

CHELMSFORD CITY COUNCIL

ANNUAL COUNCIL MEETING – 24 May 2023

CONSTITUTION OF POLITICAL GROUPS AND ARRANGEMENTS FOR AND APPOINTMENTS TO CITY COUNCIL AND OUTSIDE BODIES

SCHEDULE A

POLITICAL GROUPS

In accordance with the Regulations made under the Local Government and Housing Act 1989 the following political groups have been constituted.

- (a) **Liberal Democrat Group** 33 members Leader: Councillor S J Robinson
Deputy Leader: Councillor M C Goldman

Councillors C Adutwim, N Bugbee, D Clark, H Clark, P Davey, A Davidson, C Davidson, J Deakin, N Dudley, D Eley, L Foster, K Franks, J Frascona, I Fuller, S Goldman, S Hall, J Hawkins, J Lardge, R Lee, L Mascot, R Moore, G Pooley, S Rajesh, E Sampson, T Sherlock, A Sosin, J Sosin, A Thompson, C Tron, N Walsh and S Young

- (b) **Conservative Group** 21 members Leader: Councillor R T Whitehead
Deputy Leader: Councillor A Thorpe Apps

Councillors J Armstrong, V Canning, N Chambers, S Dobson, I Grundy, J Jeapes, A John, B Knight, B Massey, M O'Brien, V Pappa, J Potter, J Raven, S Scott, M Sismey, M Steel, S Sullivan, M Taylor and P Wilson

- (c) **Chelmsford Independents Group** 3 members Leader: Councillor R Hyland

Councillors P Clark and S Davis

SCHEDULE B - APPOINTMENTS TO THE CABINET AND AREAS OF RESPONSIBILITY

The Leader of the Council (Councillor Stephen Robinson) proposes the appointment of the following councillors to the Cabinet in 2023/24 with the areas of responsibility shown:

Leader of The Council - Cabinet Deputy for Finance and Audit	Councillor Stephen Robinson Councillor Joanne Hawkins
Deputy Leader and Cabinet Member for a Connected Chelmsford	Councillor Marie Goldman
Cabinet Member for a Greener and Safer Chelmsford - Cabinet Deputy for Community Safety	Councillor Rose Moore Councillor Donna Eley
Cabinet Member for an Active Chelmsford	Councillor Natacha Dudley
Cabinet Member for a Growing Chelmsford - Cabinet Deputy for Economy & Strategic Projects	Councillor Ian Fuller Councillor Simon Goldman
Cabinet Member for a Fairer Chelmsford	Councillor Lynne Foster

OPPOSITION SPOKESPERSONS

The following councillors are proposed as the Cabinet spokespersons for the largest opposition group in 2023/24 with the areas of responsibility shown:

Function	Conservative Group
Leader's Responsibilities	Councillor Roy Whitehead
Cabinet Deputy for Finance and Audit	TBC
Cabinet Member for a Connected Chelmsford	Councillor Andrew Thorpe-Apps
Cabinet Member for a Greener and Safer Chelmsford Cabinet Deputy for Community Safety	Councillor Bob Massey Councillor Philip Wilson
Cabinet Member for an Active Chelmsford	Councillor Julia Jeapes
Cabinet Member for a Growing Chelmsford Cabinet Deputy for Economy and Strategic Projects	Councillor Mike Steel Councillor James Raven
Cabinet Member for a Fairer Chelmsford	Councillor Susan Sullivan

SCHEDULE C

ARRANGEMENTS FOR COMMITTEES AND SUB-COMMITTEES

The following Committees and Sub-Committee are proposed with the numbers, membership and chairs shown.

Note the following Constitutional restrictions on appointments to those bodies:

1. No member of the Cabinet or a Cabinet Deputy may be appointed to the Overview and Scrutiny Committee.
2. No more than two members of the Cabinet may be appointed to the Audit and Risk Committee
3. No substitutes are permitted for the Licensing Committee

<i>Body</i>	<i>Seats</i>	<i>Allocation</i>	<i>Membership</i>
Audit and Risk Committee	9	Liberal Democrat – 6 Conservative - 3	Cllr Nora Walsh (Chair) Cllr Nicola Bugbee Cllr Dan Clark Cllr Natacha Dudley Cllr Kieron Franks Cllr Andrew Sosin Cllr Ian Grundy Cllr Barry Knight Cllr James Raven
Chelmsford Policy Board	13	Liberal Democrat – 7 Conservative – 5 Chelmsford Independents Group – 1	Cllr Charlene Adutwim (Chair) Cllr Graham Pooley Cllr Eleanor Sampson Cllr Terry Sherlock Cllr Andrew Sosin Cllr Nora Walsh Cllr Sue Young Cllr Julia Jeapes Cllr Bob Massey Cllr Murrough O'Brien Cllr Andrew Thorpe-Apps Cllr Roy Whitehead Cllr Paul Clark
Employment Committee	5	Liberal Democrat – 3 Conservative - 2	Cllr Stephen Robinson Cllr Marie Goldman Cllr Rose Moore Cllr Janette Potter Cllr Roy Whitehead
Governance Committee	7	Liberal Democrat – 5	Cllr Chris Davidson (Chair) Cllr Hazel Clark Cllr Donna Eley

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		Conservative - 2	<p>Cllr Smita Rajesh Cllr Janetta Sosin</p> <p>Cllr Janette Potter Cllr Mike Steel</p> <p>And two independent persons (appointed under section 28(7) of the Localism Act 2011)</p> <p>NOTE – There are also three Parish Council representatives on the Committee</p>
Licensing and Regulatory Committee (Depending on the matters to be considered this Committee will sit as either the Regulatory Committee or as the Licensing Committee)	13	<p>Liberal Democrat – 7</p> <p>Conservative – 5</p> <p>Chelmsford Independents Group - 1</p>	<p>Cllr Richard Lee (Chair) Cllr Nicola Bugbee Cllr Dan Clark Cllr Pete Davey Cllr Ann Davidson Cllr Julia Frasca Cllr Smita Rajesh</p> <p>Cllr Nicolette Chambers Cllr Ashley John Cllr Vetri Pappa Cllr Steph Scott Cllr Philip Wilson</p> <p>Cllr Steve Davis</p>
Overview and Scrutiny Committee	13	<p>Liberal Democrat – 7</p> <p>Conservative – 5</p> <p>Chelmsford Independents Group – 1</p>	<p>Cllr Ashley Thompson (Vice Chair) Cllr Hazel Clark Cllr Pete Davey Cllr Jude Deakin Cllr Ann Davidson Cllr Kieron Franks Cllr Sue Young</p> <p>Cllr Julia Jeapes (Chair) Cllr Victoria Canning Cllr Sue Dobson Cllr Barry Knight Cllr Mark Taylor</p> <p>Cllr Steve Davis</p>
Planning Committee	13	Liberal Democrat – 7	<p>Cllr Janetta Sosin (Chair) Cllr Steve Hall Cllr Jennie Lardge Cllr Richard Lee Cllr Eleanor Sampson Cllr Ashley Thompson</p>

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		<p>Conservative – 5</p> <p>Chelmsford Independents Group – 1</p>	<p>Cllr Chloe Tron</p> <p><i>Cllr Julia Frasca (SUB)</i> <i>Cllr Graham Pooley (SUB)</i> <i>Cllr Nora Walsh (SUB)</i></p> <p>Cllr Jacob Armstrong Cllr Sue Dobson Cllr Vetri Pappa Cllr Andrew Thorpe-Apps Cllr Philip Wilson</p> <p><i>SUB TBC</i></p> <p>Cllr Richard Hyland</p>
Treasury Management and Investment Sub-Committee	5	<p>Liberal Democrat – 3</p> <p>Conservative - 2</p>	<p>Cllr Chris Davidson (Chair) Cllr Kieron Franks Cllr Steve Hall</p> <p>Cllr Susan Sullivan Cllr Roy Whitehead</p>

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OTHER APPOINTMENTS

South Essex Parking Partnership Joint Committee

Councillor Andrew Sosin is proposed as the Council's representative on the South Essex Parking Partnership Joint Committee and its Sub-Committees (Councillor S Goldman as substitute).

Appointment of Representatives to Outside Bodies 2023/24

It is proposed that, unless indicated otherwise, the appointments below continue in 2023/24 subject to any changes or additions that may be agreed in accordance with the delegation in recommendation 3 below.

Equality and Diversity Champions

Cllr Charlene Adutwim
Cllr Ann Davidson (Older Persons Champion)
Cllr Jude Deakin (Armed Forces Champion)

Climate & Ecology Ambassador

Cllr Terry Sherlock

<i>Body</i>	<i>Term of Office</i>	<i>No. of Representatives</i>	<i>New representative(s)</i>
Chelmer & Blackwater	1 year	1	Councillor Lee

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Navigation Advisory Committee			
Chelmsford Age Concern	1 year	1	Councillor A Davidson
Chelmsford Business Board	1 year	1	Councillors M Goldman and S Goldman
Chelmsford Business Improvement District	1 year	1	Councillor S Goldman
Chelmsford CAB Trustee Board	1 year	2	Councillors H Clark and Rajesh
Chelmsford Council for Voluntary Service	1 year	1	Councillor Young
Chelmsford Cultural Development Trust	1 year	1	Councillor Frascona
Chelmsford Educational Foundation	3 years commencing May 2023	2	Councillor Frascona and Young
Chelmsford Fairtrade	1 year	1	Councillor Dudley
Chelmsford Local Highways Panel	1 year	2	Councillor Franks Councillor Scott
Chelmsford United Charities	Until end of 2023, when constitution is expected to change.	4	Councillor Dudley, Mr Ron Alcock Mr David Jones, and Mrs F B Mountain
Chelmsford YMCA	1 year	1	Councillor Deakin
Chelmsford Youth Strategy Group	1 year	1	Councillor Franks
Danbury Lakes Country Park Forum	1 year	2	Councillor Hyland
Essex Countywide Traveller Unit Joint Committee	No fixed term	1	Councillor J Sosin

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Essex Police, Fire and Crime Panel	1 year	1	Councillor Eley
Essex Waste Partnership Member Board	1 year	1	Councillor Moore
Flood Partnership Board	1 year	1	Councillor Moore
Galleywood Heritage Centre	2 years commencing May 2023	1	Councillor Hyland
King Edward VI Grammar School Historic Foundation Governors	3 years commencing 1st July 2023	2	Councillor A Sosin and Mrs Myra Merchant
Local Government Association – Assembly and Conference - Delegate	1 year	1	Councillor Robinson
Local Government Association – District Councils Network	1 year	1	Councillor Robinson
Marsh Farm Country Park Forum	1 year	2	Councillor Sherlock
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Robinson (Substitute – Councillor Eley)
PATROL (Parking and Traffic Regulations Outside London) Adjudication joint Committee.	1 year	1	Councillor Fuller
Springfield United Charities	4 years commencing May 2023	3	Councillors Fuller and Tron and Mr R Stevens
Success Essex (formerly the Essex Business Board)	1 year	1	Councillor M Goldman
Tech Ambassadors	1 year	2	Councillors M Goldman & Walsh

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The Barge Susan Trust	2 years commencing May 2023	1	Mrs F B Mountain	
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Bradwell Local Community Liaison Council	1 year	1	Director of Public Places or representative	Director of Public Places or representative
Essex Society for Archaeology and History	1 year	1	Director of Connected Chelmsford or representative	Director of Connected Chelmsford or representative

RECOMMENDED that:

1. The appointments detailed in Schedules A, B, C and D above be approved;
2. Part 3.2.3 of the Constitution be amended to reflect the changes to the number of places on the bodies referred to in Schedule C;
3. The Legal and Democratic Services Manager, after consulting the relevant Group Leaders, be authorised to:
 - (a) make appointments to an Employment Appeals Committee should the need for that Committee arise;
 - (b) make appointments to or approve other changes to the representation of other non-Executive bodies that become necessary during the municipal year, provided that the political balance of those bodies continues to be observed;
4. The Legal and Democratic Services Manager, after consulting the political Groups, be authorised to finalise, amend or add to the appointments to Outside Bodies and to make any changes to them during the municipal year.