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Laura Percy
Chelmsford City Council

Our Ref: PINS/W1525/429/9

Date: 26 June 2026

Dear Laura,

INDEPENDENT EXAMINATION OF CHELMSFORD LOCAL PLAN REVIEW 2022-2041

I am writing to confirm that, in accordance with section 20(4) of the Planning and Compulsory Purchase Act 2004, Inspector H Baugh Jones (BA (Hons), DipLA MA CMLI) and Inspector R Morgan (BSc (Hons) MCD MRTPI) have been appointed to hold an independent examination of the Chelmsford Local Plan Review 2022-2041. The purpose of the independent examination is set out in S20(5).

The Inspectors will be in touch with you soon through the Programme Officer about the arrangements for the examination. Further information about local plan examinations can be found in the [Local Plans Procedural Practice](#)

The LPA is responsible for paying for the cost of the examining Inspectors. The fees are set out in the [Town and Country Planning \(Costs of Independent Examinations\) \(Standard Daily Amount\) \(England\) Regulations 2006](#). In addition, your council will be required to reimburse any expenses paid for such items as travel costs, subsistence etc. An invoice will be issued for your Local Plan at least every 4 months during the course of the examination, or when an amount of £10,000 has been triggered. Both the fees and expenses will be payable for all duties carried out in examining your Local Plan.

Once it is clear what the issues are that need to be examined it may be decided that another Inspector or Inspectors should be appointed to deal with certain aspects of the examination.

Yours sincerely

Rebecca Quinlan
Plans Team

