

**Submission Core Strategy and Development Control Policies DPD
Alternative Development Sites and Boundary Changes Consultation Document**

Guidance Notes for Making a Representation, June 2007

Chelmsford Borough Council received 71 representations proposing alternative development sites and suggested boundary changes during the consultation period on its Submission Core Strategy and Development Control Policies Development Plan Document DPD (Core Strategy for short). This document was published for public comment in November/ December 2006.

The sites and boundary changes proposed are set out within the 'Submission Core Strategy and Development Control Policies Development Plan Document (DPD) - Alternative Development Sites and Boundary Changes Document'. This is published for six weeks public consultation from 26th June until 4.45pm on 7th August 2007. This is in accordance with Regulation 32 of the Town and Country Planning (Local Development) (England) Regulations 2004.

These have been put forward to the Independent Inspector by respondents to the Submission Core Strategy. They are not changes being put forward by the Borough Council. They are proposals that the respondent(s) consider should be included in the Submission DPD. The Borough Council will not itself decide whether changes should be made to the Submission Core Strategy. They are matters for the independent Inspector at the Examination starting on 11th September 2007.

Any representations made at this stage must relate solely to the advertised alternative development sites or boundary changes set out in the Document and may not include further representations on the Submission Core Strategy.

Representations on this document should be submitted preferably using the standard on-line response form. Please access this via www.chelmsford.gov.uk/ldf

Please use the on-line form to enable responses to be processed as quickly as possible for the Inspector.

You must indicate on the response form whether you support or object to the inclusion of a new site or boundary change in the Core Strategy DPD. Representations that do not specify this WILL NOT be accepted.

Please state your reasons for your representation clearly and succinctly (ideally in less than 200 words). If your comments exceed 200 words your response should be accompanied with a summary of the main issues raised.

If you object to a site or boundary change, your representation will be treated by the Inspector as in support for the Submission Core Strategy DPD.

The closing date for representations is 4.45pm on 7th August 2007. Late representations WILL NOT be accepted.

Copies of this consultation document are available for inspection in the following ways:

- Via the Borough Council's website at www.chelmsford.gov.uk/ldf
- For inspection at all local libraries in the Borough
- From the Borough Council's Planning Reception Desk in Coval Lane and South Woodham Ferrers Information Centre
- On request by telephoning (01245) 606330, faxing (01245) 606526, emailing ldf@chelmsford.gov.uk or writing to Planning Policy Manager, Planning and Building Control Services, Chelmsford Borough Council, Civic Centre, CMI IJE

If it will not be possible for you to respond electronically please contact (01245) 606330 or email ldf@chelmsford.gov.uk Hard copies of response form(s) can be returned to:

By post - Planning Policy Manager, Planning & Building Control Services, Chelmsford Borough Council, Civic Centre, Chelmsford, Essex CMI IJE;

By Fax - (01245) 606526

Emailed comments should be sent to – ALTreps@chelmsford.gov.uk