (Rate Payers) more money.
- 8) Damage to the park facilities especially the children play ground area, which youths congregate regular.
- a) Additional costs to the Council (Rate Payer) for locking up the Gates after events
- 10) Broken glass / bottles causing injury to both children & dogs.
- 11) County court claims for injuries to both children & dogs.

OBJECTIVES (as suggested)

1) PREVENTION OF CRIME AND DISORDER

(a)	(2)	OBJECTIVE AS ABOVE		
(b)	(3)	"	"	"
(c)	(4)	"	"	"
(d)	(6)	"	"	"
(e)	(8)	"	"	"
(f)	(10)	"	"	"
(g)	(11)	"	"	"

(2) PUBLIC SAFETY

(a)	(1)	OBJECTIVE	AS	ABOVE
(b)	(2)	"	"	"
(c)	(3)	"	"	"
(d)	(4)	"	"	"
(e)	(6)	"	"	"
(f)	(7)	"	"	"
(g)	(9)	"	"	"
(h)	(10)	"	"	"

(3) PREVENTION OF PUBLIC NUISANCE

(a)	(3)	OBJECTIVE	AS	ABOVE
(b)	(6)	"	"	"
(c)	(8)	"	"	"
(d)	(10)	"	"	"
(e)	(11)	"	"	"

(4) PROTECTION OF CHILDREN FROM HARM

(a)	(2)	OBJECTIVE	AS	ABOVE
(b)	(3)	"	"	"
(c)	(8)	"	"	"
	(10)	"	"	"
	(11)	"	"	"

Apologies for the hand written objections as I have just come out of hospital & in plaster for 8 weeks so unable to use my computer
Regards



28 January 2019

Licencing Section - Chelmsford City Council

Duke Street

Chelmsford CM1 1JE

Dear Sirs,

Application for Premises Licence, Chelmsford Museum

We both wish to make representation regarding this application having found ourselves completely opposed to the application's proposals on the following issues:

1. Chelmsford Museum and Oaklands Park have for many decades at least been **a quiet and safe haven** within a now densely populated area. This area is included in the New London Road/Moulsham Street Conservation Area. It is a place where children and families are encouraged to picnic, play within the provided play areas, generally relax in relative safety and peace and make educational/curiosity visits to the Museum.
2. The City Council have wisely considered it necessary to **lock the gates at night** to deter the inevitable vandalisers and drug takers. **Security cameras** have been provided by the City Council to ensure unwanted visitors are deterred and possibly apprehended. As local residents we are aware that periodical **security company** visits or the rare **police** visit has proved inadequate. At night we can often hear unwanted shouting from troublemakers in the premises when the park area is officially shut and locked. Plainly the City Council are unable to effect a complete secure facility but we are grateful at least for the contribution they do make within the current budgetary restraints.

As residents, we accept that a small restaurant will be an asset to the social and educational functionality of Chelmsford Museum and Oaklands Park but fail to accept that live music, recorded music and particularly the provision of alcohol are necessitated and will prove detrimental to the matters detailed in (1) and (2) above.

It may be noticed that we have a public house – ‘The Rising Sun’ - within yards of these premises to satisfy those amongst us seeking alcohol.

So, in conclusion we do object to this application and believe it should be refused on the grounds that:

- A long established and well-loved park/museum will be irretrievably lost with only a short term financial gain.
- The existing precarious security and policing of the premises will be lost beyond control.

We trust our concerns will be given due consideration



LICENCING SECTION
CHELMSFORD CITY COUNCIL
DUKE STREET CM1 1JR

Dear Sirs or Mesdames,

Re Application for Alcohol and music Licence at Chelmsford Museum

We are fully opposed to this application on the following grounds set out below.

From the Moulsham Street side of my house I have a full frontal view of Oaklands House, Park and Museum, with nothing in-between but the road ; in fact my house is closer to the Park than those on Finchley Avenue. Yet, as an interested party who will be sorely affected should you grant this application, you **failed** to inform us.. An oversight, I will presume.

Firstly, an alcohol licence at this Park and Museum will be detrimental to the park's usage, and it is neither needed nor desirable; For those in need of alcohol there is a perfectly good pub and beer garden within a stone's throw across the road, The Rising Sun! ** *see overleaf*
Oaklands Park and Museum is in full use every day. It is a family amenity (and has been for yonks) for **all** the people of Chelmsford, particularly used by parents, their children and grandchildren, dog walkers, old folk out for a stroll, some sports, family picnics, play areas, instructive, educational visits to the museum etc, etc. It is also a venue for conferences and historical lectures, some of which I have attended. **It is part of the New London Road/Moulsham St. Preservation Area and is a place of quietness, peace and reasonable safety in a high density residential area. We don't want this to be taken from us!**

Secondly the Park is surrounded by houses whose gardens back on to it. Our residents include the elderly, families with young babies and children, schoolchildren, expectant mothers, night workers, shift workers, care workers, shop workers etc. all of whom are entitled to **decent periods of sleep, either in daytime or night time.** We also entitled to be able to relax and entertain in our own homes and private gardens, without having our **ears bashed.** **It is our basic human right**

Thirdly, you are well aware that because of vandalism, drug use and troublemaking in general, you have found it necessary to install **security cameras** and to lock the gates at night as a deterrent. We know, and you know, that periodic check-ups from **security companies** and sporadic **police** visits are not enough.

We accept that despite the severe budgetary cuts, Chelmsford Council is doing its best as always, and we are very appreciative of your efforts, but trying to fill the money gap by intruding on the peace and harmony of you council tax paying residents is not the way. **What about our quality of life and mental wellbeing? Surely worth more than money!**

Yours etc

(Signature)

THE CRICKETERS
THE BAY HORSE
THE ANCHOR
STAR AND GARTER
BLACK HORSE
HOP BEER SHOP (a pub)
MOULSHAM TAP Bar
THE GIN ? (opposite Tesco's)

Outside the Club

hit I licensed premises
in Moulsham St.
(not including
the stairs and)

Chelmsford City
Council
Licensing Section
Duke St Chelmsford
CM1 1JE

20/1/19

Dear Sir,

Chelmsford Museum
KELLY EKLICHIN

My property is some distance from the museum but it is to the East of the building. The prevailing winds are from the West or South West. I am therefore concerned that there may be noise pollution, particularly late at night.

The museum is in Oaklands Park and the surrounding area is

residential: There are
therefore many other properties
to which the above comments
apply.

Yours faithfully