

Owners/Tenants Notification Form

Planning (Listed Buildings and Conservation Areas) Act 1990
NOTICE FOR SERVICE ON INDIVIDUALS
(This notice must be served on all the owners of the site)

Proposal for demolishing/altering/extending/vary or discharging conditions at:

Address:

I give notice that:

Applicant:

is applying to Chelmsford City Council for planning permission to:

Description of proposed works and name, address or location of building, or in the case of an application to vary or discharge condition, insert description of the proposed variation or discharge:

If you wish to make representations about the application, you should then make them in writing, within 21 days of the date of service of this notice upon you to the Director of Sustainable Communities at the above address.

Declaration:

Signature:

Date:

On behalf of:

Statement of owners' rights

The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or lease.

* "Owner" means a person having a freehold or leasehold interest of which not less than 7 years remains unexpired.

This form is available in alternative formats, including Braille, large print, audio tape and other languages. Please call 01245 606826 or email town.planning@chelmsford.gov.uk

Data Protection Declaration

Chelmsford City Council is a Data Controller for the purposes of data protection legislation. All personal information is held and processed in accordance with this. Please refer to our Privacy Notices published on our website at <https://www.chelmsford.gov.uk/privacy> for details. Please contact us if you need the privacy notice in an alternative format.