Chelmsford City Council Regulatory Committee

19 November 2026

Essex-wide Pavement Licence Conditions

Report by:
Director of Sustainable Communities

Officer Contact:
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Purpose
To consider the use of a single set of agreed Essex-wide standard pavement licence conditions, consolidating existing conditions used by Essex councils and Essex County Council Highways.

Recommendations
That the Committee considers whether to approve the use of the agreed Essex-wide standard pavement licence conditions, as **Appendix A**, to the Council's existing Pavement Licensing Policy.

Alternatively, the Committee may decide not to approve the proposed consolidation or defer its decision.

Summary of Key Points
The proposed conditions bring together existing district council and Essex Highways requirements in a common document. They are intended to reduce duplication and simplify the conditions provided with pavement licences. They do not replace national mandatory conditions or site-specific requirements, and do not alter licences already granted.

1. Introduction
1.1 Chelmsford City Council operates a Pavement Licensing Policy, last considered by Regulatory Committee in November 2025. Pavement licences may be subject to national conditions, local standard conditions and conditions relevant to the individual site. The current policy is attached as **Appendix B**.

2. Essex-wide conditions
2.1 The Licensing Lead Officer prepared a consolidated set of standard conditions using existing requirements applied by Essex district councils and Essex County Council Highways. The wording was discussed and agreed by the Essex councils and Essex Highways.

3. Purpose and effect of the proposal

3.1 Chelmsford currently relies on the national pavement licensing conditions and considers additional conditions where necessary, including recommendations from Essex County Council Highways. Site-specific conditions are also imposed to reflect the circumstances of individual premises.

3.2 The proposal would introduce a single set of standard local conditions for new and renewed pavement licences. Many of these reflect requirements already contained within the Essex Highways conditions, while others provide additional requirements relating to the safe operation and management of licensed areas.

3.3 The principal differences include requirements concerning the supervision of licensed areas, the arrangement of furniture, management of noise and smoking-related waste, the use of portable heaters and the display of licences and approved plans.

3.4 The national mandatory conditions would continue to apply. Chelmsford would also retain the ability to impose additional site-specific conditions where appropriate. Existing licences would remain unchanged.4. Existing and renewed licences

4.1 Licences already granted would retain their existing conditions until expiry. The proposed Essex-wide standard conditions would apply to new and renewed licences following their adoption, alongside the national mandatory conditions and any additional site-specific conditions considered necessary.

5. Chelmsford-specific requirements

5.1 Essex condition 3 specifies a minimum pedestrian clearance of 2 metres, or more where required by the licensing authority. Chelmsford's existing policy requires a minimum of 2.5 metres and provides for greater clearances in specified city centre locations. Those local requirements would remain unchanged and be reflected in the approved layout or site-specific conditions.

6. Scope of the decision

6.1 Members are asked to consider only whether to adopt the agreed consolidated conditions. The proposal does not replace mandatory national conditions, change the Council's existing policy on permitted locations or affect licences already issued.

7. Conclusion

7.1 The agreed Essex-wide conditions are presented as a consolidated document to simplify administration and provide consistent wording across participating authorities. Members may approve their use, decline to approve them or defer consideration.

List of appendices:

Appendix A - Agreed Essex Standard Pavement Licence Conditions

Appendix B - Chelmsford Pavement Licensing Policy

Background papers:

Chelmsford City Council Pavement Licensing Policy

Agreed Essex Standard Pavement Licence Conditions.

Corporate Implications

Corporate Implication	Response
Legal/Constitutional	The proposal concerns consolidation of existing standard conditions. No change to the existing national or site-specific requirements is proposed.
Financial	No change to application fees is proposed. No additional expenditure has been identified from consolidation.
Potential impact on climate change and the environment	No material change has been identified from consolidating the wording of existing conditions.
Contribution toward achieving a net zero carbon position by 2030	No direct change to the Council's net zero commitments has been identified.
Personnel	The consolidated document would be used in existing licensing administration.
Risk Management	A single set of standard conditions may reduce duplicated or inconsistent wording. Existing licences would remain unchanged.
Equality and Diversity	Accessible pedestrian routes remain subject to the Council's existing policy requirements and assessment of individual sites.
Health and Safety	Existing requirements concerning highway safety and pedestrian access remain in place.
Digital	The consolidated conditions would be included in documents issued for new and renewed licences.
Other	No other implications have been identified from the proposed consolidation.

Equality Impact Assessment

Assessment of impact

Using the information above, assess if the policy / function could potentially disproportionately impact on different protected groups.

Specify if the potential impact is positive, could adversely impact or if there is no impact. If an adverse impact, indicate how the impact will be mitigated.

Please note any data used in the impact assessment should be anonymised and with due regard given to data privacy in line with GDPR.

Characteristic	Positive impact	Could adversely impact	No impact	How different groups could be affected	Actions to reduce negative or increase positive impact
Age What will the impact be on different age groups such as younger or older people?				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.
Disability Consider all disabilities such as hearing loss, dyslexia etc as well as access issues for wheelchair users where appropriate				Accessible routes and the needs of disabled pedestrians remain relevant to individual applications.	Existing policy requirements and individual site assessment remain in place.
Pregnancy and maternity Pregnant women and new and breastfeeding Mums				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.

Characteristic	Positive impact	Could adversely impact	No impact	How different groups could be affected	Actions to reduce negative or increase positive impact
Marriage or Civil Partnership Could this policy discriminate on the grounds of marriage or civil partnership				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.
Sex Is the service used by people of both male and female biological characteristics or intersex and are the sexes given equal opportunity?				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.
Gender reassignment Is there an impact on people who are going through or who have completed Gender Reassignment?				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.

Characteristic	Positive impact	Could adversely impact	No impact	How different groups could be affected	Actions to reduce negative or increase positive impact
Additionally, is there an impact on people with different gender identity?					
Religion or belief Includes not having religion or belief				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.
Sexual Orientation What is the impact on people of different sexual orientation such heterosexual, lesbian, gay or bisexual people?				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.
Race Includes ethnic or national origins				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.

Characteristic	Positive impact	Could adversely impact	No impact	How different groups could be affected	Actions to reduce negative or increase positive impact
Are there any other groups who could find it difficult to access or make use of the policy / function? For example: low income / people living in rural areas / single parents / carers and the cared for / past offenders / long-term unemployed / housebound / history of domestic abuse / people who don't speak English as a first language / people without computer access etc.				No change identified from consolidation of existing conditions.	No additional action identified from the consolidation.

The standard conditions were developed through discussions with Essex councils and Essex County Council Highways. No separate equality consultation has been identified in the material supplied for this report.

Equality Impact Assessment Conclusion

The proposal consolidates standard conditions rather than changing the existing local policy or previously granted licences. Requirements concerning accessible pedestrian routes remain applicable. Individual applications will continue to be considered on their circumstances.

Decision	Explanation

o **Continue the policy with no changes** *[For example: evidence suggests no potential for discrimination / all opportunities have been taken to advance equality.]*	
o **Continue the policy with adjustments** *[For example: Low risk of negative impact / actions or adjustments would further improve positives or remove a potential negative impact.]*	The proposal adds a consolidated set of standard conditions to the existing policy without altering its substantive local requirements or existing licences.
o **Adverse impact but continue** *[For example: Negative impact has been objectively justified.]*	
o **Suspend or withdraw the policy for further review / consideration of alternative proposals** *[For example: High risk of negative impact for any group / insufficient evidence / need to involve or consult with protected groups / negative impact which cannot be mitigated or justified / unlawful discrimination etc.]*	

Consultees:

Essex District Councils

Essex County Council Highways

Legal and Democratic Services

PHPS Manager

Relevant Policies and Strategies:

Chelmsford City Council Pavement Licensing Policy

Essex Standard Pavement Licence Conditions (Refined)

1. The licensed area shall be used only for the purpose described in the licence and for no other activity.
2. The boundary of the licensed area must be clearly marked and enclosed with a stable barrier system, or as otherwise agreed in writing with the Licensing Authority.
3. A minimum clear width of 2.0 metres (or more if required by the Licensing Authority) must be maintained between the licensed area and the kerb to allow safe pedestrian passage.
4. Furniture and barriers must remain within the licensed area, be kept in good repair, and not cause obstruction or danger.
5. All structures, furniture, and items must comply with fire, health, and safety requirements.
6. The facility is for seated customers only; tables may not be rearranged by patrons to create larger group settings.
7. The licensee must supervise the licensed area at all times to prevent nuisance, obstruction, or antisocial behaviour.
8. Permission to use the highway does not grant exclusive rights. The council may suspend or revoke the licence at any time for works, events, safety, or other reasonable cause, without refund.
9. The licensee shall indemnify the council against all claims, costs, or damages arising from use of the highway and must maintain public liability insurance of at least £10 million (or higher if required).
10. The licence is not transferable. A change of ownership or operator requires a new application.
11. All items (glasses, crockery, cutlery, ashtrays, etc.) must be cleared when not in use. Smoking debris must be cleared promptly.
12. The licensed area must be kept free of litter, waste, and spillages at all times. A full clean, including wash-down, must take place daily. Waste must not be placed in public litter bins.
13. Music or sound must not be broadcast into the street unless authorised by a premises licence and subject to noise control legislation.
14. Alcohol, where permitted, must only be served in plastic or toughened glassware unless otherwise agreed in writing with the Licensing Authority.
15. Smoking may only take place in compliance with the Health Act 2006 and any council policy.
16. Portable heaters, if used, must meet safety standards, be located entirely within the licensed area, and not form part of any enclosure.
17. Enclosures and barriers must be designed to assist people with impaired vision and must not create trip hazards.
18. All furniture and items must be portable and capable of immediate removal in an emergency. Staff must be available and trained to remove items if directed.
19. No alterations, excavations, or damage may be made to the highway. Any damage caused must be made good at the licensee’s expense.
20. The highway remains a public right of way at all times.

21. A copy of the licence and approved layout plan must be prominently displayed at the premises for inspection by authorised officers.
22. No A-boards or other street furniture or obstructions are permitted, except as authorised by this licence and in line with Council policies or local restrictions.
23. All ashtrays must be non-breakable, heat-resistant, and safe for extinguishing cigarettes. Glass or brittle materials are not permitted.
24. The council may vary these conditions at any time.
25. If a condition is breached, the council may serve a compliance notice, remove furniture, suspend or revoke the licence, or take other enforcement action.

Pavement Licensing Policy

1. Introduction

1.1 The Business and Planning Act 2020 (as amended) was introduced as temporary legislation to assist businesses and remove existing bureaucracy around what were known as Tables and Chairs Licences under the Highways Act. The Business and Planning Act 2020 (The Act) has now been amended by the Levelling Up and Regeneration Act 2023 which makes the Pavement Licence regime permanent.

1.2 The Act allows Chelmsford City Council to permit specified furniture to be placed on the highway (mostly footpaths and pedestrianised areas) although where applicable, businesses may still need the activity to be licensed, for example, sale of alcohol.

2. Definition of 'pavement licence'

2.1 A pavement licence is a licence granted by the local authority, or deemed to have been granted, which allows the licence holder to place removable furniture over certain highways adjacent to the premises in relation to which the application was made, and for certain purposes.

3. Eligible Businesses

3.1 A person (which includes a body corporate) which uses (or proposes to use) premises for the sale of food or drink for consumption (on or off the premises) can apply for a licence. Businesses that are eligible include: public houses, cafes, bars, restaurants, snack bars, coffee shops, ice cream parlours or similar.

3.2 A licence permits the business to use furniture placed on the highway in order to sell or serve food or drink and/or allow it to be used by people for consumption of food or drink supplied from, or in connection with the use of the premises.

3.3 A pavement licence does not licence the activity, only the placing of the furnishings.

3.4 The pavement licence is issued to a person or incorporated body. Where there is a change to that person or incorporated body then the licence will lapse, and a further application will need to be made by any new person.

4. Eligible Locations

4.1 Licences can only be granted in respect of highways listed in section 115A(1) Highways Act 1980. Generally, these are footpaths restricted to pedestrians or are roads and places to which vehicle access is restricted or prohibited. Highways maintained by Network Rail or over the Crown land are exempt (so a licence cannot be granted).

4.2 This Policy is intended to ensure that the locations where tables and chairs are permitted to be placed are such that they do not cause any safety concerns by way of obstructions (for emergency services vehicles) and that the areas remain accessible to all, including those with visual impairment or mobility requirements.

4.3 This policy is applicable throughout the Chelmsford City Council area, although its main impact is within the city centre as other areas with demand for tables and chairs tend to be on privately owned land.

4.4 Tables and chairs can only be placed in front of the façade the licence holder is responsible for, unless written permission has been obtained from the owner/operator of the premises whose façade the tables and chairs are proposed to be placed.

4.5 Tables and Chairs will not be permitted where they would restrict any pedestrianised public highway to less than 2.5 metres in width or impede any designated cycle route. There are certain city centre high footfall locations where 2.5 metres will be an insufficient minimum width, and more space will be required. These areas include Threadneedle Street.

Chelmsford City Centre

4.6 The Council has approved particular restrictions to the granting of pavement licences in the pedestrianised area of Chelmsford Town Centre. These restrictions reflect the particular aspects and design of the area which is intended for flexible use, the high pedestrian footfall and lines of pedestrian movement, risk of congestion and needs of residents with visual or physical impairment. They also result from the consideration of people using the area who are neuro-divergent. Therefore, only certain parts of the pedestrianised area of the Town Centre are considered suitable for a pavement licence, and particular criteria must be met.

4.7 From 11 High Street northwards to the top of the High Street tables and chairs are only permitted in the designated areas of the plan at Appendix 1. There must be a minimum width of 3 metres between the business façade

and the tables and chairs, and a minimum 5 metre clear route along the centre of the street. The maximum depth of the area licensed for tables and chairs in this area is to be 2.5 metres. Following a decision by Regulatory Committee there is an area to the front of 90 High Street with a depth of 1.6m where tables and chairs will be permitted to abut the front of that premises.

4.8 To the south of 11 High Street, including the lower section of the High Street, Springfield Road and Moulsham Street, tables and chairs are to be placed abutting the façade. The maximum depth of the area licensed for tables and chairs is to be 2.5 metres, unless it can be demonstrated that there is sufficient space to allow greater depth without compromising safety. As the Act waivers the need for any planning permission which is where consideration of amenity, access, and function would have been given when determining the application, considering the importance of the pedestrianised area of the city centre these considerations which could otherwise be summed up as 'place values' will also be taken into account in officers decision making. Maximum depth of 2.5 metres does not apply to Exchange Square, Market Square or Backnang Square.

4.9 Chelmsford High Street Market: There is an exception to the 2.5 metre depth between Half Moon Square and the Town Sign on the High Street. This area is used for the High Street Market on a number of days of the week and the market stalls are placed in the centre of the High Street. When the stalls are in place they leave a minimum of 3m access on the east side of the High Street and 4.5m along the west side of the High Street Market areas, required for the emergency vehicle route and safe passage. Any pavement licence in this area must be in accordance with these criteria although the 2.5 metres maximum depth does not apply in this central area where it can be justified by the applicant the proposed alignment of the tables & chairs area takes into account existing street furniture and tree locations and does not obstruct continuous pedestrian flow. No Pavement Licence will permit tables and chairs to be placed where market stalls are authorised, on market days. Premises immediately adjacent to the ends of the High Street market area would not be permitted to place tables and chairs abutting their premises if this will obstruct the flow of pedestrians and the 3-metre access down the east side of the High Street and 4.5 metre access along the west side of the High Street.

4.10 Any application for tables and chairs in front of Shire Hall must be considered by the Council's Regulatory Committee.

The specific requirements for the pedestrianised City Centre, including designated areas where tables and chairs would be permitted to be placed are shown in the attached plan at Appendix 1.

5. Type of furniture permitted

5.1 Seating, tables and, if required, umbrellas and heaters (together with a secure base) as well as any proposed barriers to enclose the seating area are permitted.

5.2 The furniture must be fit for purpose and designed specifically for commercial outdoor use (and comply with all relevant BS standards). It must be kept in good order; damaged or faded items must be replaced.

5.3 This furniture is required to be removable, meaning that it is not a permanent fixed structure, and is able to be moved easily, and should be stored away when the premises are closed for activity.

5.4 There is an expectation that the type and style of furniture would be 'in keeping' with the local area.

5.5 Picnic benches and plastic tables and chairs designed for domestic use (e.g. white plastic furniture) are not permitted.

5.6 Any form of gazebo, or an enclosed shelter with one or more sides, is not permitted.

5.7 Advertising boards and structures are not included in the definition of furniture within the pavement licensing regime. In the City Centre there is a Public Spaces Protection Order that prohibits such advertising boards and structures.

5.8 Applicants that wish to place non-removable furniture onto the highway must apply for permission under the Highways Act 1980.

6. Toilet Provision

6.1 It is expected that toilets and associated handwashing facilities will be made available for customers. Both indoor and outdoor seating will need to be taken into account when calculating the number of toilets that may be required. In assessing the suitability and sufficiency of customer toilets, regard must be had to the Council's guidance on toilet provision, please contact safe.support@chelmsford.gov.uk for further information.

7. Barriers

7.1 When tables and chairs are in place a standard barrier consisting of a fabric banner and associated post/rail system should be used if appropriate. Removable narrow planters with real plants can form part of the barrier, this would help to green the street and would benefit people's wellbeing. The function of the barriers is to demarcate and contain the tables and chairs but also to give a clear warning particularly to people with visual impairments.

7.2 The barriers shall be secured by a purpose designed post and rail system with weighted post bases to prevent being knocked or blown over and be of a height

range of 800mm to 1000mm, including for planters, so to not visually obstruct views down the street or be an obstructing hazard

7.3 Street café barriers should be of a design to complement the character of the surrounding area. Banners should be of one design, in a plain style and can incorporate the business name or brand logo. Posts and rails should be stainless steel, chrome plated, or powder coated.

8. Times of Operation

8.1 The tables and chairs can be placed on the highway only when the premises are open for business and in any event not before 6.00 am and normally until the close of business.

Where nuisance is likely to be caused to residents e.g. late at night, businesses may be required to remove the tables and chairs before the close of business.

9. Planning Permission

9.1 Once a licence is granted the applicant will also benefit from deemed planning permission to use the land for anything done only pursuant to the licence while the licence is valid, but not for any other purpose.

10. Consultation

10.1 Applications are consulted upon for 14 days, starting with the day after that on which the application is made to the Council (an application will not be considered to have been properly made unless each requirement has been met).

10.2 The Council will publish details of the application on its website at https://www.chelmsford.gov.uk/business/licensing/incoming-licensing-applications/

10.3 The Council is required by law to consult with the Essex County Council Highways Authority. In addition, to ensure that there are no detrimental effects in granting such a licence the Council will also consult with:

- Chelmsford City Council Public Health and Protection Services
- Chelmsford City Council Planning Department
- Essex Police
- The appropriate Local Ward Councillor(s)
- The appropriate Parish or Town Council
- Essex Fire and Rescue Service
- The Business Improvement District Chelmsford For You (for City centre applications)
- Chelmsford City Centre Management (for City centre applications)

Members of the public and others listed above can contact the Council to make representations.

The Council must take into account representations received during the public consultation period and consider in their determination of the application.

11. Cost

11.1 There is an application fee and a renewal fee payable every two years. Details can be found on the application form and the Chelmsford City Council website.

12. Insurance

12.1 Operators must indemnify both Chelmsford City Council and Essex County Council in respect of injury, damage or loss arising out of the grant of permission (unless such claims arise out of the Councils' negligence). All operators must have public liability insurance in the sum of £10,000,000 in respect of any one event. A copy of this insurance must be produced to the Council before a licence will be issued.

12.2 The Licence holder shall make no claim or charge against the Council in the event of the furniture or other objects being lost, stolen or damaged in any way.

13. Litter

13.1 Refuse and litter deposited on the highway in the vicinity of the chairs and tables must be collected at not less than hourly intervals (or more frequent intervals if required under the Environmental Protection Act 1990).

13.2 Litter is not to be placed in the litter bins situated on the highway for use by the general public, but in the trade refuse bins.

13.3 All tables must be cleared as soon as practicable after being vacated by customers to avoid litter being deposited unnecessarily on the highway.

14. Cumulative impact

14.1 The Council can take into account the cumulative impact of multiple pavement licences in close proximity to each other. In particular, specific evidence that this may create a build-up of furniture and cause potential obstruction on the footway, particularly for disabled people, may cause the application to be rejected.

15. Enforcement

15.1 Notwithstanding the fact that a pavement licence has been granted under the legislation and the terms of this policy, if it appears that the permitted furniture or its use is causing obstruction, risks to public health or safety, anti-social behaviour or nuisance, the Council will consult with the licence holder to amend the licence or take the appropriate steps for its revocation.

15.2 If tables and chairs are being placed on the highway without the required licence the Council can remove these. This would be carried out following a Notice being issued to the premises operator to advise that they will be removed if not taken off the highway within a specified time period.

15.3 The Council reserves the right to charge reasonable removal and storage costs for the furniture if the owner wishes for it to be returned. The removal costs will be calculated using the officer time taken to arrange and carry out the removal. Any third-party storage costs will be charged back to the owner. The Council also reserves the right to dispose of unclaimed furniture as it sees fit and to invoice licence holders/owners for all costs associated with collection, storage and disposal of such furniture that has been removed in accordance with legislation.

16. Miscellaneous Conditions

16.1 The Licence holder must remove any furniture if required to do so to permit works in or the use of the highway by the Council, the County Council, the emergency services any statutory undertaker or telecommunications code operator or where the Licence holder has been notified of a special event taking place.

No charge can be made by the Licence holder for the use of the furniture.

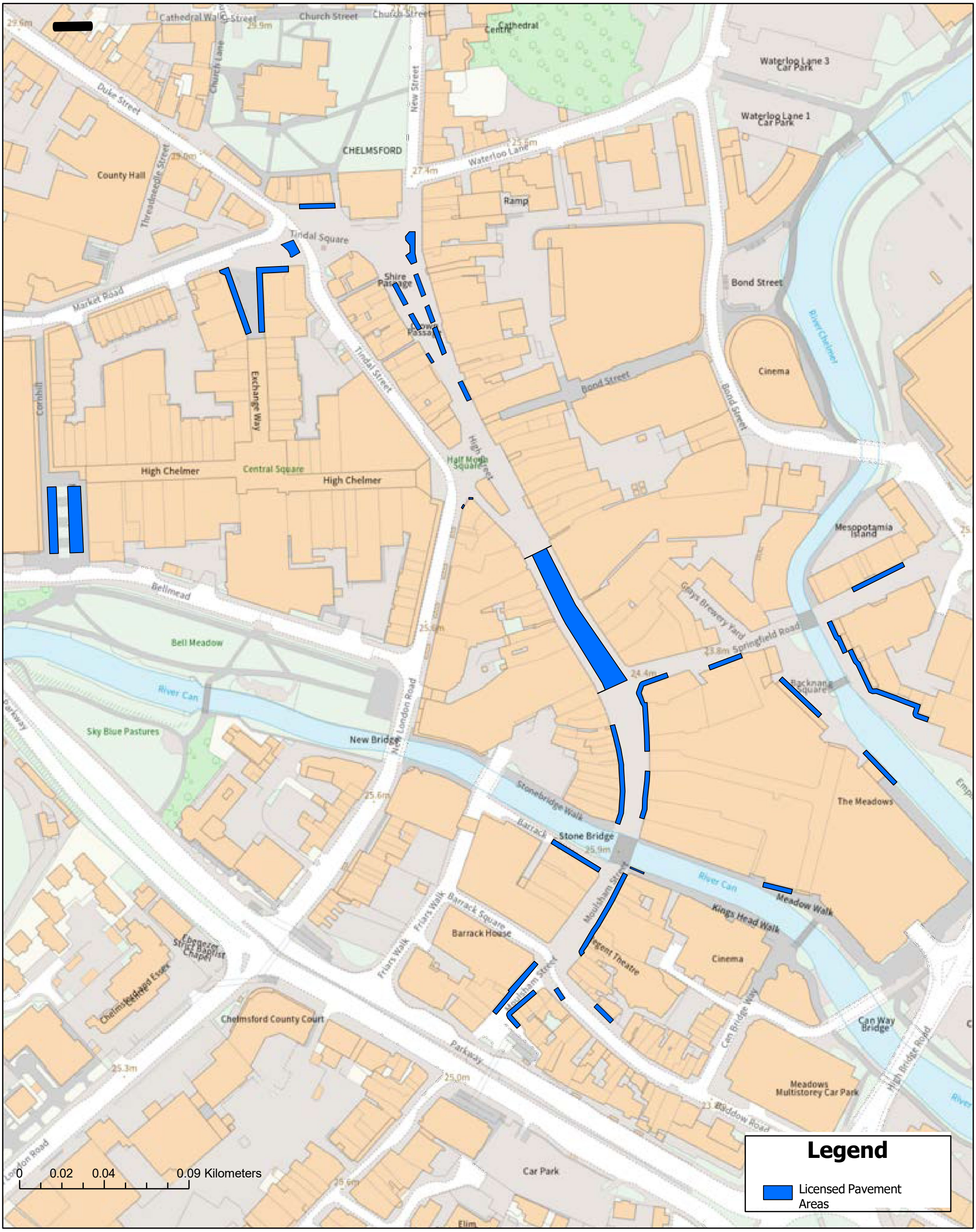
All licences are renewable every two years.

16.2 Pavement licences will ordinarily be subject to the standard conditions set out in Appendix 2 of this policy. These conditions incorporate the agreed Essex-wide standard pavement licence conditions. The Council may also impose additional conditions where reasonably necessary, having regard to the circumstances of an individual application and the requirements of this policy. Where the standard conditions differ from specific requirements within this policy, the relevant policy requirements will apply.

Appendices

Appendix 1 – Plan of Chelmsford City Centre with permitted areas for tables and chairs
Appendix 2 - Essex wide Agreed Conditions

Creation Date	Version No.	Changes Approved:
June 2024	2	Policy updated to include legislative changes, adopt new and renewal fees and take into account decision of Regulatory Committee on 17/3/2022 to introduce specific restrictions in Chelmsford City Centre
November 2025	3	Policy updated following review, consultation and final consideration by Regulatory Committee on 20 November 2025.



Chelmsford City Council Licensing Policy - Appendix 1

Chelmsford City Council Licensing Policy - Appendix 2

Essex Standard Pavement Licence Conditions

1. The licensed area shall be used only for the purpose described in the licence and for no other activity.
2. The boundary of the licensed area must be clearly marked and enclosed with a stable barrier system, or as otherwise agreed in writing with the Licensing Authority.
3. A minimum clear width of 2.0 metres (or more if required by the Licensing Authority) must be maintained between the licensed area and the kerb to allow safe pedestrian passage.
4. Furniture and barriers must remain within the licensed area, be kept in good repair, and not cause obstruction or danger.
5. All structures, furniture, and items must comply with fire, health, and safety requirements.
6. The facility is for seated customers only; tables may not be rearranged by patrons to create larger group settings.
7. The licensee must supervise the licensed area at all times to prevent nuisance, obstruction, or antisocial behaviour.
8. Permission to use the highway does not grant exclusive rights. The council may suspend or revoke the licence at any time for works, events, safety, or other reasonable cause, without refund.
9. The licensee shall indemnify the council against all claims, costs, or damages arising from use of the highway and must maintain public liability insurance of at least £10 million (or higher if required).
10. The licence is not transferable. A change of ownership or operator requires a new application.
11. All items (glasses, crockery, cutlery, ashtrays, etc.) must be cleared when not in use. Smoking debris must be cleared promptly.
12. The licensed area must be kept free of litter, waste, and spillages at all times. A full clean, including wash-down, must take place daily. Waste must not be placed in public litter bins.
13. Music or sound must not be broadcast into the street unless authorised by a premises licence and subject to noise control legislation.
14. Alcohol, where permitted, must only be served in plastic or toughened glassware unless otherwise agreed in writing with the Licensing Authority.
15. Smoking may only take place in compliance with the Health Act 2006 and any council policy.
16. Portable heaters, if used, must meet safety standards, be located entirely within the licensed area, and not form part of any enclosure.
17. Enclosures and barriers must be designed to assist people with impaired vision and must not create trip hazards.
18. All furniture and items must be portable and capable of immediate removal in an emergency. Staff must be available and trained to remove items if directed.
19. No alterations, excavations, or damage may be made to the highway. Any damage caused must be made good at the licensee's expense.
20. The highway remains a public right of way at all times.
21. A copy of the licence and approved layout plan must be prominently displayed at the premises for inspection by authorised officers.
22. No A-boards or other street furniture or obstructions are permitted, except as authorised by this licence and in line with Council policies or local restrictions.
23. All ashtrays must be non-breakable, heat-resistant, and safe for extinguishing cigarettes. Glass or brittle materials are not permitted.
24. The council may vary these conditions at any time.
25. If a condition is breached, the council may serve a compliance notice, remove furniture, suspend or revoke the licence, or take other enforcement action.

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