

Licensing Committee Agenda

HEARING TO CONSIDER AN APPLICATION FOR A NEW PREMISES LICENCE

This meeting will consider only licensing matters delegated under the Licensing Act 2003

28th November 11.00am

Remote Meeting

MEMBERS OF COMMITTEE INVITED TO ATTEND HEARING

Councillor D. Clark (Chair)

and Councillors J. Frascona, R. Lee and L. Mascot

Local people are welcome to attend this meeting remotely, where your elected Councillors take decisions affecting YOU and your City. If you would like to find out more, please telephone Freddey Banks-Ayres in the Democracy Team on Chelmsford (01245) 606621 or email Freddey.Banks-Ayres@chelmsford.gov.uk

Licensing Committee

28 November 2025

AGENDA

1.Apologies for Absence

2.Declaration of Interests

All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. If the interest is a Disclosable Pecuniary Interest they are also obliged to notify the Monitoring Officer within 28 days of the meeting.

3.Minutes

To consider the minutes of the meeting on 3rd November 2025.

4.Licensing Act 2003 – Application for a Premises Licence: The Pavillion, Wilvale Rangers Football Club, Chancellor Park, Chancellor Avenue, Chelmsford, CM2 6WS

MINUTES

of the

LICENSING COMMITTEE HEARING

held on 3rd November 2025 at 11am

Present:

Councillor D. Clark (Chair of Hearing)

Councillors H Clark, J. Frasca and S. Manley

1. **Apologies for Absence**

No apologies for absence were received.

2. **Declaration of Interests**

All Members were reminded to declare any interests where appropriate in any items of business on the meeting's agenda. None were made.

3. **Minutes**

The minutes of the hearing held on 19th September 2025 were approved as a correct record.

4. **Licensing Act 2003 – Application for a New Premises Licence – Wheelers Farm, Wheelers Hill, Little Waltham, Chelmsford, CM3 3LZ**

The Committee considered an application for a new premises licence made under Section 17 of the Licensing Act 2003 and had regard to the representations made during the consultation period. These related to the promotion of the below Licensing objectives.

- a) The prevention of crime and disorder
- b) Public safety
- c) The prevention of public nuisance
- d) The protection of children from harm

It was noted by the Committee that there were three options namely;

- Grant the application, on the terms and conditions applied for.
- Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the licensing objectives.
- Refuse the application in whole or in part.

The below parties attended and took part in the hearing:

- Applicant

- Essex Police
- Parish Tier Council's
- Local Ward Councillor

The Committee were informed that the application sought a time limited premises licence from 1 January 2026 to 1 September 2026 for two events, each with no more than 5000 attendees. The Committee noted the existing premises licence for the venue and the recent variation to it, which meant that if the new licence was to be granted, the maximum limit of 6 events at the premises would be retained and shared across the two licences.

Officers informed the Committee that in response to the application, four representations had been received, one from a Local City Councillor, two from Parish Tier Councils and one from Essex Police.

The applicant addressed the Committee and informed them that the new licence was for two events with a maximum capacity of 5000 and as detailed by the minor variation to their existing licence, the maximum amount of six events would stay in place. They informed the Committee that they had reached out to those who had made representations and had good conversations with those who responded and provided them with information to assist with addressing their concerns.

The applicant highlighted the measures they had put in place at their premises in recent years, under their other licence and detailed that these had been effective in avoiding issues that had been present at the premises in years further back. They stated that they had worked with Essex Police, introduced a temporary traffic regulation order to reduce the speed limit on the main road nearby, electronically restricted taxi pickups to the designated area and had not received any substantiated noise complaints or comments from the Council's Environmental Health team. They highlighted to the Committee, that the two events with the higher capacity could be seen as a demonstration to the Council that the premises was suitable to have a permanent licence with a 5000 capacity and that lessons had been learnt about how to operate the site successfully with the required measures in place.

In response to questions from the Committee, the applicant confirmed that;

- The measures and arrangements put in place for the events in 2025 would continue for the new licence with the higher capacity, if granted and may be extended further as appropriate, once risk assessed.
- Dedicated emergency entrances/ exits were available at the site for emergency vehicles, along with separate areas for coach parking, general parking and pick ups, albeit using the same entrance/exit.

The Committee heard the representations made by responsible authorities, local councillors and members of the public.

The Local Ward Councillor and Essex Police stated that the organisation of recent events at the premises had been improved and that the cap of 6 events would remain if granted, due to the recent variation of the existing licence. They also highlighted the importance of the traffic management plans and other documents requiring approval by the Safety Advisory Group, as put forward in the proposed conditions for the new licence.

The representatives of the two Parish Tier Council's stated that they remained concerned about an increase in attendance for the premises and about public safety, traffic issues and noise nuisance from the premises. The representative for Little Waltham Parish Council stated that they had received noise complaints from recent events and had passed them onto the City Council. The Committee were reminded that they could only consider the evidence and representations put before them and it was noted that the City Council's Environmental Health team had not made any representations.

The Committee thanked the attendees and officers for their input and advised that the decision would be made during the deliberation after the meeting. It was noted that due to the remote nature of the meeting, the decision would be circulated to all parties within a few working days via email.

The Committee gave careful consideration to this application for a premises licence and to all relevant representations both written and as expanded on in the course of the hearing.

RESOLVED that the Director of Public Places be authorised to grant the application on the terms applied for, subject to the conditions as proposed by the applicant and referred to in annex 1 of appendix B of the report.

Reasons for Decision

In reaching its decision the Committee gave careful consideration to the application and the relevant representations both written and amplified in the course of the remote hearing. The Committee also had regard to the current statutory guidance issued under section 182 and Chelmsford City Council's licensing policy.

All decisions on licensing applications must be evidence based.

The Committee was satisfied with the measures which had been put in place for the previous events held under the current licence, including but not limited to, a temporary traffic regulation order to reduce the speed limit on part of Essex Regiment Way, implementing a clearway and putting an access only point on Wheelers Hill Farm road, hiring CSAS traffic officers to manage these measures, as well as a Highways company to direct patrons entering and leaving the event, coaches with security to take patrons to and from the event to reduce the amount of traffic, hiring security, medical and welfare personnel and implementing electronically restricted taxi pickups to the designated area. The Committee were assured that these measures had been operating effectively and were addressing the licensing objectives, particularly in relation to public nuisance and safety.

The Committee also took account of the objection received from Essex Police and noted the Police's concerns regarding previous events at the site, particularly where attendance had reached capacities up to 5,000 patrons. However, the Committee was reassured by the Police's confirmation that with the implementation of the new measures, a significant improvement in road safety and overall issues at the event had been observed. It was also noted that the Police had not received any calls or complaints from members of the

public during the previous event held at the site. The section 182 guidance states that Licensing Authorities should look to the Police as their main source of advice on crime and disorder (para 2.1).

In addition, the Committee confirmed their satisfaction with the condition put forward by the applicant, requiring a traffic and event management plan be submitted to the Safety Advisory Group (SAG) prior to any planned event and that no event would take place without the necessary consent from the SAG, meaning that there must be no outstanding written objections to the traffic and event management plan. The Committee recognised the importance of this condition, which required the plan be submitted at least ten weeks prior to any event. This was considered to be an effective regulation measure. The Committee were also content with the existing licence variation, which clearly restricts the number of events to no more than six per year. This limit includes any events that may be authorised under an additional licence.

Furthermore, the Committee took into account the statements made by Little Waltham Parish Council, stating that noise complaints had been made following the previous event. However, it was also noted that no formal representations or objections had been submitted by the Council's Environmental Health department in relation to noise nuisance. The Committee therefore concluded that, while some local concerns had been expressed at the hearing, the absence of any formal objection from the responsible authority indicated that the existing controls were functioning effectively and that the licencing objectives were being upheld.

At this point in time there was no evidence before the Committee on which it could properly conclude that, if the licence were to be granted, the licensing objectives would be undermined.

Informative

Residents are reminded that they may contact the Council's Environmental Health department should they experience any noise issues during future events. In addition, a dedicated telephone line for noise complaints will be available and advertised for use during upcoming events. This will allow residents to directly reach the event organisers and report any disturbances, ensuring that concerns are addressed promptly.

Lastly, the Committee would like to thank the applicant and representatives for their positive engagement prior to the hearing.

The meeting closed at 11.50am

Chair



Chelmsford City Council Licensing Committee

DATE: 28th November 2025

**LICENSING ACT 2003 – Application for a Premises Licence:
THE PAVILLION, WILVALE RANGERS FOOTBALL CLUB,
CHANCELLOR PARK, CHANCELLOR AVENUE,
CHELMSFORD, CM2 6WS**

Report by: Director of Public Places

Officer Contact:

Alex Wilson, Licensing Officer, Alex.wilson@chelmsford.gov.uk , 01245 606424

Purpose

The purpose of this report is for members to consider an application made by Wilvale Rangers Football Club, under section 17 of the Licensing Act 2003, for the grant of a premise licence in respect of The Pavilion, Wiggins View, Chancellor Park, Chelmsford, CM2 6GP, having regard to representations received and the requirement to promote the four licensing objectives. These are:

- a) The prevention of crime and disorder
- b) Public safety
- c) The prevention of public nuisance
- d) The protection of children from harm

Recommendations

Members are advised that they have the following options when determining this application.

- Grant the application, on the terms and conditions applied for
- Grant the application on the terms and conditions applied for, modified to such extent as considered appropriate to promote the licensing objectives.
- Refuse the application in whole or in part.

An appeal in respect of any determination made in connection with this application may be made to the Magistrates Court within 21 days of the notification given by the Licensing Committee, by the licence holder, Chief officer of police, or any other person making relevant representation.

1. Background and Introduction

- 1.1 The premises, The Pavilion, is located at Wiggins View, Chancellor Park, Chelmsford, CM2 6GP. The immediate area is predominantly residential in character. A map of the location is provided at **Appendix A**
- 1.2 Members should note that the premises are not located within a Cumulative Impact Policy Area as defined in the Council's Statement of Licensing Policy. There are therefore no policy restrictions on the number or type of licensed premises in this location

2. Application

- 2.1 The application has been properly given in accordance with the Licensing Act 2003 and all procedures correctly followed. The completed application form is attached as **Appendix B**.
- 2.2 We Received a valid application for the premises licence on 7th September 2025 and correctly advertised by placing blue public notices at the premises, by publication in a local paper and on Chelmsford City Council's website.
- 2.3 The new premises licence application provides for the licensable activity which is the sale of alcohol Monday to Friday from 16:00 to 22:00, and Saturday and Sunday from 13:00 to 22:00 and provision of recorded music Monday to Friday 16:00 to 22:00 and Saturday and Sunday from 08:00 to 22:00. Plans have also been submitted and are attached as **Appendix C**.
- 2.4 Justin Walker is the proposed designated premises supervisor having obtained a personal licence from Chelmsford City Council.
- 2.5 Members are asked to note that, as this report is available in the public domain, personal details have been redacted from some documents. However, both the Authority and the applicant have received complete copies of all documents.

3. Representations

- 3.1 During the course of the application, Chelmsford City Council, in line with the Act, sent a copy of the application to all responsible authorities.
- 3.2 During the consultation period, fourteen (14) representations were received, objecting to the application. No responsible authority submitted representation. A copy of the objections is attached as **Appendix D**.

- 3.3 The representations were submitted by local residents who raised concerns about the potential impact of the new licence on the licensing objectives.

4. Conclusion

- 4.1 The application has been correctly made and advertised in line with statutory requirements. All responsible authorities were consulted, and no objections were received from them. Fourteen representations were received from local residents.
- 4.2 Members are reminded that Section 13 of the Council's Statement of Licensing Policy relates to the procedures and responsibilities of the Licensing Committee. This includes the structure of sub-committees, the criteria for decision-making, the application of conditions, and the delegation of functions to officers.

Section 13 does not raise any procedural or policy issues that would affect the determination of this application.

- 4.3 This application has been correctly submitted and processed in line with the requirements of the Licensing Act 2003.
- 4.4 At the conclusion of this hearing, members are advised to consider the options set out in the recommendations section at the beginning of this report.

Appendices:

- Appendix A – Map
- Appendix B - Premises Licence Application
- Appendix C – Plans
- Appendix D – Representation

Background reading:

Application held by licensing authority

Corporate Implications

Legal/Constitutional: The Licensing Sub-Committee is acting in accordance with its powers under the Licensing Act 2003 and the Council's Constitution. The hearing has been convened in compliance with statutory procedures. Any party to the proceedings has the right to appeal the decision to the Magistrates' Court within 21 days of formal notification.

Financial: There are no direct financial implications arising from the determination of this application. However, the outcome may have an indirect impact on local economic activity and business rates.

Potential impact on climate change and the environment: The operation of the premises may lead to a slight increase in local traffic and waste production.

Contribution toward achieving a net zero carbon position by 2030: The decision on this application is not expected to directly influence the Council's net zero carbon target. Sustainable operating practices by the applicant may indirectly support environmental objectives.

Personnel: There are no personnel implications associated with this report. Licensing staff have processed the application as part of their normal duties.

Risk Management: The Licensing Sub-Committee must ensure that its decision is made in accordance with the Licensing Act 2003, relevant statutory guidance, and the Council's Statement of Licensing Policy. This minimises the risk of legal challenge by way of appeal or judicial review.

Equality and Diversity: The application has been considered in line with the Council's duties under the Equality Act 2010. No equality or diversity concerns have been identified at this stage.

Health and Safety: There are no direct health and safety implications from this report. However, public safety is a core licensing objective that must be considered in determining the application.

Digital: None.

Other: None.

Consultees: As per required by legislation

Relevant Policies and Strategies: Statement of licensing policy





Chelmsford City Council
Application for a premises licence
Licensing Act 2003

For help contact
licensing@chelmsford.gov.uk
 Telephone: 01245 606727

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

☐ Yes ☒ No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable
value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☒ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Wilvale Rangers Football Club

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Unincorporated association

Continued from previous page...

Address

Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Country	

Contact Details

E-mail	
Telephone number	
Other telephone number	
* Date of birth	/ / dd mm yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start?	/ / dd mm yyyy
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If you wish the licence to be valid only for a limited period, when do you want it to end	/ / dd mm yyyy
---	--

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Chancellor Park Sports Pavilion. Consisting of changing facilities, toilets and a social room with bar and kitchen. The social room only is the intended area for the supply and consumption of alcohol.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes

☒ No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes

☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start 16:00

End 22:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 16:00

End 22:00

Start

End

WEDNESDAY

Start 16:00

End 22:00

Start

End

THURSDAY

Start 16:00

End 22:00

Start

End

FRIDAY

Start 16:00

End 22:00

Start

End

SATURDAY

Start 08:00

End 22:00

Start

End

SUNDAY

Start 08:00

End 22:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

For the general purpose of providing refreshments to club members during the clubs occupation of the premises with the
inclusion of playing recorded amplified music on occasions and fund raising events (e.g quiz nights)

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Predominantly throughout the football season which is August to the following May but not limited to. Due to tournaments
and presentation events hosted in the summer.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes

☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 16:00

End 22:00

Start

End

THURSDAY

Start 16:00

End 22:00

Start

End

FRIDAY

Start 16:00

End 22:00

Start

End

SATURDAY

Start 13:00

End 22:00

Start

End

SUNDAY

Start 13:00

End 22:00

Start

End

Will the sale of alcohol be for consumption:

- ☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

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Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays we would like the provision for selling alcohol from 13:00 same as weekends.

--

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth

	/		/	
dd		mm		yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays we would like the provision to be able to sell alcohol from 13:00 same as weekends.

Continued from previous page...

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Sufficiently trained volunteers will always be on duty when licensable activities are taking place.
We will ensure Implementation of documented procedures for all volunteer staff to follow during incidents, such as managing drunk or disorderly customers.
We will utilise the clubs existing incident log book to record any incidents and the actions taken by volunteer staff.
We will adopt and clearly display a "Challenge 25" policy to prevent underage alcohol sales, and ensure staff are educated to check identification properly.

b) The prevention of crime and disorder

We will regularly assess risks and have clear procedures in place for incidents. Again we will utilise our existing incident log to record all occurrences of a criminal or an anti-social nature, including actions taken. This will also assist in cooperation with any necessary police investigations.

c) Public safety

We will conduct and regularly review risk assessments covering fire safety, crowd management, and emergency procedures which include the clubs current codes of conduct for all it's members.

d) The prevention of public nuisance

The primary use is for club members but we will Include any incidents of noise complaints or other nuisance in the existing incident log for review and to identify any recurring issues.

e) The protection of children from harm

The club has an in place safeguarding policy to ensure all volunteer staff know how to identify and report potential harm to children.
All our coaching, committee and volunteer helpers are DBS checked and have to complete safeguarding children certification on a regular basis as outlined by the FA.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

* Fee amount (£)

100.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Continued from previous page...

Once you're finished you need to do the following:

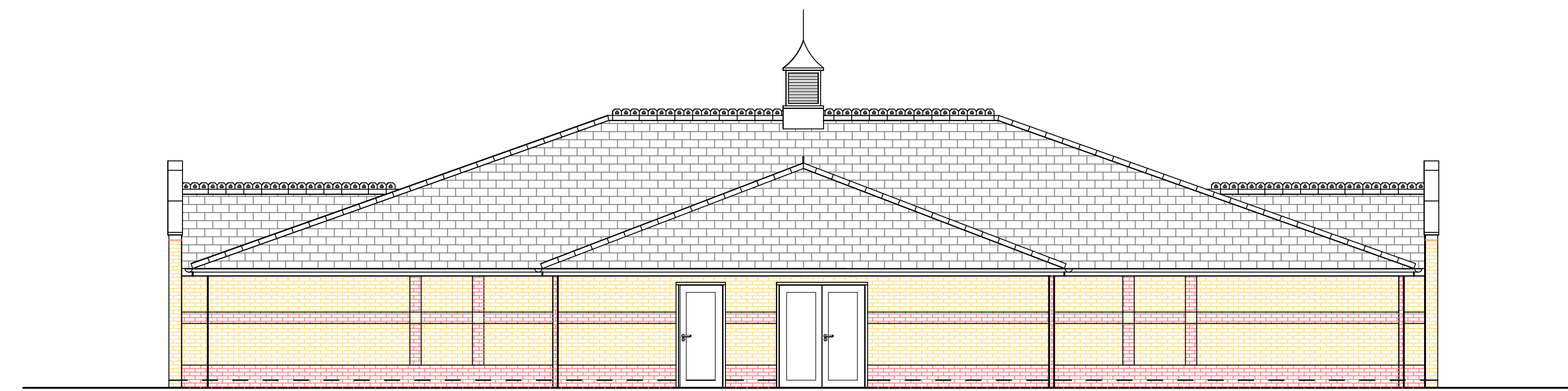
1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.chelmsford.gov.uk/business/licensing/alcohol-licensing/premises-licence/apply-for-a-new-premises-licence/> to upload this file and continue with your application.

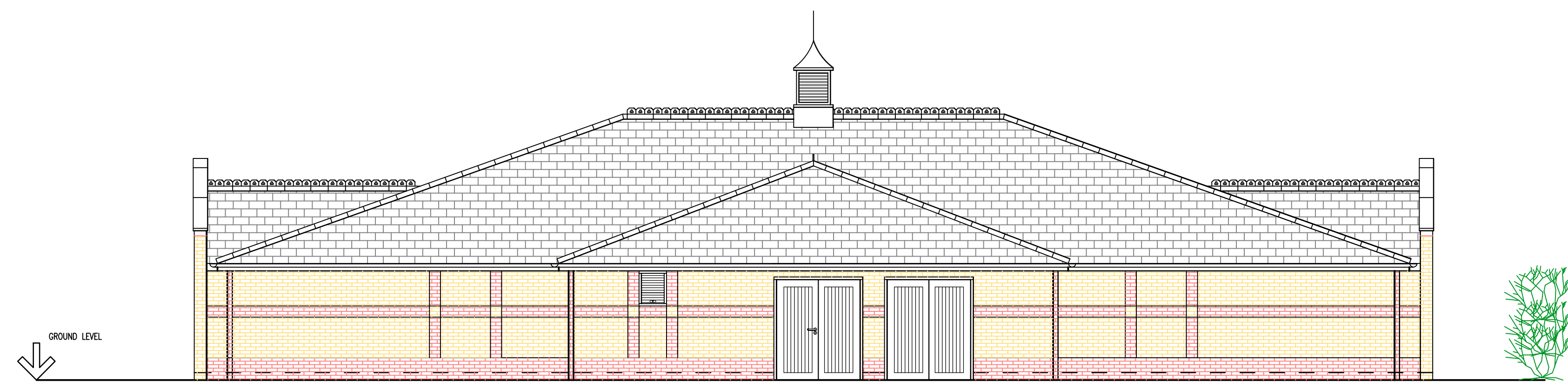
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

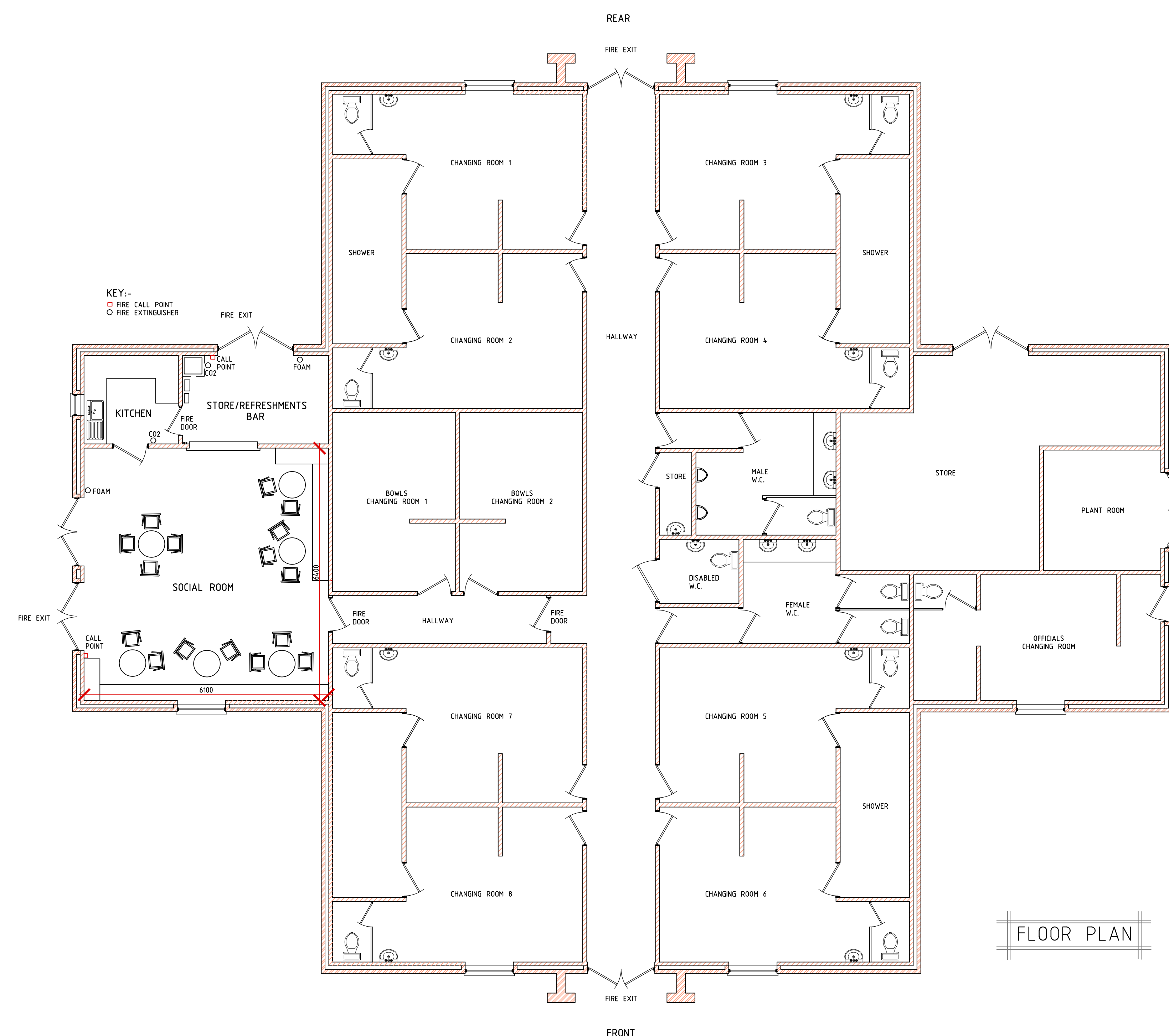
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



RIGHT FLANK ELEVATION
(EXISTING)



LEFT FLANK ELEVATION
(EXISTING)



FLOOR PLAN

Rev	Date	Description	Made	Checked
Status of Drawing:				
CHANCELLOR PARK PAVILION, WIGGINS VIEW CHELMSFORD, ESSEX, CM2 6GP.				
PAVILION LICENCE SUBMISSION				
PLANS AND ELEVATIONS				
Drawn JW	Date Sep'25	Approved	Scales 1:100	Drawing No. JW/WR/01
Checked				

**Representations received in relation to a Premises Licence
Application for Wilvale Rangers, The Pavilion, Chancellor Park,
Wiggins View, CM2 6GP**

Representation 1

[REDACTED]

Dear Licensing Committee

We are writing to formally object to the licensing application submitted by Justin Walker at Wivale Rangers F.C. (The Pavilion, Chancellor Park, Wiggins View, CM2 6GP) seeking authorisation for the sale of alcohol and extended late-night opening hours.

This representation is made under the following licensing objectives:

- 1. Prevention of Public Nuisance**
- 2. Prevention of Crime and Disorder**
- 3. Protection of Children from Harm**
- 4. Public Safety**

1. Prevention of Public Nuisance

The premises are located within a quiet, residential area, where families and children live. Extending opening hours late into the evening, combined with the sale of alcohol, will generate unacceptable levels of noise, disturbance, and anti-social behaviour. These impacts may arise from patrons congregating outside the premises, increased vehicle traffic, loud music and general disorder associated with alcohol consumption.

Given the proximity of homes, such disturbances is going to undermine the residents' right to quiet enjoyment of their properties, particularly during evenings and weekends.

2. Prevention of Crime and Disorder

There is a well-established link between alcohol consumption and anti-social behaviour. The proposal increases the risk of disorderly conduct, vandalism, or fights, particularly if the venue is permitted to sell alcohol during football events or host functions.

Local policing resources are already stretched, and the presence of an additional late-night licensed venue may strain community safety infrastructure.

3. Protection of Children from Harm

This club currently serves as a youth football organisation, and many children attend matches, training sessions, and social activities on-site. Introducing alcohol sales on these premises risks exposing minors to drinking culture, normalising alcohol consumption in youth-oriented spaces.

The safeguarding of young people should be paramount. Licensing alcohol sales in a facility dedicated to children's sporting development sends the wrong message and increases risks of inappropriate exposure or access to alcohol.

4. Public Safety

The area surrounding the club is not equipped to handle increased footfall or vehicle traffic late at night, especially under the influence of alcohol. Concerns around road safety, lack of adequate lighting, parking congestion, and pedestrian access are significant.

Allowing late-night use of the premises poses potential fire, crowd control, and emergency response risks, particularly if no trained security or stewards are proposed in the application.

Furthermore there is a contradiction between Community Fundraising Intent and Licensing Application

The football club's GoFundMe campaign states:

"The primary purpose of this GoFundMe campaign will be to secure necessary funding to make essential changes to our infrastructure in collaboration with Chelmsford council. By focusing on improvements to our Pavilion and 3G Cage, we will create a conducive environment for our players and establish a club house capable of meeting the needs of our 300+ players – which will also drive us towards self-sustainability through the hosting of club and community events."

This appeal was widely supported by the community on the understanding that funds raised would be used to benefit children — specifically to improve sports facilities and provide a safe, welcoming environment for over 300 young players. The emphasis was clearly on promoting youth development and sporting participation.

The current application to sell alcohol and operate late into the evening contradicts the spirit and intention of that campaign. A licensed premises serving alcohol and hosting adult-oriented events in the evening risks transforming a child-focused sports facility into an entertainment venue, which is entirely unsuitable in a family neighbourhood and inappropriate for a site used predominantly by minors. Residents supported the club with the understanding that the improvements would benefit the children. This new direction suggests a shift in priorities towards commercialisation and social functions for adults, which undermines community trust and raises serious safeguarding concerns.

While the efforts of local youth organisations are commendable and vital to our community, I strongly believe that the sale of alcohol and the extension of late-night opening hours at this youth football club are inappropriate, unnecessary, and harmful in this context.

I urge the Licensing Committee to consider the impact and reject this application in the interests of protecting public well-being and maintaining the character of our residential neighbourhood.

Yours sincerely

[REDACTED]
[REDACTED]

Sent from my iPhone

Representation 2

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: The Pavilion, Chancellor Park - Objection to Licensing Application by Wilvale Rangers Football Club

Dear Sir/Madam,

I am writing to formally object to the premises licence application submitted by Wilvale Rangers Football Club for The Pavilion at Chancellor Park, which seeks permission for both alcohol sales and music licenses.

Chancellor Avenue is a quiet, opulent, tree-lined residential street whose residents take great pride in their homes and community. It is a peaceful and well-maintained area, and any changes that risk disturbing its character must be considered with the utmost care.

[REDACTED]

[REDACTED] I am extremely concerned about the potential disruption these licences could cause to our quiet residential area.

My objections are based on the following grounds:

1. Noise and Public Disturbance: The inclusion of music in the licence raises serious concerns about noise pollution, particularly during evenings and weekends. Combined with alcohol sales, this could lead to loud gatherings that disturb the peace and quiet of our neighbourhood. Many local residents have young children who need to go to bed well before the proposed licence end time of 10pm, and such disturbances would be highly disruptive to family life.

2. Impact on Health and Wellbeing: [REDACTED]
[REDACTED]
[REDACTED] I go to bed around 9pm, [REDACTED]
[REDACTED] The

music noise coming from these doors and the gatherings of club members outside would directly interfere with my ability to rest [REDACTED]

[REDACTED] I would be exposed to noise from people leaving the Pavilion late at night, [REDACTED]

3. Traffic and Parking Congestion: The Pavilion's car park is not sufficient to accommodate the number of vehicles arriving during events. As a result, Chancellor Avenue and all neighbouring streets are being used as overflow parking. This has led to considerable upset and arguments between residents, with some unable to leave their properties due to inconsiderate and obstructive parking. Every car visiting [REDACTED] adds to the disruption and raises safety concerns. The parking problems also extend to our own visitors, who are often unable to park anywhere near our properties due to the streets being chock-a-block with club visitors.

4. Anti-Social Behaviour and Crime History: The Pavilion's car park includes a small roundabout that has, over the past 20 years, been a hotspot for anti-social behaviour. This includes motorbikes and cars spinning uncontrollably, creating noise and danger. It is regularly used by drug dealers, and one such incident — reportedly linked to the sale of a coat — tragically ended in a stabbing that was covered by Essex Live. Vandals have spray painted the cream walls and damaged the roof so anti climb deterrents had to be installed. These events highlight the risks of increased activity and late-night gatherings in this area.

5. Child Safety and Supervision: I have personally witnessed children around the age of less than 8 left unattended in the road near The Pavilion for three consecutive Sundays around 4pm, after matches have finished, and while their parents remained inside the clubhouse. The Pavillion does not have windows for the adults to be able to even see their children playing outside. On Sunday 19th October, I took photo evidence of three unattended youngsters in football attire playing next to the Pavilion roundabout. This area is not being safely monitored and poses serious risks. On 16th October, I raised this concern via text message to one of the club members and suggested that children should have access to indoor facilities — such as a football table or table tennis table — to keep them safely off the streets and playing fields. To date, I have received no response.

6. Environmental Impact: These increased events will result in increased littering and damage to nearby green spaces, requiring additional resources to maintain the area. Already the council parks men have noticed substantial increases in littering at the weekends, and have brought this to the attention of the people running the club.

7. Future Licence Extensions: It is understood that the club may seek extensions to the licence for special events such as Quiz Nights and Presentation Evenings. These events are likely to run later than the standard licence hours and could further increase noise, traffic, and safety concerns for nearby residents. Future licence extensions would be absolutely unacceptable, as this would disrupt local residents even further. This club is meant to be a children's football club, and i am unable to understand why such a club should even be open beyond 8pm. It's activities should reflect that purpose and not evolve into a venue for adult entertainment or late-night

functions. The Pavilion is gated and locked at 10pm each night to deter anti social behaviour in our quiet little avenue. It would be unacceptable to ask for the gates to remain open even later, as the local resident in charge of locking the gates would have to stay up till midnight too!

8. Scope and Management of Licence Use. The club has stated that it only intends to use the premises for approximately two and a half days per week. This raises the question of why a licence covering 365 days is being requested. Is the intention to hire out the premises to non-club members or external groups? If so, who will be responsible for managing these bookings and ensuring compliance with licensing conditions? These uncertainties add to the concern that the licence may be used far more extensively than currently stated.

9. Lack of Community Engagement and Clarity: On 13th October, I requested that a meeting be arranged between local residents and the under-16s football club to discuss concerns and explore solutions. To date, I have not received any advice or indication that the club is willing to meet. Additionally, on 16th October, I asked the club how they intend to ensure that music played at the Pavilion will not disturb local residents. I have not received the courtesy of a response to this question either. Are they proposing to continue playing music until the final person locks up ? I was also advised on 13th October by a club member that membership would be open to club members only and not to the general public. However, the application is for a full premises licence — not a club premises certificate — which would legally allow access to the general public. This inconsistency raises serious concerns about the true scope of the licence and how it will be managed.

I respectfully urge the Council to take into account the views of residents living closest to The Pavilion and to reject or significantly amend this application to safeguard the character and safety of our community.

Thank you for your attention to this matter.

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]



[Image removed as it contained identifiable individuals.]

[Image removed as it contained identifiable individuals.]

[Image removed as it contained identifiable individuals.]

Representation 3

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] contact form submitted ref CF [REDACTED]

[REDACTED] details below.

([REDACTED]

[REDACTED]

First name

[REDACTED]

Last name

[REDACTED]

Address line one

[REDACTED]

Address line two

[REDACTED]

Town or city

[REDACTED]
[REDACTED]
[REDACTED]
Phone number

[REDACTED]
Email

[REDACTED]
Your enquiry

I OBJECT to the 'Application for a Premises Licence Certificate' at Wivale Rangers Football Club of 'The Pavillion, Chancellor Park, Chancellor Avenue, Chelmsford'.

The granting of a licence to serve alcohol & play music at this venue would NOT be appropriate in such a highly residential area as this.

The main concerns are :-

A) Noise Pollution, viz:- (i) potential for loud gatherings causing disruption to the quiet enjoyment of the area which has been in place since the development of the area in the early 2000's.

(ii) Potential disruption to the sleep of the many junior school age children who live in the area.

(B) Potential for Crime or Disorder. Viz :- (i) Potential for Antisocial behaviour from those over doing the booze (ii) Potential for fights among rival followers of the visiting clubs (iii) Potential for drug pushing, which is already an issue in the car park!

(C) Public Safety, viz:- Potential for traffic incidents if lots of cars are leaving late at night. Chancellor Avenue is quite often clogged with residents parking & it's already like negotiating chicanes on a race track as it is.

This application should be REJECTED

Representation 4

From: [REDACTED]

Sent: 24 October 2025 10:49

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Objection to Licence at the Pavilion, Chancellor Park

Dear Sir/Madam,

Letter of Objection to Licensing Application

I am writing to formally object to the proposed licensing application for Wivale Rangers Football Club at The Pavilion, Chancellor Park, Chancellor Avenue CM2 6WS.

I [REDACTED] have significant concerns regarding the impact this proposal will have on [REDACTED] quiet residential area.

My primary grounds for objection are:

* Noise Pollution: The proposed operating hours and nature of the business (e.g., late-night music, increased foot traffic, outdoor areas) will inevitably lead to unacceptable levels of noise, disturbing the peace and quiet, particularly late at night

and during early mornings. This will negatively affect the well-being and sleep of local residents.

* Increased Anti-Social Behaviour and Public Nuisance: An establishment serving alcohol, particularly late at night, often attracts crowds and can lead to loitering, shouting, public urination, and littering, none of which are appropriate for a quiet residential street.

* Traffic and Parking Issues: The application is likely to increase vehicular traffic and demand for street parking, which is already scarce, leading to congestion, blocked access, and inconvenience for residents.

This application is contrary to the council's objectives to protect the amenity of residential areas. I urge the Licensing Committee to reject this application to safeguard the quality of life and residential character of [REDACTED] neighbourhood.

Thank you for considering my objection.

Yours faithfully,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

24th October 2025

Representation 5

From: [REDACTED]

Sent: 24 October 2025 10:50

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Re: Objection to Application for Alcohol Licence and Music, Chancellor Park

Dear Sir/Madam,

I am writing to formally object to the application for an alcohol licence and permission for live or recorded music at **The Pavilion, Chancellor Park, Chelmsford**

The Pavilion is located in a very quiet area of the estate at the end of Chancellor Avenue which is unfortunately very congested with a stable number of parked cars causing access to be difficult already.

I live very close to the Pavilion in Judge Road I am deeply concerned that granting this licence will have a **detrimental impact on the surrounding community** and is inconsistent with the objectives of the **Licensing Act 2003**.

1. Prevention of Public Nuisance

This area is primarily residential, with low ambient noise levels during evenings and nights. Allowing alcohol sales and amplified music is likely to cause:

1. Excessive noise from music, visitors and vehicle movements late at night.
2. Disturbance to residents' rest and quality of life.
3. Increased instances of litter, shouting, and anti-social behaviour.

2. Traffic and Parking Impact

The premises are located on **Chancellor Avenue** which is already **narrow, busy, and often congested** by parked cars. The introduction of a licensed venue would bring:

1. Additional vehicles, taxis, and delivery traffic, worsening congestion.
2. Increased safety risks for pedestrians and local children.
3. Obstruction risks for emergency or service vehicles.

3. Prevention of Crime and Disorder

The introduction of alcohol and music may lead to disorderly conduct, late-night noise, and vandalism, particularly given the limited local police presence.

4. Protection of Children from Harm

Families with young children live nearby. Late-night activity, loud music, and behaviour associated with alcohol consumption would be harmful to their welfare and sense of safety. This would fundamentally change the nature of the area causing lack of amenity.

5. Preservation of Residential Character

A licensed venue with music would fundamentally change the residential nature of the area and could set an unwelcome precedent for further commercial development.

For these reasons, I respectfully urge the Licensing Committee to **refuse this application**. If, however, the Committee decides to approve it, I request that **strict conditions** be imposed, including:

1. Restricted opening hours (no later than [insert time])
2. Limits on noise levels and outdoor music
3. Adequate traffic and parking management measures

Thank you for taking the time to consider my objection.

Yours faithfully,

[Redacted Signature]

Opening hours no later than 6 pm after the end of any associated football matches.
Preferably no music whatsoever.

[Redacted Address Line 1]
[Redacted Address Line 2]
[Redacted Address Line 3]
[Redacted Address Line 4]

Representation 6

From: [REDACTED]

Sent: 30 October 2025 13:02

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Re: Representation against premises licence application and music licence for The Pavilion, Chancellor Park, Chelmsford

Dear Sir/Madam

Re: Representation against premises licence application and music licence for The Pavilion, Chancellor Park, Chelmsford

I am writing to OBJECT to the above premises licence application. [REDACTED]

[REDACTED] I am concerned that the proposed licence will undermine the licensing objectives of: prevention of public nuisance, public safety, protection of children from harm, and prevention of crime and disorder.

My grounds for objection are:

Public nuisance / Noise — The application proposes licencing for up to 10pm, and will request extended hours on this licence for special events. These events will increase noise late into the evening, adversely affecting sleep, health, and quality of life for nearby residents. A venue of this nature is completely out of character for this quiet residential estate where multiple young families have chosen to reside. [REDACTED]

[REDACTED] we are especially worried about the noise produced on summer evenings [REDACTED]

Public safety / Traffic and parking — Increased attendance for events is already causing parking chaos, overspill onto residential streets, obstructing access for residents, resident's visitors, emergency vehicles, and causing highway safety concerns on Chancellor Avenue, Wiggins View, Cowdrie Way and Sheldrick Link.

Protection of children from harm — Already, small children of the Club members are seen roaming unattended in the car park to the rear of the pavilion after the matches have finished and the parents are in the bar area.

Prevention of crime and disorder — The car park and playing fields are known to be used by local drug dealers and young men using the area to do 'doughnuts' in their supped up cars! The venue adjoins family areas and play spaces which in the summer months when the club members wish to drink outside risks alcohol-related anti-social behaviour around these areas.

I therefore request that the licensing committee either REFUSES the application or, if granted, imposes the following conditions to mitigate harm:

No amplified music after 8pm, and use of a noise limiter.

Limit to a maximum of 2 events per year that require an extended licence, and advance notice to residents for each event

Mandatory SIA-registered stewarding levels for events over 100 persons and a named event management plan submitted in advance

Restrict sale of alcohol to designated licensed areas and no glass bottles permitted outside

Robust parking management plan including use of marshals when Wilvale Rangers are using the facilities and when the facilities are hired out to the general public on any other day.

Clear policy on serving alcohol to minors and staff training on Challenge 25.

Yours sincerely,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Representation 7

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear Licensing Authority,

I am writing to formally submit a representation regarding the premises licence application for Wilvale Rangers Football Club at Chancellor Park. [REDACTED]

[REDACTED]

While I support the club and its positive role in our community, I object to the broad nature and scope of the licence that has been requested. I believe that granting a full commercial premises licence, allowing for the sale of alcohol and provision of music until 10 p.m. every day of the year, poses a significant risk to the licensing objective of the **prevention of public nuisance** and could increase the potential for **crime and disorder**.

The club's statement regarding its intentions and operations has a fundamental conflict with the expansive permissions that a full premises licence would grant. The licence, if granted as requested, gives the club the legal authority to operate as a commercial pub or music venue, despite assurances that it will remain a volunteer-led, members-focused facility.

Grounds for Objection

- **Public nuisance from commercial expansion:** The club's assurances regarding restricted hours and members-only access are not legally binding conditions. By obtaining a licence that allows commercial, late-night activity, the club creates a pathway for its operations to expand beyond its stated model. This is an inappropriate use of a site in a quiet residential area and could lead to unforeseen consequences and nuisance for residents. The broad licence could allow the premises to operate in a manner that was never intended, to the detriment of local people.
- **Increased Noise Pollution and Late-Night Disturbance:** Granting permission for amplified music and alcohol sales until 10 p.m. would cause unacceptable noise disturbance. The cumulative effect of noise from patrons leaving the premises late in the evening is a significant concern for residents. Even with a closure at 10 p.m., the noise from departing crowds, closing doors, and car engines would be disruptive in our quiet residential area, disturbing residents and interfering with sleep. The proposed weekend music start time of 08:00 is also particularly concerning and intrusive.
- **Traffic and Parking Nuisance:** The potential increase in event-driven and late-night activity risks overwhelming the existing car park at Chancellor Park. This would exacerbate existing problems with on-street parking in neighbouring streets and lead to increased noise from car doors and engines, further contributing to public nuisance. The car park is not sufficient to accommodate the number of vehicles arriving during current football activities and neighbouring streets are already being used for overflow parking.
- **Risk of Anti-Social Behaviour and Crime:** A full licence for daily late-night activity, including alcohol and music, carries an inherent risk of increased anti-

social behaviour and crime. This can include rowdy behaviour, vandalism and other disturbances that are incompatible with a quiet residential area.

Proposed Compromise and Enforceable Conditions

To align the premises licence with the club's stated, non-commercial intentions and provide the necessary legal safeguards for residents, I respectfully request that if a licence were to be granted, it should be subject to the following enforceable conditions:

1. **Restricted Operating Hours:** The closing time for licensable activities should be earlier than the requested 10 p.m. in a residential area. **A closing time of 9 p.m., or aligned with the club's specific sporting activities, would be more appropriate.** This would mitigate the late-night public nuisance caused by noise from departing patrons and events.
2. **Operating Times Tied to Club Activity:** Licensable activities should be restricted to specific periods directly before, during and after a match, official training session or pre-approved event.
3. **Restricted Annual Events:** The licence should cap the number of special, extended events (e.g., presentation evenings, quiz nights) and require these to be approved in advance by the Licensing Authority.
4. **Noise Management Plan:** The licence must be conditional on a noise management plan. This plan should include installing a noise limiter on any music system, prohibiting external music and requiring internal doors and windows to be closed during regulated entertainment to mitigate noise leakage.
5. **Community Impact Review:** A condition should be imposed for a review of the licence after a specified period (e.g., 12 months) to assess the impact of its operation on the local community, including noise levels, traffic and anti-social behaviour.

These conditions provide a pragmatic way forward that support the club's community role while providing residents with the protection they deserve. They focus on limiting the *type* and *frequency* of licensable activities to ensure the licence remains aligned with the club's stated intentions, preventing a broader negative impact on our residential area.

Thank you for your time and consideration of my representation.

██████████

██████████

Representation 8

From: [REDACTED]
Sent: 03 November 2025 21:05
To: Licensing <Licensing@chelmsford.gov.uk>
Subject: Objection to a licensing application

Dear Sir/ Madam,

I am writing with regard to the attached licensing application for Chancellor Park Pavilion. The notice did not have an application number on it so I cannot quote this.

I wish to object to the application on the following grounds:

Protection of Children from Harm:

The application is made on behalf of a **children's** football club that promotes healthy lifestyles and exercise. The use of alcohol is obviously limited to the adults accompanying those children. The facility (Pavilion) itself is not appropriate for use in this manner. For example it has no enclosed outside space and no windows. It opens directly onto a public car park which at times can be extremely busy with football traffic. If a function is ongoing there is obviously the risk of children playing in the car park or unsupervised on the field whilst the adults drink inside unable to see them. The alternative is that in order to supervise children, the drinking spills out to the public field, especially in the warm summer months, and does not remain on the premises (which falls into the prevention of public nuisance criteria).

Prevention of Public Nuisance / Prevention of Crime and Disorder:

Whilst I do not object to the club wanting to raise funds and to celebrate the achievements of the children, I fail to see the need to permit a license for **every day** of the week for 6 hours+ a day unless the intention is actually that this then becomes a members only 'bar' with the club members being able to treat it as a pub more or less. This is a quiet residential area. Having a bar operating every evening at the end of the road is not needed. We already have speeding drivers and excessive traffic at the weekend associated with the football club and now it seems we will also be subjected to the increase in antisocial behaviour and noise that is often associated with alcohol use.

On another note. This is a publicly owned SPORTS facility which should be promoting healthy lifestyles. Permitting alcohol use is contrary to this. It's supposed to be open to all but it seems it is dominated by the football club and the 'members only' 'every day' drinking application confirms this.

LICENSING ACT 2003 - PUBLIC NOTICE OF APPLICATION
FOR A PREMISES LICENCE CERTIFICATE (under Sections
17 of the Act)

Name of Applicant Postal address of premises or Club premises including Post Code (where possible) or a description to enable the location to be identified.	Justin Walker (Wivale Rangers F.C.) The Pavilion, Chancellor Park, Wiggins View, Chelmsford, Essex, CM2 6GP.
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Statement of Relevant Licensable Activities which it is proposed will be carried on, on or from
the premises as well as opening hours.

For the sale and supply of alcohol to community club members:

Mon-Fri 4pm-10pm
Weekends & Bank Holidays 1pm-10pm

Any representations by a Responsible Authority or any persons must be
made in writing to the above address or by email to
licensing@chelmsford.gov.uk by 04/11/25 (28 days after the
application is submitted to Licensing)

Representations received after this date cannot be considered.

It is an offence knowingly or recklessly to make a false statement in
connection with an application punishable on summary conviction by a
fine.

The full application can be arranged for viewing with the licensing
department upon request.

Best wishes,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Representation 9

From: [REDACTED]

Sent: 03 November 2025 21:40

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Subject: Objection to Premises Licence Application: The Pavilion, Wiggins View (CM2 6GP)

Dear Licensing Team,

I am writing to formally object to the premises licence application for The Pavilion, Wiggins View (CM2 6GP) under Section 17 of the Licensing Act 2003. [REDACTED]

[REDACTED]
[REDACTED] I wish to raise serious concerns regarding the potential impact this licence will have on the local community.

The proposed licensable activity for the sale and supply of alcohol to club members from Monday to Friday (4pm–10pm) and on Weekends and Bank Holidays (1pm–10pm) directly undermines several of the Licensing Objectives, particularly:

The Prevention of Public Nuisance:

The Pavilion is located in a quiet residential area where noise levels are currently manageable. Granting a licence for the sale of alcohol is likely to lead to increased

noise, particularly in the evenings and at weekends. The sound of people congregating, talking loudly, and leaving the premises late at night will inevitably disturb residents. Alcohol consumption is well known to exacerbate such disturbances, and this will significantly reduce the peace and quiet that local residents currently enjoy.

The Prevention of Crime and Disorder / Public Safety:

The introduction of regular alcohol sales will likely encourage antisocial behaviour in the area. Experience from other community venues shows that even limited licensing hours can lead to disorderly conduct, littering, and vandalism. The Pavilion is adjacent to residential streets and a local green area often used by families and children, making this particularly concerning.

Traffic and Congestion (linked to Public Safety):

The Pavilion already causes noticeable traffic and parking congestion during match days and events. Allowing alcohol sales will further increase car traffic and parking pressure in this residential area, creating both safety hazards and inconvenience for those living nearby. The surrounding roads were not designed to handle this level of activity.

Given the close proximity of residential properties, the lack of sufficient parking, and the existing issues with noise and traffic during busy periods, I strongly believe that approving this licence would be wholly inappropriate and contrary to the Licensing Objectives.

I therefore respectfully urge the Licensing Committee to **refuse** this application in the interests of **protecting the amenity and safety of local residents**.

Yours faithfully,

[REDACTED]
[REDACTED]

Representation 10

From: [REDACTED]

Sent: 03 November 2025 21:19

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Objection to Application – The Pavilion (Wilvale Rangers F.C.)

Subject: Objection to Premises Licence Application – The Pavilion, Chancellor Park, Wiggins View, Chelmsford CM2 6GP (Wilvale Rangers F.C.)

Dear Licensing Team,

Please find below my formal objection under Section 18 of the Licensing Act 2003 to the premises licence application submitted by [REDACTED] (Wilvale Rangers F.C.) for The Pavilion, Chancellor Park, Wiggins View, Chelmsford CM2 6GP.

This representation is made as a local resident and addresses all four statutory licensing objectives.

1. Prevention of Crime and Disorder

Chancellor Park currently records a low crime rate of roughly 24.7 per 1,000 residents, far below the Chelmsford average of 80.7. The adjacent car park has already experienced drug-related police activity, and introducing alcohol sales risks escalating disorder and vandalism. This would clearly undermine the first licensing objective as described in Section 182 Guidance (para 2.1 – 2.4).

2. Public Safety

The Pavilion sits on a busy residential road with speeding problems and few public transport links operating regularly at these licensing hours around the time of closing of the venue. Most visitors would drive, increasing the risk of drink-driving incidents—a serious public-safety issue. (I have personally been the victim of an alcohol-related driving incident in this area with my parked vehicle being stuck down the road leading to this venue). Granting a licence here would contradict the authority's duty under the public-safety objective (para 2.7 – 2.10).

3. Prevention of Public Nuisance

As a quiet family neighbourhood with no commercial alcohol venues, late-evening alcohol sales would lead to noise, litter, and antisocial behaviour, especially following football matches. Section 182 Guidance (para 2.15 – 2.21) defines public nuisance as activity that reduces residents' amenity; this proposal would do exactly that.

4. Protection of Children from Harm

The Pavilion is directly beside open spaces and play areas used daily by children. Allowing alcohol consumption in this environment would expose minors to intoxicated behaviour, bad language, and potential drink-driving risks, breaching the safeguarding objective (para 2.22 – 2.30).

Conclusion

Granting this licence would undermine all four statutory licensing objectives under the Act. Chancellor Park is a safe, low-crime, family-focused community, and this proposal would fundamentally change that.

I therefore respectfully urge Chelmsford City Council to refuse the application in order to uphold the Licensing Act 2003 and protect the wellbeing of local family residents.

Please confirm receipt of this objection and that it will be presented to the Licensing Committee.

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]

Representations 11, 12 and 13

From: [REDACTED]

Sent: 03 November 2025

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Subject: Objection to Premises Licence Application: The Pavilion, Wiggins View (CM2 6GP)

Dear Licensing Team,

I am writing to formally object to the premises licence application for The Pavilion, Wiggins View (CM2 6GP) under Section 17 of the Licensing Act 2003. I [REDACTED]

wish to raise serious concerns regarding the potential impact this licence will have on the local community.

The proposed licensable activity for the sale and supply of alcohol to club members from Monday to Friday (4pm–10pm) and on Weekends and Bank Holidays (1pm–10pm) directly undermines several of the Licensing Objectives, particularly:

The Prevention of Public Nuisance:

The Pavilion is located in a quiet residential area where noise levels are currently manageable. Granting a licence for the sale of alcohol is likely to lead to increased noise, particularly in the evenings and at weekends. The sound of people congregating, talking loudly, and leaving the premises late at night will inevitably disturb residents. Alcohol consumption is well known to exacerbate such disturbances, and this will significantly reduce the peace and quiet that local residents currently enjoy.

The Prevention of Crime and Disorder / Public Safety:

The introduction of regular alcohol sales will likely encourage antisocial behaviour in the area. Experience from other community venues shows that even limited licensing hours can lead to disorderly conduct, littering, and vandalism. The Pavilion is adjacent to residential streets and a local green area often used by families and children, making this particularly concerning.

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The Pavilion already causes noticeable traffic and parking congestion during match days and events. Allowing alcohol sales will further increase car traffic and parking pressure in this residential area, creating both safety hazards and inconvenience for those living nearby. The surrounding roads were not designed to handle this level of activity.

Given the close proximity of residential properties, the lack of sufficient parking, and the existing issues with noise and traffic during busy periods, I strongly believe that approving this licence would be wholly inappropriate and contrary to the Licensing Objectives.

I therefore respectfully urge the Licensing Committee to refuse this application in the interests of protecting the amenity and safety of local residents.

Yours faithfully,

[REDACTED]

[REDACTED]

Representation 14

From: [REDACTED]
Sent: 03 November 2025 13:57
To: Licensing <Licensing@chelmsford.gov.uk>
Subject: Wilvale Rangers FC

Hi

I am making a representation against the above application on the following basis

Prevention of crime and disorder - Potential for drunken behaviour in the area

Public Safety - Potential for aggressive behaviour in the area , additional vehicles parked in local area

Prevention of Public Nuisance - Noise disturbing local residents

Protection of Children from Harm - See above comments

Question:

Will the location be open to local residents other than Wilvale football club members?

Regards

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]